

I. OPENING MEETING

- a. Roll Call
- b. Pledge of Allegiance

II. REPORTS

- a. The Executive Director's Report
 - i. Palace is the Place Program
 - 1. Retract proposed contract with Blue Lake School District
 - 2. Part-time Position to be filled
- b. Marketing & Communications Report
 - i. TEA Website Redesign

III. PUBLIC COMMUNICATIONS (*Maximum 30 minutes allowed by policy*)

IV. CONSENT AGENDA

- a. Body and Brain STEM Workout
 - i. Contact(s): Alison Robbins
 - ii. Purpose: Approval of Kinesiology Program – Nutritional, physiological, biomechanical, and psychologically dynamic principles and mechanisms of movement through the use of resistance bands, stability balls, foam rollers, and the students own body weight in strength and balance building exercises that incorporate science. Program proposed to begin in January 2021 and run through March 2021 meeting twice a week for 45-55 sessions using a circuit style program implementation. This will contribute to the creation of four modules under the sciences of Kinesiology, Biology and Anatomy which can be used physical education teachers as well as classroom teachers grades 3-5; curriculum will be scalable for grades 6-8. Students will learn about stretching, monitoring their heart rate, and other ways to chart health matrixes.
 - iii. Recommendation: It is the recommendation of staff that Body and Brain STEM Workout program be approved. Independent Contract not to exceed \$2,400, program supply costs not to exceed \$600. Pathmakers NYCP Funding 03/280
 - 1. **DISCUSSION:**
 - 2. **NOMINATIONS:**
 - 3. **DECISION:**
 - 4. **ACTION:**

V. ITEMS REQUIRING BOARD ACTION OR DISCUSSION

- a. Regular Monthly BOE meetings for 2021

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i. Full consensus dates

Jan. 12th	Feb. 9th	May 4th	June 15th	Oct. 19th
5	5	5	5	5

ii. Dates still requiring a decision

	Mar. 2nd	Mar. 9th	Mar. 23rd	Apr. 6th	Apr. 13th	July 6th	July 13th	July 27th
Votes	4	4	4	4	4	3	3	3
Names of unselected	Alison	Jace	Kelsay	Jace	Alison	Kelsay	Jason	Jason
						Alison	Jace	Kelsay
	Aug. 3rd	Aug. 10th	Aug. 24th	Sept. 7th	Sept. 21st	Nov. 9th	Dec. 14th	Dec. 21st
Votes	3	3	3	4	4	4	4	4
Names of unselected	Jace	Jason	Jason	Kelsay	Jace	Alison	Jace	Alison
	Alison	Jace	Jace					

b. Training for the BOE from HCOE

- i. Contact(s): Alison Robbins
- ii. Purpose: Discuss the trainings BOE members are interested in taking from HCOE
- iii. Recommendations: Staff select the applicable trainings and schedule them to be completed by March 31st 2021.

<https://www.csba.org/TrainingAndEvents/MastersInGovernance>

1. BOE Member Suggested Topics thus far:

- a. Foundation of effective governance
- b. Community relations and Advocacy

- iv. **DISCUSSION:**
- v. **NOMINATIONS:**
- vi. **DECISION:**
- vii. **ACTION:**

VI. MISCELLANEOUS

- a. Approval of DRAFT BOE Meeting Minutes of 10/27/2020

VII. UNFINISHED BUSINESS

- a. Jason’s conversations with David Rapport
- b. Native American Entrepreneurship Program:
 - i. Business Plan Meetings with Chag Lowry

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VIII. NEW BUSINESS

IX. AJOURNMENT

I. OPENING MEETING

- a. Roll Call (7:05pm)
 - i. Jason Ramos, Michael Shackelford, Kelsay Shackelford, Michele Kindred (7:10pm), Jace Baldosser (7:55pm)
 - ii. Staff present: Alison Robbins, Executive Director; Frederique Guezille, Clerk of the Board.
- b. Pledge of Allegiance

II. REPORTS

- a. The Executive Director's Report
 - i. "Elevator Pitch" summaries for programs requested by the BOE
 1. NYCP – Pathmakers Program
 2. STEP – TEA Development
 3. STEP – R3E (Recruit, Retrain, and Retain Educators) & MYAA (Modern Youth Apprenticeship Academies)
 - b. Financial Reports for US Department of Education grants reports located on the BOE Agenda Packet. Jason is interested in finding out why the Indirect Cost Rates are what they are. Alison stated that they are much lower than they had been in the past. The reports show a tight budget but with enough wiggle room in case an unexpected issue should arise. Question on the STEP-R3E MYAA about which category to budget the cost of relocating a new employee.
 - c. Marketing & Communications Report – Alison shared information regarding Facebook posts by the department supporting the joint program with CA State Parks Kindling the Flame with photos by Andrea. Additionally, Alison spoke about the ACLU report bring published on the Lost Coast Outpost, and suggested that the BOE read a copy of the information. Jason said he had received a copy via NCIDC and will forward it to Alison. Alison will forward to the rest of the BOE.

III. PUBLIC COMMUNICATIONS

No members of the public were in attendance, and thus this section was skipped.

IV. CONSENT AGENDA

- a. Budget Adjustment for US Department of Education Grants
 - i. Contact(s): Alison Robbins
 - ii. Purpose: To seek approval for the planned budget adjustments to the current year's budget to accommodate changes such as Indirect Cost rate adjustments, and priorities due to Covid-19; to seek approval of the plan to spend carryover funds.
 - iii. Recommendation: Staff recommends that the budget adjustments for the US Department of Education Grants be approved and submitted to the Department of Education by 11/15/2020.
 1. DISCUSSION: No further discussion was presented, as discussion and questions were asked by the BOE during the Financial reports presentation.

2. NOMINATIONS: Michael Shackelford motioned to approve, Michele Kindred 2nd
3. DECISION: 4-0
4. ACTION: Submit the approved budget adjustments to the Department of Education by 11/15/2020.

V. ITEMS REQUIRING BOARD ACTION OR DISCUSSION

a. Mission and Vision Statement

- i. Contact(s): Alison Robbins, Frederique Guezille, Michele Kindred, Kelsay Shackelford.
- ii. Purpose: Discuss and accept/decline the revised Mission and Vision Statement created by the BOE Subcommittee. BOE direction on which option for the steps to accomplish the vision should be used on documents.
- iii. Recommendations: Board approval for the Mission statement and Steps to Accomplish the Vision.
- iv. DISCUSSION: The Board agreed on using the second option in the steps to achieve our vision section. The selected option is highlighted in the packet and will be the wording going forward. Discussion on the Mission Statement brought unanimous approval for its use.
- v. NOMINATIONS: Michael Shackelford motioned to approve, Kelsay Shackelford 2nd
- vi. DECISION: 4-0
- vii. ACTION: Staff will finalize the edits suggested by the BOE and provide finished work to Marketing & Communications for the TEA website.

b. Resident Opportunity and Self-Sufficiency Program HUD Grant

- i. Contact(s): Alison Robbins
- ii. Purpose: Consider and discuss if it would be feasible to apply for this grant with its deadline fast approaching. Discuss the kind of analysis the BOE would like staff to do on grant opportunities such as this.
- iii. Recommendations: Staff recommends not pursuing the HUD grant program at this time. SWOT analysis has been provided to President Jason, and VP Jace.
- iv. DISCUSSION: Upon further investigation of the grant requirements it was determined that while the grant from HUD does match our goals, the requirements are too much, including a match, compared to what it offers and its timeline. Jason stated that in the past we have not moved forward on grants that have a matching component, but that if the right fit of program goals, capacity, and timeframe comes along, that the Tribe and TEA would support applying for a grant even if it did have a matching component. Additional discussion about the limit on administrative costs such as those associated with the US Dept. of ED NYCP ACE grants, and why BLR did not apply for the grant. Further discussion on timelines for TEA capacity building with the goals of programs ready for Toma campus opening in Fall 2022.
- v. NOMINATIONS:

- vi. DECISION:
 - vii. ACTION: BOE will not be applying for the HUD grant, however, a Tribal resolution should go before the Council that will allow the TEA & BOE to apply for grants as determined by the BOE so that there can be fast action as many grants have tight turn around and deadlines. Alison is to schedule time with Jason & Jace to determine pace of grant seeking for the implementation of programs that are being designed and piloted under NYCP and STEP grant current funding.
- c. Joint Powers Agreement and Regional Occupational Center
- i. Contact(s): Alison Robbins
 - ii. Purpose: Discuss new information provided by David Rapport
 - iii. Recommendations: Staff recommends that the BOE review the email sent by David Rapport and decide how to proceed.
 - iv. DISCUSSION: David should only be legal counsel for one entity of the JPA, in order to avoid conflict of interest each the BOE needs its own legal counsel. BOE needs to show that the tribe is separate from the JPA organization. Jason believes a deeper discussion with the Tribal Council needs to happen due to past issues with Tribes and other legal entities with issues of Tribal Sovereignty and potential law suits.
 - v. NOMINATIONS:
 - vi. DECISION:
 - vii. ACTION: Jason will be talking to David Rapport, and then bring information to the Tribal Council for actions defining each organizations legal authorities, and thus, independent legal counsels to avoid conflict of interest.
- VI. MISCELLANEOUS
- a. Approval of DRAFT BOE Meeting Minutes of 10/13/2020
 - i. Michael Shackelford made a motion to approve, Michele Kindred 2nd
 - ii. 4-0 to approve
- VII. UNFINISHED BUSINESS
- a. *Education Code & JPA Drafts sent to David Rapport* – Alison reported that David confirmed her research on Government and Education codes, and that the Tribe was able to be a party of a JPA to establish an ROC/P. She will continue to work on the Education Code policies and SOPs that will support the operation and expansion of Tribal educational programs, potentially, 9-12 Indian High school (BIE? Like Sherman Indian School in So. Cal) as well as exploring options for higher education, such as a Tribal College, should the BOE decide that is something they would like to work towards. BOE wants the barest and basic of Education Code necessary on those subjects so they will have authority to move on them. The option exists for the expansion through Policy based on the “skeleton” code, and actions further taken through SOPs.
 - b. *BOE Meetings Dates* – Doodle Poll sent – two of five BOE members had replied by tonight’s meeting. Frederique will email the Doodle poll to everyone again. Draft meeting schedule for 2021 will be available by the Regular November 17th BOE meeting.

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Finalization of the BOE calendar for Regular meetings is anticipated by December's meeting. Official adoption of the 2021 calendar will happen at the first meeting in January and at that time it will be provided to the public via the Tribe's distribution methods.

- c. *BOE Training* – items the BOE wants to be trained on. This was discussed. BOE requested that Alison send out the link again so they could review the topics offered by HCOE.
- d. *Meeting with Chag Lowry set for Oct 28th 2020 at 10:00 am.* Jason, Frederique, and Alison will be meeting with Chag Lowry regarding his business plan: his potential to become an anchor tenant at the Toma Campus, his potential for additional curriculum development for Native studies to be introduced to CA school districts, and the TEA's role in expanding Indian Educational opportunities via Chag's work with communities throughout CA. Alison noted that this supports both NYCP GPRA measures on creating connections that will help with sustainability, as well as main programmatic annual adapted curriculum module creation goals. This meeting will also serve as the beginning/pilot of the Indian Business Incubator / Entrepreneurship program to be run out of the Toma Campus as a part of the Regional Occupational Center & Program, and achieves both US Dept of ED STEP grant goals (Recruit, Retrain, and Retain Educators) as well as the EDA's grant program for Native entrepreneurship development. Chag is a Native person with extensive experience as a documentarian and author with a BA in journalism and MA in Education but without a teaching credential. It is hoped through this process that Chag may become one of the initial Native R3E dedicated single subject credential teachers at Toma.

VIII. NEW BUSINESS - no new business was brought before the BOE at this time.

IX. AJOURNMENT

Jace Baldosser motioned to adjourn, Michael Shackelford 2nd

Jason Ramos adjourned the meeting at 8:09pm