

I. OPENING MEETING

- a. Roll Call – meeting the was called to order by Jason Ramos at 7:05 PM, followed by BOE member role call: Jason Ramos, Jace Baldosser, Michele Kindred, Kelsay Shackelford, Michael Shackelford. Quorum established.

II. REPORTS

- a. The Executive Director's Report – 75 pages of reports
 - i. Updates on Grant Status:
 - US Dept. of ED - STEP TEA Development grant final performance report
 - US Dept. of ED – Office of Indian Education (OIE) – Native American Career Technical Education Program
 - US Dept. of ED - Office of Indian Education (OIE) – Grow Your Own Administrator (GYOA)
 - Tuition bill for HSU should be coming in the amount of \$72K – will go to Jason for approval
 - BIA – Tourism – Pandemic Relief funds submitted on Friday, 8/13
 - BIA – Tribal Climate Resilience Program (Youth Participation)
 - ii. More grant applications in development:
 - US Dept. of ED – Office of Indian Education – American Rescue Plan – American Indian Resilience in Education (ARP-AIRE) (*Review of Excel spreadsheet Three Year Budget*)
 - EDA grant applications with Anita planned for work between October and March
 - iii. Staffing Updates
 - Clerk of the Board - Isak Brayfindley, position has been hired. His first day was 8/16.
 - Makerspace Teacher –Merry Kate Lowry's Mobile Makerspace Teacher position is moving under BLR and will not be funded through a contract with HCOE. She started on August 16.
 - BIA – TCRP – Youth Programs Coordinator - Thao Le – promoted into a regular part-time position; 2 years – part-time – 29 hours per week
 - iv. Preparing for Fall 2021
 - Staff Training – Marlee organized Air Quality Curriculum training for staff, contractors, and teachers in August, additional training planned in Fall semester.
 - Canceled the in-person conference 9/21 North Coast Inter-Tribal Education Coordination Conference – first of eight monthly sessions for creating coordination and stability for our C-TIE Programs.
 - NHUHSD Native Maker Workshop – planning has begun for these Fall workshops

- Higher Education Program –Meetings have been happening with students of the higher ed program paying their tuition. Council has approved updates to stipend program, student handbook has been updated.
- v. Marketing & Communications Report – 5 pages of reports
 1. Social Media Report
 - a. Facebook page first post August 3
 - b. Nine posts to date, 114 Page likes – more women engaging than men

III. PUBLIC COMMUNICATIONS

Several guests were in attendance and two spoke on the following topic:

- a. Humboldt-Taiwan – Indigenous Youth Cultural Exchange
 - i. Colby Smart, Assistant Superintendent of HCOE
 - ii. Phil Albers, Karuk Tribe Cultural Educator

Brief question and answer session between Colby and Jason regarding remaining funding that is needed. Jason stated he would reach out to Humboldt Area Foundation to seek needed funding for student airfare. Approximately \$37,000 is needed for airfare

- b. New HCOE Diversity Program Coordinator
 - i. Sharonne Blanck (*waited to speak at the end of the meeting in unfinished business before Adjournment*)

IV. CONSENT AGENDA

- a. HSU TRiO Talent Search Contract for Services
 - i. Contact(s): Alison Robbins
 - ii. Purpose: Approval of contract for services from HSU TRiO Talent Search for College and Career Readiness, Tutoring, & Mentoring services for Hoopa Elementary and High School.
 - iii. Recommendation: Jace Baldosser has reviewed and signed the contract for services not to exceed \$13,250, based on a previous discussion with the BOE in June 2021.
 1. **DISCUSSION**: Discussion on the increase to cover Vanessa Cota's COLA salary increase. Alison stated this was the contract she was authorized by the BOE to negotiate at the last meeting, and that she brought it to Jace's approval as it fell between BOE meetings. No further BOE discussion
 2. **NOMINATIONS**: Jason Ramos motioned to approve contract for \$13,250; Michele Kindred 2nd.
 3. **DECISION**: 5-0

4. **ACTION:** TEA Staff to create purchase order for increase in contract amount, submit to Accounting.
- b. Steve Godla's Contract for Grow Your Own Administrator program coordination services
- i. Contact(s): Alison Robbins
 - ii. Purpose: Approval of contract for services from Steve Godla for the Grow Your Own Administrator grant from OIE issued 8/3/2021.
 - iii. Recommendation: Jason Ramos has reviewed and signed the contract for services in the total of \$23,360 for service dates August 2021 – August 2022, based on conversations at the August BOE meeting when the GYOA grant was discussed as funded by OIE.
 1. **DISCUSSION:** Point of clarification on specific program – only servicing GYOA.
 2. **NOMINATIONS:** Jason Ramos made the motion to approve the contract; Michelle Kindred 2nd.
 3. **DECISION:** 5-0
 4. **ACTION:** TEA Staff to write up purchase order/paperwork and submit paperwork to Accounting.
- c. Job Description: Makerspace Teacher
- i. Contact(s): Alison Robbins
 - ii. Purpose: Approval of new job description for the Makerspace Teacher (mobile or otherwise) to be used by the TEA
 - iii. Recommendation: Staff recommends approval of the job description
 1. **DISCUSSION:** Jason asked if the BLR standard job description was used in the creation of this proposed one. Alison indicated that yes, the general information in the previously approved BLR Mobile Makerspace Technician job description was used, and that both HCOE and NHUHS were consulted to update the information. The main differences between the two job descriptions is the education portion of this job description which specifically states this position requires a bachelor's degree and must be a credentialed teacher (CTC). The certification portion of the job description was thus, also updated.
 2. **NOMINATIONS:** Jason Ramos motions to accept the job description as presented; Jace Baldosser 2nd.
 3. **DECISION:** 5-0
 4. **ACTION:** TEA Staff to remove DRAFT watermark, update approval information and provide to Kim Norton for Merry Kate Lowry's PAF and file.

V. ITEMS REQUIRING BOARD ACTION OR DISCUSSION

- a. Consortium for Tribal Innovation & Entrepreneurship (C-TIE) MOU Expansion & Renewal
- i. Contact(s): Alison Robbins
 - ii. Purpose: To review and approve modifications to the C-TIE MOU including the addition of Eureka City Schools to the agreement, and to approve not to exceed limits for contracts for services with C-TIE partners for the next year.
 - iii. Recommendation: Staff recommends the approval of the addition of Eureka City Schools to the MOU, and requests authorization to continue negotiations for the following 'not to exceed' amounts, and authorization for BOE officers to approve ancillary contracts after negotiations without coming back to the full BOE unless costs exceed listed amounts shown as follows:
 1. HCOE Contracted Services total not to exceed \$122,875
 - HCOE Pathmakers Contract Yr 4 not to exceed \$40,000
 - HCOE GYOA Contract Yr 1 not to exceed \$75,000
 2. NHUHSD Contracted Services total not to exceed \$211,237
 - NHUHSD Pathmakers Contract Yr 4 not to exceed \$174,362
 - NHUHSD GYOA Contract Yr 1 not to exceed \$20,000
 - NHUHSD NACTEP Contract Yr 1 not to exceed \$9,000
 3. **DISCUSSION**: Discussion on the change to include Eureka City Schools and the inclusion of new grant funding to be included in our service area. Jason clarified the necessity for inclusion for future work.
 4. **NOMINATIONS**: Jason Ramos motioned to approve; Jace Baldosser 2nd.
 5. **DECISION**: 5-0
 6. **ACTION**: TEA Staff to send out consortium agreement for signatures, and to continue contract negotiations

VI. MISCELLANEOUS

- a. Approval of DRAFT BOE Meeting Minutes of 08/03/2021
1. **DISCUSSION**:
 2. **NOMINATIONS**: Kelsay Shackelford motioned to approved; Jace Baldosser 2nd.
 3. **DECISION**: 4-0-1
 4. **ACTION**: TEA Staff to remove the DRAFT, and provide to Toni Ramos for posting on TEA Website.

VII. UNFINISHED BUSINESS

- a. Dates for 2021's BOE Election in December
- i. Discussion covered the need for clarification of dates from the Tribal Council for the election due to Christmas and Covid-19. Jason and Jace's seats are up for re-election.

- b. Strategic Plan Update
 - i. Michele and Jason's scheduled for a subcommittee meeting are needed. Alison to forward the plan prior to the meeting. TEA Staff will follow up with BOE members for scheduling meetings – potentially, Monday 9/13 for the next meeting of subcommittees for planning and policy statements.
- c. Early Childhood Center/Daycare Feasibility Study
 - i. Get the email from Jace's contact in Blue Lake re: early childhood
 - ii. Alison updated that she has not been able to find funding specifically for a feasibility study. Jason noted that he will begin to look as well. It was stated that the TEA is specifically looking at the property the Tribe owns cattycorner to Blue Lake Elementary school as the site.

VIII. NEW BUSINESS

- a. Letters of support for two different grant programs were reviewed and discussed as they applied to TEA Goals established by the BOE
 - i. Letter of Support for NHUHSD – Innovation & Research Program grant
 - ii. Letter of Support for NHUHSD – Teacher & School Leader Incentive Program grant
- b. Sharonne Blanck from HCOE came to introduce herself to the BOE, and her on-going work with Marlee and Merry Kate.

IX. AJOURNMENT

- a. Kelsay Shackelford motioned to Adjourned, Jace Baldosser 2nd.
- b. Meeting adjourned 8:06 PM