

**I. OPENING MEETING 7:11pm**

- a. Roll Call
  - i. BOE: Jason Ramos, Jace Baldosser, Michael Shackelford, and Kelsay Shackelford; Quorum established
  - ii. Staff: Alison Robbins and Frederique Guezille
- b. Pledge of Allegiance

**II. REPORTS**

- a. The Executive Director's Report
  - i. Alison provided information on all budget adjustments submitted to US Dept. of Education using Financial reports (will be attached in minutes). NYCP adjustment will allow for the hiring of staff for the Palace is the Place program rather than contracting with Blue Lake School District. Alison provided an update from the Blue Lake Superintendent that they were having difficulty hiring staff due to the pandemic. Moving forward, BLR will work with HCOE towards different agreement other than JPA. Jason agrees with Ali that that is a better option because the county's processes can be complex and difficult to work within due to their legal counsel.
  - ii.
- b. Marketing & Communications Report
  - i. Jason asked staff to write up a one-page blurb about Chag Lowery and his books/curriculum for him to use when speaking with others about Chag's work.

**III. PUBLIC COMMUNICATIONS**

No public comments.

**IV. CONSENT AGENDA**

- a. Job Description for TEA Programs
  - i. Contact(s): Alison Robbins
  - ii. Purpose: Approval of Job Descriptions - Agriculture Internships
  - iii. Recommendation: It is the recommendation of staff that the job description for Agriculture Internships are approved for use.
    - 1. **DISCUSSION**: Jason called for discussion – no discussion.
    - 2. **NOMINATIONS**: Jace Baldosser made a motion to approve the job description and Michael Shackelford seconded the motion.
    - 3. **DECISION**: 4:0 motion approved
    - 4. **ACTION**: Frederique will send the approved job description to Toni to put on the website.
- b. NACTEP New Grant
  - i. Contact(s): Alison Robbins

- ii. Purpose: Discuss applying for this grant and how it would work with our programs. The deadline is January 29<sup>th</sup>, 2021
- iii. Recommendations: Board approval to apply for this grant
  - 1. **DISCUSSION**: \$450,000 a year to fund the new modern youth apprenticeship academies to pay for the classes we want the kids to be able to take.
  - 2. **DISCUSSION**: Alison stated that the NACTEP grant would go along with a Farm to School grant for work at the garden with Daniel. If we the BOE approves the application for the NACTEP grant, Alison requests they allow the application for the USDA Farm to School grant, and stated that if they BOE didn't approve the NACTEP grant, then we would not pursue the USDA grant. One grant rests upon the other.
  - 3. **NOMINATIONS**:
    - a. Michael Shackelford makes a motion to approve us applying for the NACTEP grant and Kelsay Shackelford seconded the motion.
    - b. Jace Baldosser motioned to approve us applying for the USDA grant and Kelsay Shackelford seconded the motion
  - 4. **DECISION**: 4:0 on both
  - 5. **ACTION**: We will be applying for the NACTEP and USDA grants

**V. ITEMS REQUIRING BOARD ACTION OR DISCUSSION**

**VI. MISCELLANEOUS**

- a. Approval of DRAFT BOE Meeting Minutes of 11/17/2020
  - 1. **DISCUSSION**: Mike makes a motion to approve, Kelsay 2nd
  - 2. **NOMINATIONS**: Michael Shackelford motioned to approve the minutes and Jace Baldosser seconded the motion
  - 3. **DECISION**: 4:0
  - 4. **ACTION**: Minutes approved

**VII. UNFINISHED BUSINESS**

- a. Jason to update us about attaining JPA legal counsel
- b. Training for the BOE from HCOE: Saturday February 27<sup>th</sup> from 10:00am-2:00pm and Saturday March 20<sup>th</sup> from 10:00am-2:00pm The BOE agreed to those dates and times. Would prefer in person but zoom will work if needed.
- c. The next BOE meeting will be on January 12, 2021 where the BOE will vote to approve the 2021 meeting schedule. It also happens to be Jason's birthday

**VIII. NEW BUSINESS**

- a. Expanding the Agricultural program to include Aquaculture: Still looking into our equipment and how we can work with CR on this. Jason wants to look into the size and scope of what we have, he believes we have the equipment we have because we were using it as a pilot project.
- b. C-TIE meeting summary

**IX. AJOURNMENT**

- a. Jace Baldosser made the motion to adjourn and Michael Shackelford seconded the motion. 7:35 meeting adjourned