

I. OPENING MEETING 7:07 pm

a. Roll Call

- i. BOE Present: Michael Shackelford, Kelsay Shackelford, Michele Kindred, and Jace Baldosser. BOE Absent: Jason Ramos. Quorum Established
- ii. Staff: Marlee Mansfield-Chavez, Lisa Hoffman, Alison Robbins, and Frederique Guezille
- iii. Public: None

II. REPORTS

- a. The Executive Director's Report
 - i. See Attached Bullet Point Report
- b. Marketing & Communications Report
 - i. Website updates – See Attached Bullet Point Report

III. PUBLIC COMMUNICATIONS

None

IV. CONSENT AGENDA

- a. BIA – Tribal Climate Resiliency Program
 - i. Contact(s): Alison Robbins
 - ii. Purpose: Creation of cover letter or resolution showing leadership support for a grant application for a two year BIA Tribal Climate Resiliency Program grant for up to \$50K. Mandatory Component 3 of grant application.
 - iii. Recommendation: Staff recommends the BOE approve the submission of the application under Category 9 Youth Engagement, due April 23rd.
 - 1. **DISCUSSION**: References Executive Director's report on TEA activities and blending of program goals for growing an intradepartmental involvement; Environmental Dept is planning on applying under Category 8 and TEA is applying under Category 9. Projects are complementary.
 - 2. **NOMINATIONS**: Kelsay Shackelford made a motion to approve, Michael Shackelford seconded the motion
 - 3. **DECISION**: 4-0 no abstentions, motion carried
 - 4. **ACTION**: Alison to move forward with the application and creation of a cover letter to meet Mandatory Component 3; Jason Ramos to sign letter.
- b. HSU TRiO Talent Search Summer Math Credit Recovery & Robotics Camp
 - i. Contact(s): Alison Robbins
 - ii. Purpose: Summer programming offering a 60 hour, four-week program for middle & high school students who are failing math and need to recover credits.

- iii. **Recommendation:** Staff recommends the approval of expenditures not to exceed \$6,750 (27 students @ \$250 per student) for robotics & math kits to be used by students in the program run by HSU TRiO Talent Search.
 - 1. **DISCUSSION:** References Executive Director's report on TEA activities regarding planning for Summer Camps, and attempting to meet GPRA measures and sustainability goals while providing a very needed credit recovery for those students whose math skills were impacted by the pandemic.
 - 2. **NOMINATIONS:** Kelsay Shackelford made a motion to approve, Michele Kindred seconded the motion
 - 3. **DECISION:** 4-0 no abstentions, motion carried
 - 4. **ACTION:** Amounts approved. Proceed with contracts for TRiO summer activities.
- c. CA State Parks Partnership Agreement
 - i. **Contact(s):** Alison Robbins
 - ii. **Purpose:** Continuation of current CA State Parks partnership with BLR for the following:
 - 1. Year 2 Kindling the Flame in-person youth cultural revitalization 5 week sessions (grades 6-8 and 9-12)
 - 2. 200 hours Natural Resources Career Pathway Internship with Skip Lowry to begin week of June 7th
 - iii. **Recommendation:** Staff recommends the approval of the continuation of the partnership with expenditures for contract services not to exceed \$10,000 to CA State Parks, plus associated minor program supplies as accommodated by available budget, and \$3,000 for Natural Resources Career Pathway Internship.
 - 1. **DISCUSSION:** References Executive Director's report on the progress of the program, continuation plans, and expansion into an internship.
 - 2. **NOMINATIONS:** Michele Kindred made a motion to approve, Kelsay Shackelford seconded the motion
 - 3. **DECISION:** 4-0 no abstentions, motion carried
 - 4. **ACTION:** Alison is to proceed with agreement negotiation for expansion of CA State Parks program securing both purposes as outlined within stated costs. Alison is authorized to sign for payment.
- d. US Department of Education Professional Development Grant
 - i. **Contact(s):** Alison Robbins
 - ii. **Purpose:** Creation of the Northern California Native Educator Project which would establish a "Grow Your Own Teacher" program to recruit and train Native classroom teachers, building principals, and district administrators. Coordination efforts with the Tolowa, Yurok, Hoopa, Karuk, and Pomo tribes covering Del

Norte, Humboldt, Mendocino, Trinity, and Siskiyou counties. Multiple grant proposals in the works with Yurok and Blue Lake as lead applicants.

- iii. **Recommendation:** Staff recommends that TEA apply for the Professional Development grant geared towards development of building principals and district administrators which would complement the Yurok Tribe's application for classroom teachers.

1. **DISCUSSION:** References Executive Director's report on the planned meetings with HCOE Colby Smart & Rosie Slentz re: CRSPA. Concerns about not enough Native American teachers to become administrators during the short timeframe of the grant.
2. **NOMINATIONS:** Michele Kindred made a motion to approve, Michael Shackelford seconded the motion
3. **DECISION:** 4-0 no abstentions, motion carried
4. **ACTION:** Alison to move forward with the application expanding to other Tribes who are interested regardless of county location to meet acceptable cohort standards for the grant.

e. Harbor Freight Fellows Apprenticeship

- i. **Contact(s):** Alison Robbins
- ii. **Purpose:** Creation of sustainable internship funding for Modern Youth Apprenticeship Academies program through a formal agreement with Harbor Freight Fellows.
 1. Establishes \$1000 per student working 120 hours, and \$500 for Mentor, with additional \$500 for Site Supervisor.
 2. <https://www.harborfreightfellows.org/> for more information on the program
- iii. **Recommendation:** Staff recommends approval of a formal agreement with Harbor Freight Fellows (contact Kurt Holland) and authorized Alison Robbins to formalize the agreement.
 1. **DISCUSSION:** References Executive Director's report on requirements for meeting the Harbor Freight Fellows standards, and design phase with CA State Parks. Proceeding slowly with the Construction Trades intern currently employed with Tribe.
 2. **NOMINATIONS:** Michele Kindred made a motion to approve, Kelsay Shackelford seconded the motion
 3. **DECISION:** 4-0 no abstentions, motion carried
 4. **ACTION:** Alison to formalize the agreement with Harbor Freight Fellows, and submit application for current BLR Intern in coordination with NHUHSd guidance counselors and teaching staff.

V. ITEMS REQUIRING BOARD ACTION OR DISCUSSION

a. TEA Policy & SOP planning

- i. Contact(s): Alison Robbins
- ii. Purpose: Development of policies and standard operating procedures covering students in emergency situations, such as: (1) Natural disasters, (2) External threats & Hazards (active shooters, gas leaks, etc.), and (3) Student Overdose & Suicide
- iii. Recommendation: The BOE receive assistance from NHUHSD on the creation of policies and procedures for responding appropriately to these situations, in conjunction with BLR Office of Emergency Services (*Anita Huff*)
 1. **DISCUSSION**: Kelsay asked if the BLR has an employee assistance program. The BLR does have an employee assistance program and it only covers full-time employees, not part-time or interns. The BOE would like to see if that can be expanded to cover all employees and interns.
 2. **NOMINATIONS**:
 3. **DECISION**:
 4. **ACTION**: Staff to check with the Tribal Council on current procedures and expansion of employee assistance programs. Further development will be discussed at future BOE meetings.

VI. MISCELLANEOUS

- a. Approval of DRAFT BOE Meeting Minutes of 2/9/2021
 1. **DISCUSSION**: No changes to the minutes.
 2. **NOMINATIONS**: Michele Kindred made a motion to approve, Michael Shackelford seconded the motion
 3. **DECISION**: 4-0 no abstentions, motion carried
 4. **ACTION**: Frederique to send approved minutes to Toni for the website

VII. UNFINISHED BUSINESS

- a. HCOE training for the BOE on March 27th has been cancelled and moved to April 24th from 10:00am – 1:00pm. BOE aware and will update their calendars.

VIII. NEW BUSINESS

- a. U.S. Department of Education Tribal Consultation. BOE members will work on answering the questions and come back with their individual answers. **ACTION**: FWD email to BOE.

IX. AJOURNMENT

- a. Michael Shackelford made a motion to adjourn the meeting, Michele Kindred seconded the motion. Jace Baldosser adjourned the meeting at 8:35 pm