

I. OPENING MEETING

- a. Roll Call – Quorum established at 7:06PM
 - i. BOE Members: Jason Ramos, Jace Baldosser, Michael Shackelford, Michele Kindred; Absent: Kelsay Shackelford
 - ii. Staff: Alison Robbins, Isak Brayfindley, Lisa Hoffman

II. REPORTS

- a. The Executive Director's Report – [see attachments for details](#)
 - i. TEA Administration
 - 1. Policy Subcommittee meetings, updates, and statements for BOE approval
 - 2. Strategic Plan update
 - ii. Awarded Grant Updates
 - 1. *NACTEP* – focused on Agriculture & Natural Resources Industry cluster focus – career exploration and courses with HSU; tie in with BIA-TCRP and Pathmakers Modern Youth Internship Academies – See blue info graphic; Financial updates for the five years of grant budget (Yr 1 or 5)
 - 2. *GYOA* – year 1 cohort meeting all of its benchmarks; Champion Mentor recruitment underway; conference scheduling and planning underway. Recruiting for cohort 2, 5 people on the waiting list so far.
 - 3. *BIA – Tourism* – meetings being scheduled
 - 4. *BIA – TCRP* – waiting webpage approval from Jason; contracts being developed for scientists for discussion board; this is tied to Anita Huff's *BIA – Resiliency* grant carryover for student internships, NAU Climate 101 & 201 classes, and a student lead environmental conference.
 - 5. *NYCP – Pathmakers* – analysis of year 4 progress underway; plans are for all funds to be earmarked or obligated by the end of June 2022; all contracts to be liquidated by December 2022.
 - 6. *STEP – Career Readiness* – webpage awaiting Jason's approval so we can begin our recruitment effort using our video and flyers.
 - 7. *CA Humanities Grant* – Chag Lowry's work is underway; we are expecting the video and curriculum up on the website up the end of January and beginning of February.
 - 8. *IMLS – Mobile Wisdom Basket van* – Anita and Alison going to be revising the budget and proposing different options due to rising prices on vehicles.
 - iii. Submitted Applications
 - 1. ARP – AIRE – "Pathmakers Plus" – did not receive this funding
 - 2. ATALM – Chag Lowry \$40K grant pending; will know in January 2022. Ethnic studies curriculum – Native American veteran experiences.

iv. Grant Applications Under Development

1. EPA – Environmental ED – we did not submit due to being ineligible – no open school.
2. NEH – Native Cultures mini-grant due 1/3/2022
3. BIA – Tribal Youth Initiative mini-grant due 1/13/2022
4. EDA – Tourism grand due 01/31/2022
5. NOAA – B-WET – grant application is under development 02/18/2022
6. NEH – Institute for K-12 Education 02/22/2022

b. Marketing & Communications Report

i. Social Media Report

1. See November/December Report ([see attached report](#))
2. Chag Lowry Social Media Campaign – Entrepreneurship program

III. **PUBLIC COMMUNICATIONS**

No Public Comment

IV. **CONSENT AGENDA**

a. BOE Election – Candidate List for Ballot

- i. Contact(s): Isak Brayfindley, Clerk of the Board
- ii. Purpose: To identify the candidates who have submitted their Letter of Intent by the due date, and publish the approval of the ballot for the BOE election taking place on Saturday, January 8, 2022.
- iii. Recommendation: The Clerk of the Board recommends the acceptance of the candidates, and the approval of the ballot for the election as submitted in the BOE Agenda packet. ([See signed Letter of Intent forms from Jason Ramos, Jace Baldosser](#))
 1. **DISCUSSION**: Jason asked questions about the length of the terms for the current election, and Alison explained the resolution of the issue with our initial BOE election; issue of all new members: have five new persons with two serving a 2-year term, and three serving a 3-year term so that there would never be a completely all new five member BOE. Only Jason Ramos and Jace Baldosser have submitted Letters of Intent.
 2. **NOMINATIONS**: Jace Baldosser motions, and Michael Shackelford 2nd motion
 3. **DECISION**: 5-0
 4. **ACTION**: Clerk of the Board is to post the ballot for the election and submit it to Tribal Council Secretary for use 01/08/2022.

b. BOE Reviewed Policy Statements for Approval

- i. Contact(s): Alison Robbins, Kelsay Shackelford, Michael Shackelford
- ii. Purpose: To approve the policy statements which the BOE Policy Subcommittee has reviewed and approve so that TEA staff may proceed with creating

appropriate procedures, forms, etc. and disseminate the SOPs for efficient and smooth operations of TEA programming. *(Agenda packet: Reviewed and Ready for BOE Approval)*

iii. **Recommendation:** Staff recommends approval.

1. **DISCUSSION:** Jason Ramos would like more time to thoroughly review all of the policy statements. Michele Kindred would like more time as well. Jason Ramos called that this be tabled until a later date. Jason would like the foundational documents to have more time devoted to them.
2. **NOMINATIONS:**
3. **DECISION:** Table for a later date 4-0
4. **ACTION:** Clerk of the Board to place on the first Regular meeting of the next BOE calendar – February 2022.

V. ITEMS REQUIRING BOARD ACTION OR DISCUSSION

a. BOE 2022 Meeting Dates

- i. **Contact(s):** Isak Brayfindley, Clerk of the Board
- ii. **Purpose:** A review of potential meeting dates for the BOE in 2022 to be compiled and presented at the first BOE meeting in January 2022 after the election of the BOE on January 8th. The currently sitting BOE will provide a list of proposed dates for the 2022 calendar year. Most important date is the January meeting date.
- iii. **Recommendation:** The Clerk of the Board makes the following recommendations for dates in 2022, all dates are Tuesdays:

January 11	May 17	September 6
February 15	June 14	October 4
March 22	July 12	November 1
April 19	August 9	December 6

1. **DISCUSSION:** Jason asked members for their opinions on the dates. Those present said the date would work for them, however, Kelsay Shackelford was not present.
2. **NOMINATIONS:** Michele Kindred motioned to accept the dates, Jace Baldosser 2nd the motion.
3. **DECISION:** 4-0
4. **ACTION:** Clerk of the Board to create the calendar for the BOE 2022 year.

b. BOE Policy Statements for Review by full BOE per Subcommittee recommendations

- i. **Contact(s):** Alison Robbins, Kelsay Shackelford, Michael Shackelford
- ii. **Purpose:** To review, discuss, and advise on specific policy statements which the policy subcommittee designated as needing the full BOE's input.

- iii. **Recommendation:** Subcommittee recommends full discussion on policy statements which define and impact services to specifically sensitive areas.
([Agenda packet: Reviewed Policy Statements for BOE Discussion_v1](#))
 - 1. **DISCUSSION:** Jason Ramos would like more time to thoroughly review all of the policy statements. Michele Kindred would like more time as well. Jason Ramos called that this be tabled until a later date.
 - 2. **NOMINATIONS:**
 - 3. **DECISION:** Table for a later date 4-0
 - 4. **ACTION:** Clerk of the Board to place on the first Regular meeting of the next BOE calendar – February 2022. Resend a fresh document.

VI. MISCELLANEOUS

- a. Approval of Board minutes from 11/09/2021
 - i. **Contact(s):** Alison Robbins
 - ii. **Recommendation:** TEA Staff recommends approval of the draft minutes for publication
 - 1. **DISCUSSION:** Jason discusses the need for BOE members to read the minutes prior to the meeting or it will necessitate for the minutes to be read out loud. No changes to the minutes.
 - 2. **NOMINATIONS:** Michael Shackelford motions to approve; Jace Baldosser^{2nd}
 - 3. **DECISION:** 3-0-1; Michele Kindred abstained
 - 4. **ACTION:** Clerk of the Board to post to BOE webpage.

VII. UNFINISHED BUSINESS

- i. Blue Lake School Board of Education – Jason Ramos brought up the \$63,000 donation to the school for 21-22. Wants to initiate a programmatic discussion meeting between TEA and school staff. Jace Baldosser discussed his position on both BOEs. Discussion of mindfulness of the Brown Act and not having more than two board members present at the discussion meetings. Jace will try to get things rolling with the BLSD BOE agenda. Jason to reach out to DeeAnn the BLSD Superintendent.
- ii. Policy Subcommittee meetings – should we have follow up committee meetings? This topic was shelved.
- iii. Strategic plan update meetings need to be scheduled when Alison's workload allows. Alison requested dates and times to meet with two BOE members at a time to work on the strategic plan. Doodle poll will be sent out.
- iv. Grant opportunities Pending with the TEA – additional Department of Justice (prevention and non-violent positive reinforcement) – social workers. Discussion on seeking funding for training people to fill the capacity. Jason discussed BLR's

capacity for social work (need and capacity). Goal of training persons to be mentors and social workers, growing Humboldt's student support services. Jason highlighted the need to ensure HSU and our T'am Programming will work towards the goals of training for jobs specifically needed in the community. Alison has reached out to the Yurok tribe to coordinate.

VIII. NEW BUSINESS

- a. Policy question regarding the Higher Education program processes from the Accounting Department. Looking at prior practices from pre-TEA and other departmental processes. Jason identified the processes as being from the Tribal Government, and he wants processes going forward being standardized. Jace questioned if it was about books. Alison clarified that it was mainly due to utilities and rent, whereas some students utilities were included in the rent, and others utilities were not included in the rent. Discussion about the living allowance used for utilities for some, and some is covered under rent – inequity in stipends caused a pre-TEA decision. Jason is working on a utility allowance, a living stipend, and rent standardized through the Tribal Office. Jason wants equity, and understands previously, things were done to help Tribal membership to be successful, and he's working with the Tribal Business Council on updating the policy. This came up in an email chain last week (December 2021).
- b. Michele Kindred made an announcement that Grace Kindred was accepted in Seattle University pre-med program Fall 2022, and received a partial scholarship from the institution. Jason expressed his happiness with the news, and expressed his support of the tribal citizens seeking higher education, and the Tribe's commitment. Jace and Jason both expressed their support for Michael Shackelford continuing his education after taking some time off.

IX. AJOURNMENT

Jace Baldosser makes the motion to adjourn

Michele Kindred 2nd

Meeting adjourned 8:24 PM