

Board of Education Meeting Agenda
Blue Lake Rancheria Tribal Education Agency
Tuesday, May 17, 2022 – 7PM
Zoom Meeting On-line Platform
Blue Lake, CA

I. OPENING MEETING

- a. Roll Call

II. REPORTS

- a. The Executive Director's Report
 - i. Program Updates
 - ii. Annual Performance Reports
- b. Marketing and Communications report
 - i. TEA Website redesign update
 - ii. Chag Lowry Media Campaign update
 - iii. Social Media Posts & Community Outreach

III. PUBLIC COMMUNICATIONS

A member of the public (speaker) may address the Board during the Public Communications section of the BOE Agenda. Comments by public speakers made during the Public Communications will be limited to items on the BOE Agenda or items within the jurisdiction of the Board. The number of speakers who speak during Public Communications will not exceed ten. A speaker, in lieu of speaking during Public Communications, may speak during an agenda item. Comments during an agenda item will be limited to the topic of the agenda item. Speakers may register to speak by calling the Clerk of the Board at (707) 668-5101 by noon on the day of the BOE meeting, or they may register at the location of the BOE meeting until 10 minutes before the meeting begins. When registering to speak, a speaker will identify the topic the speaker wishes to address. A speaker's comments at a meeting will not exceed 3 minutes, will be limited to the registered topic, and will not include personnel matters concerning TEA or Tribal employees and/or matters that would violate the privacy of students. Speakers will provide (7) copies of any handouts to the Clerk of the Board for distribution at the Board table. For more information and restrictions, please see BOE policy Section 1402.6 Board of Education Agendas, Calendars, & Meetings.

IV. CONSENT AGENDA

- a. Northern Humboldt Union High School District – Extension/Addition
 - i. Contact(s): Alison Robbins
 - ii. Purpose:
 - 1. Authorization for **contract extension** for Modern Youth Internship Academies design work under STEP grant agreement for FY20-21 school year (**contract year 1**). Not all activities were completed, and NHUHSD needed additional time; they have now finished and wish to bill us **\$4,500**; and
 - 2. **Addition of \$4500** for continued work on MYIA to expand FY21-22 school year (**contract year 2**) which was originally \$2,250. This is for additional work on the Internships portion of the program.

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- iii. **Recommendation:** Staff recommends that the year 1 contract agreement extension be granted to that NHUHSD can bill for the services of \$4500, and that an addition to year 2's contract of \$4,500 be approved for additional work on MYIA internships. **Total action's authorization: \$9,000.** *Original and Amended agreement in packet.*

1. **DISCUSSION:**
2. **NOMINATIONS:**
3. **DECISION:**
4. **ACTION:**

b. Grow Your Own Administrator (GYOA) – Champion Mentor Contracts

- i. **Contact(s):** Alison Robbins
- ii. **Purpose:** Approval of a minimum of three (3) Champion Mentor Contracts for the GYOA Program cohort 1 graduates' induction mentoring. Staff would like to issue a minimum of three Champion Mentor contracts to provide the six GYOA graduates with 20 hours (each) of mentoring to support the transition of their roles from classroom teachers to educational leadership positions. Staff has negotiated three contracts, so far, for 20 hours @ \$155 per hour = \$3,100 per graduate, with three Native American certificated administrators, and a fourth is pending negotiations. Contracts are to begin 07/01/2022 for induction support and run through 06/30/2023. *Signed agreements are attached in packet:*
 1. *Theresa Slayton – not to exceed \$9,300 – Pending contractor signature*
 2. *Jennifer Lane – not to exceed \$6,200*
 3. *Sara Sampels – not to exceed \$3,100*
 4. *Melanie Sanderson – not to exceed \$3,100 – Pending negotiations*
- iii. **Recommendation:** Staff believes that induction mentoring is a critical component of support that needs to be provided to the new Native American school administrators the GYOA program graduated on 5/14/2022. Total authorization of \$18,600 (\$3,100 per graduate x six (6) May 2022 graduates)

1. **DISCUSSION:**
2. **NOMINATIONS:**
3. **DECISION:**
4. **ACTION:**

c. Grow Your Own Administrator (GYOA) – Administrative Mentor/Support – Steve Godla

- i. **Contact(s):** Alison Robbins

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- ii. Purpose: Steve Godla provides Administrative Support for the GYOA program. Steve assists Alison with program communication and implementation between US Department of ED, Cal Poly program administrators, and participants, as well as with data tracking & general program paperwork; communication between cohort members and their champion mentors; and between BLR and the school districts where cohort members are currently employed. Steve also meets with Alison and the program evaluator on the continuous improvement plan for GYOA.
Agreement is attached in packet.

- iii. Recommendation: Staff recommends the approval of Steve Godla's contract for the amount of \$24,159.

- 1. **DISCUSSION:**
- 2. **NOMINATIONS:**
- 3. **DECISION:**
- 4. **ACTION:**

d. Humboldt TRiO Talent Search Contract – Extension and Addition

- i. Contact(s): Alison Robbins
- ii. Purpose: Additional hours for work through September 30, 2023 provided to Hoopa Elementary and High School as part of the NYCP Pathmakers program.
 - 1. *Contract reconciliation is attached in packet.*

- iii. Recommendation: Staff recommends the approval of HSU Sponsored Programs contract extension the amount of \$6,760 for the services of Vanessa Cota.

- 1. **DISCUSSION:**
- 2. **NOMINATIONS:**
- 3. **DECISION:**
- 4. **ACTION:**

V. ITEMS REQUIRING BOARD ACTION OR DISCUSSION

a. Job Descriptions – Natural Resource Interns

- i. Contact(s): Alison Robbins
- ii. Purpose: Updating the Natural Resource Intern job description after meetings with NHUHS for use with the Modern Youth Internship Academies (MYIA) recruitment.

- iii. Recommendation: Staff recommends the approval of the updated job description.

- 1. **DISCUSSION:**
- 2. **NOMINATIONS:**
- 3. **DECISION:**

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4. **ACTION:**

VI. MISCELLANEOUS

- a. Approval of Board minutes from 04/19/2022
 - i. Contact(s): Alison Robbins
 - ii. Recommendation: TEA Staff recommends approval of the draft minutes for publication
 - 1. **DISCUSSION:**
 - 2. **NOMINATIONS:**
 - 3. **DECISION:**
 - 4. **ACTION:**

VII. UNFINISHED BUSINESS

VIII. NEW BUSINESS

- a. Korby Skoglund contract for Grow Your Own Administrator (GYOA) graduate incentives - \$700 for the creation of regalia for graduation ceremony. Personally presented by Alison at Cal Poly graduation, or mailed to participants who could not attend in person.
- b. California Elementary Literacy Conference – June 16, 2022 – BLR TEA staff attending virtually
- c. 140-Hour Pre-Apprenticeship Training @ CR June 13 - July 14, 2022; BLR TEA staff to provide transportation in tribal vans – pending student count, and location.

IX. AJOURNMENT