

I. OPENING MEETING

- a. Roll Call – 7:00PM Called to Order by BOE President, Jason Ramos
 - i. BOE Members present: Jason Ramos, Jace Baldosser, Kelsay Shackelford, Michael Shackelford. BOE Members absent: Michele Kindred (Johnson). QUARUM ESTABLISHED at 7:10PM
 - ii. TEA Staff present: Alison Robbins, Marlee Mansfield-Chavez, Lisa Hoffman, Isak Brayfindley
 - iii. Public present: M. Chag Lowry

II. REPORTS

- a. The Executive Director's Report
 - i. NACTEP Grant started Oct 1st 2021
 - 1. Fixed performance measures
 - 2. Reviewing changes to indirect cost rate
 - a. 2 week turn around with DOI reviewing with DOE
 - b. We are maxed at 8% when our current ITR is 20%
 - ii. GYOA
 - 1. 7/8 paperwork received
 - 2. Tuition and living Submitted to accounting last week
 - 3. Submitting budget adjustment report to DOE by Friday
 - 4. Steve Godla changed from employee to contractor – adjusting for budget
 - 5. HCOE 70K budget reduced
 - 6. Induction Stipends (removed/reduced) adjusted with new budget
 - 7. Invoices and Budget visually displayed and reviewed
 - 8. 263k obligated
 - 9. Reduced stipends from 12 mo to 10 months
 - 10. 10k for HSU for assistance with Cohort management – not allocable
 - 11. Admin money for HCOE could go to NA mentors (one person interested)
 - a. May need to have individuals hired through County Office of Education
 - iii. Pandemic Relief Tourism Funds (BIA)
 - 1. Server not being able to accept our emails (on their side)
 - a. Using HelloSign to confirm scope of work
 - iv. Tribal Climate Reliance Program
 - 1. Website in progress (Not live)
 - v. Pathmakers
 - 1. Budget adjustment
 - vi. Career Readiness Education Grant (Office of Indian Education)
 - 1. Due end of November

Board of Education Meeting Minutes
Blue Lake Rancheria Tribal Education Agency
Tuesday, November 9, 2021 – 7PM
Zoom Meeting On-line Platform
Blue Lake, CA

- 2. Recruitment videos given to Toni
- vii. California Humanities Grant (National Endowment for Humanities)
 - 1. Jason sent HelloSign document regarding
- viii. Facebook post for getting grant
 - 1. Chag Lowry is writing the curriculum
- ix. American Rescue Act
 - 1. Curriculum to be posted on website
- x. Institute for Museum and Library Services Grant
 - 1. Van –
 - 2. No person to implement this program yet
 - a. 17 visits a month
- xi. BIA carry forward a year 70k for Climate Change Classes
 - 1. Northern Arizona University program
 - 2. Virtual class on climate change
 - 3. Thao would be working on this 8hrs a week
 - 4. 25k contract to ITEP for classes
 - 5. 100 youth enrolled in each class
- xii. American Rescue Plan – American Indian Resilience and Education Grant
 - 1. No word yet
- xiii. Kindling the Flame
 - 1. 3 workshops happened this last month
 - 2. Green Diamond is working with us for collecting materials
- xiv. Grants currently in development
 - 1. Environmental Education Grant
 - a. 50-100k for projects intersecting with Climate Change
 - b. App is due Dec 6
 - 2. Youth Initiative (BIA)
 - a. 50k for Natural Resources Management
 - b. Due January the 13th
 - 3. National Endowment for Humanities (Two Grants)
 - a. Due in February 22
 - b. Curriculum Development
 - c. K-12 educator's training in NA curriculum
- xv. Staffing
 - 1. All reviews have been submitted
- b. Marketing & Communications Report
 - i. Social Media Report
 - 1. See October/November Report
 - 2. Notable improvement from time of page creation to now

3. Increasing number of posts and posts regarding our partners
4. Increased engagement with personal feeling posts (see Pathmakers post)
5. Audience increase from last month has been happening
6. 9 additional followers since the last report
7. Initiation of Post Schedule

III. PUBLIC COMMUNICATIONS

- a. Chag Lowry 3 minutes – Offered thanks to the Council and Alison Robbins for the good work and connection to the community. He indicated that he would be appreciative if we used the imagery from his comics upon notice. He mentioned appreciation for the vision of the Tribe and the work of the TEA. He spoke on his feeling inspired by Alison Robbins. His next comic will be out in February 2022.

IV. CONSENT AGENDA

- a. \$20,000 California Humanities Grant for Chag Lowry Curriculum for 7-8 grade students
 - i. Contact(s): Chag Lowry
 - ii. Purpose: Creation and outline for new graphic novel Elements and the creation of the Curriculum for 7-8 grade students following the business plan that was worked on with the TEA.
 - iii. Recommendation: TEA staff recommends the approval of the \$20,000 contract as Chag is the inaugural participant and that this follows our mission and vision to help broaden people's knowledge with inclusive curriculum and enhancing native voices
 1. **DISCUSSION**: From Jace Baldosser: Will the \$20,000 cover everything start to finish? From Alison: Yes, Chag provided a very detailed description of what was to be accomplished.
 2. **NOMINATIONS**: Michael Shackelford moves to approve the \$20,000 contract for Chag Lowry; Jace Baldosser 2nd.
 3. **DECISION**: 4-0;
 - iv. Recommendation: \$5,000 to be earmarked in TEA budget to purchase books *Reflections* and *Follow the Water* from Original Voices Publications (Chag Lowry) as school or classroom sets.
 1. **DISCUSSION**: From Jason Ramos, "Why \$5,000? Already apart of approved number?" From Alison Robbins: "This number is based on previous purchases of similar products and covers the known need. 3-4 classroom sets."
 2. **NOMINATIONS**: Kelsay Shackelford made motion Michael Shackelford seconds
 3. **DECISION**: 4-0;

4. **ACTION:** TEA Staff to content Chag Lowry and make arrangements for the purchase and distribution of books
- v. **Recommendation:** TEA staff recommends approval of Social Media campaign for Chag's project
 1. **DISCUSSION:** From Jason: Is there other costs associated with this? From Alison Robbins: only the Clerk of the Board's time
 2. **NOMINATIONS:** Jace Baldosser made motion, Michael Shackelford seconded the motion
 3. **DECISION:** 4-0;
 4. **ACTION:** TEA Staff to create a Facebook post(s) to inform the public about the project

V. ITEMS REQUIRING BOARD ACTION OR DISCUSSION

- a. BIA Approval of Budget Adjustments **40:56**
 - i. **Contact(s):** Alison Robbins
 - ii. **Purpose:** BIA Resiliency Grant FY19 is coming to an end, and due to the pandemic and the canceled in person courses, Anita Huff has identified approximately \$70K which could be repurposed to support Climate Change education for our secondary students, and a student lead Environmental/Climate Change conference.
 - iii. **Recommendation:** Staff recommends that a budget adjustment be made and submitted to the BIA in support of environmental education courses and student lead conference, including additional hours for TEA staff to work on the project activities.
 1. **DISCUSSION:** Jason Ramos: Is this coming out of the General Fund? Alison Robbins: Pathmakers and BIA grant funds only.
 2. **NOMINATIONS:** Michael Shackelford made motion, Kelsay Shackelford seconded the motion
 3. **DECISION:** 4-0;
 4. **ACTION:** TEA Staff to provide Anita Huff with budget adjustment and narrative for the use of funds for submission to BIA.
- b. Tribal Consultation for the DTLL
 - i. **Contact(s):** Alison Robbins 43:40 – 46:15
 - ii. **Purpose:** Two meetings with the National Parks Service & Department of the Interior. Online consultation Thursday, December 2nd 3-5PM Eastern Time. Alison Robbins is planning on attending consultation. Devising response.
 - iii. **Recommendation:** TEA Staff recommends no changes from an education point of view at this point, no issues as items are well defined. Alison will continue to review for accessibility, and since the response isn't due until 12/17, staff

recommends attending the online consultation to hear other Tribe's concerns. Bring recommendation back to BOE for approval at next BOE meeting before comments are due.

1. **DISCUSSION:** Jason Ramos: It is a rather lengthy document. Is there nothing substantive that needs to be changed? Alison Robbins: Not really. I am going to go through it again. Thinking about what didn't they cover? May include Janet Eidsness (Tribal Historic Preservation Officer – THPO) due to archeological discoveries. Jason Ramos: Janet would have a lot of information for you, or Michelle Fueller, I'd check her first." Jason has concern that the lists of issues might become lengthy. Jason asked about our bylaws and a poll vote or electronic vote. Concern about cultural resources mentioned, however Jace Baldosser believes that's in their scope as an organization (Dept of Interior) already as a policy on handling cultural discoveries/archeological items.
2. **NOMINATIONS:** No need for formal vote. Approved recommendations.
- 3.
4. **DECISION:**
5. **ACTION:** TEA Staff to attend meeting, and to send to Michelle Fueller and Janet Eidsness to receive their comments and return those to the BOE via email, and update BOE at next meeting

VI. MISCELLANEOUS

- a. Approval of Board minutes from 10/19/2021
 - i. Contact(s): Alison Robbins
 - ii. Recommendation: TEA Staff recommends approval of the draft minutes for publication
 1. **DISCUSSION:** No discussion
 2. **NOMINATIONS:** Kelsay Shackelford made the motion to approve and Michael Shackelford seconded
 3. **DECISION:** 3-0-1, Jace Baldosser abstains
 4. **ACTION:** Clerk of the Board to create APPROVED file and post to BOE website.

VII. UNFINISHED BUSINESS

- i. Pending Contract on HelloSign with NHUHSD covers:
 1. Pathmakers
 2. STEP grant
 3. GYOA
 4. Evaluator services for each one of those
 5. Over 160k

- ii. Policy Subcommittee meetings haven't been scheduled due to Alison's workload, and she requests responses from BOE to the provided policy statements.
- iii. Strategic plan update meetings need to be scheduled when Alison's workload allows
- iv. Grant opportunities Pending with the TEA
 - 1. Will keep reporting on until applications are done

VIII. NEW BUSINESS

- 1. Marlee Mansfield-Chavez reports: Save California Salmon potential small grants that would offer participants to get \$100 for BIPOC LGBTQ justice and Climate Change justice focus.
- 2. Letter of support for Save California Salmon, for a program they are applying for. This letter is nearly identical to a previous one sent last year. Updates to it include the date. Marlee signed and is ready to send.

IX. AJOURNMENT

Jason Ramos called for motion to adjourn
Jace Baldosser made the motion to adjourn
Michael Shackelford seconded
Meeting adjourned at 8:06PM