

Board of Education Meeting Agenda  
Blue Lake Rancheria Tribal Education Agency  
Tuesday, June 14, 2022 – 7PM  
Zoom Meeting On-line Platform  
Blue Lake, CA

**I. OPENING MEETING**

- a. Roll Call

**II. REPORTS**

- a. The Executive Director's Report
  - i. Program Updates – Higher Ed Year End Report
  - ii. Financial Reports
- b. Marketing and Communications Report
  - i. TEA Website redesign update
  - ii. Chag Lowry Media Campaign update
  - iii. Social Media Posts & Community Outreach

**III. PUBLIC COMMUNICATIONS**

A member of the public (speaker) may address the Board during the Public Communications section of the BOE Agenda. Comments by public speakers made during the Public Communications will be limited to items on the BOE Agenda or items within the jurisdiction of the Board. The number of speakers who speak during Public Communications will not exceed ten. A speaker, in lieu of speaking during Public Communications, may speak during an agenda item. Comments during an agenda item will be limited to the topic of the agenda item. Speakers may register to speak by calling the Clerk of the Board at (707) 668-5101 by noon on the day of the BOE meeting, or they may register at the location of the BOE meeting until 10 minutes before the meeting begins. When registering to speak, a speaker will identify the topic the speaker wishes to address. A speaker's comments at a meeting will not exceed 3 minutes, will be limited to the registered topic, and will not include personnel matters concerning TEA or Tribal employees and/or matters that would violate the privacy of students. Speakers will provide (7) copies of any handouts to the Clerk of the Board for distribution at the Board table. For more information and restrictions, please see BOE policy Section 1402.6 Board of Education Agendas, Calendars, & Meetings.

**IV. ITEMS REQUIRING BOARD ACTION OR DISCUSSION**

- a. Northern Humboldt Union High School District Contract
  - i. Contact(s): Alison Robbins
  - ii. Purpose: This project fits under the "Increase knowledge of cultural identity and awareness" of Title VI Indian Education formula funding. The staff will support student cultural needs to increase knowledge and cultural identity and awareness by taking field trips to local ceremonies and sites when possible and inviting elders and community members to share their knowledge. The program also collaborates with Blue Lake Rancheria to support student cultural learning through workshops making culturally significant items and tools important to the local tribes. Total amount of contract: \$15,000

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- i. Recommendation: Staff recommends the BOE to authorize this contract with NHUHSD for the use of \$15,000 of their Title VI Formula Funds.

- 1. **DISCUSSION:**
- 2. **NOMINATIONS:**
- 3. **DECISION:**
- 4. **ACTION:**

**V. MISCELLANEOUS**

- a. Approval of Board minutes from 05/17/2022
  - i. Contact(s): Alison Robbins
  - ii. Purpose: Approval of the prior meetings minutes
  - iii. Recommendation: Staff recommends approval

- 1. **DISCUSSION:**
- 2. **NOMINATIONS:**
- 3. **DECISION:**
- 4. **ACTION:**

**VI. UNFINISHED BUSINESS**

- a. 140-Hour Pre-Apprenticeship Training @ CR June 13 - July 14, 2022; BLR TEA staff to provide transportation in tribal vans – pending student count, and location.

**VII. NEW BUSINESS**

- a. Staff Retreat

**VIII. ADJOURNMENT**

# Tribal Education Agency Executive Director's Report

## Program Updates

- **Pathmakers Program** –
  - Students from Hoopa participated in an overnight visit to Cal Poly Humboldt via the TRiO Talent Search program. BLR sponsors and supports student who do not qualify for TRiO through a contract with Cal Poly, which provides for additional hours of work for Vanessa Cota and others to serve these students.
  - Robotics kits were purchased for Summer Camp and delivered last Monday
- **Modern Youth Internship Academies** – two new interns have been hired bringing the total students placed into internships since the beginning of the program year to 8 (*July 1, 2021-June 30, 2022 – which corresponds to the school district's year*) can be broken out as follows:
  - 1 Natural Resources - CA State Parks
  - 2 Agriculture - BLR Community Garden
  - 2 Graphic Arts - BLR TEA
  - 3 Build Your Own Internship
    - Manufacturing & Product Design – *Fashion & graphic design*
    - Hospitality, Tourism, & Recreation – *Recreation focus*
    - Health Science & Technology – (*Veterinary*)
- There are three confirmed, and one potentially new student interested in the Natural Resources internships. Six total internships are available. Students will be working with Frederique Guezille on the Tribal Climate Resiliency Program. Internship involves:
  - Work on Rancheria doing restoration
  - Take and study soil, water, and air quality samples
  - Develop observations into a presentation for Environmental Conference in April
  - Help plan environmental conference
  - Participate in Discussion Boards with scientists
- There are still open internships for the Agriculture Program (2)
- **Grow Your Own Administrator** –
  - **Recruitment Cohort 2 Participants:**
    - Sierra Grifantini – Shasta County
    - Michelle Demo-Davis – Shasta County
    - Kelda Britton – Lake County
    - Felicia Sears – Lake County
    - Ken Dotson – Shasta County
    - Jeanne Burcell – Siskyou County
    - Deena DeArmond – Shasta County
    - OPEN SPOT
  - **Recruitment Champion Mentors - COMPLETED:**
    - Four champion mentors signed the contracts the Board approved last meeting
  - **Wrap up of Year 1 by 08/03/2022 includes:**
    - Pay final invoices for Cal Poly's services
    - Negotiate carryover of year 1 budget on contracts with HCOE after paying final invoice;
    - Pay Steve Godla's final invoice

## **Tribal Education Agency Executive Director's Report**

- Exit Cohort 1 from PDPDCS online system – financial statements received on Sunday, 6/12 to be used in verification of total costs for participants.
- **State Tribal Education Partnership (STEP) – Career Readiness Education Programs**
  - **Recruit, Retrain, and Retain Educators –**
    - Four persons have been recruited thus far and are going through the screening and processing to enroll in the program
    - Contract is under development with HCOE for Maggie Peters to create Equity Series document for teacher's in Humboldt
  - **Modern Youth Internship Academies –**
    - SB-1 Pre-Apprenticeship Program for Building & Construction Trades at CR started Monday, June 13<sup>th</sup> and runs through Thursday, July 14<sup>th</sup>.
      - This FREE training course will help attendees better understand their options in a variety of trades like masonry, heavy equipment operations, plumbing, electrical and more. It will also help them prepare for the pre-apprenticeship interview and provide a math refresher. There is no cost to attend and minor daily pay incentives totaling up to \$585 will be provided. Participants will earn their OSHA 10 card, first aid certificate, CPR card and pre-apprenticeship certificate. All community members are encouraged to attend, with priority given to women, minorities and veterans.
    - Nine students requested transportation; currently 7 are utilizing it
    - Alison drives the EV transit shuttle from 6AM – 8AM each morning picking up in McKinleyville and several spots in Eureka – dropping off at CR
    - Estimated in-kind matching being provided to the SB-1 grant with our partners is \$4,429.11 – this is being documented to be provided to our partners
      - The Smart Workforce Center
      - College of the Redwoods
      - North State Builds
      - Humboldt Del Norte Building & Construction Trades
      - NCCC Workforce Board
- **Higher Education Scholarship Program –**
  - Four students attending Summer School
    - Tanner
    - Mandi
    - Chloe T
    - Chloe K

Grow Your Own Administrator Program - Yr 1						
Budget vs. Expenditures Project Inception to Date as of 05/31/2022						
	Budget	Actuals	Invoice	Obligation	Pre-Obligation	Budget Balance
1 - Salary	\$ 26,154.00	\$ 15,573.68		\$ 10,580.32		\$ -
2 - Fringe	\$ 12,705.00	\$ 5,182.90		\$ 7,522.10		\$ 0.00
3 - Travel	\$ 8,924.00	\$ 623.37				\$ 8,300.63
4 - Equipment	\$ -					\$ -
5 - Supplies	\$ 1,266.00	\$ 1,785.90				\$ (519.90)
6 - Contractual	\$ 163,099.00	\$ 25,795.51	\$ 31,685.02	\$ 83,192.47		\$ 22,426.00
8 - Other	\$ 310.00	\$ 150.00		\$ 110.85		\$ 49.15
10 - Indirect	\$ 10,198.00			\$ 4,781.29		\$ 5,416.71
11 - Stipends	\$ 120,000.00	\$ 106,242.00			\$ 12,804.00	\$ 954.00
<b>Grand Total</b>	<b>\$ 342,656.00</b>	<b>\$ 155,353.36</b>	<b>\$ 31,685.02</b>	<b>\$ 106,187.03</b>	<b>\$ 12,804.00</b>	<b>\$ 36,626.59</b>

	Year 1 "Stipend" Budget	Spent/Obligated	Balance
Tuition	\$ 72,000	\$ 69,742	\$ 2,258
Stipend	\$ 48,000	\$ 36,500	\$ 11,500
Kadee - save		\$ 6,652	\$ (6,652)
Michelle - save		\$ 6,152	\$ (6,152)
<b>NOW</b>	<b>\$ 120,000</b>	<b>\$ 119,046</b>	<b>\$ 954</b>

#### Administrative Work with District's Across

Budget for County Office of Education support of administrative work? \$ 4,485.20

Spring Tuition for Kadee Strait & Michelle Windes in this number, and two months of stipends for everyone, and Kadee & Michelle's leftover stipends

Budget Year Yr 1 - 08/03/2021 - 08/02/2022  
Transaction Type Actuals

#### Actual Expenditures through 05/31/2022 for Indirect Cost Reimbursement Calculations

													2021 Total	2022 Total	Grand Total
	2021						2022								
	8	9	10	11	12		1	2	3	4	5				
1 - Salary	\$ 1,977.82	\$ 213.08	\$ 1,040.07	\$ 1,076.99	\$ 2,063.21	\$ 6,371.17	\$ 1,932.82	\$ 1,587.12	\$ 2,491.21	\$ 1,508.56	\$ 1,682.80	\$ 9,202.51	\$ 15,573.68		
2 - Fringe	\$ 530.63	\$ 247.59	\$ 317.90	\$ 376.26	\$ 637.14	\$ 2,109.52	\$ 617.20	\$ 558.93	\$ 776.76	\$ 577.85	\$ 542.64	\$ 3,073.38	\$ 5,182.90		
3 - Travel			\$ 623.37			\$ 623.37							\$ 623.37		
5 - Supplies	\$ 1,214.19	\$ 51.71				\$ 1,265.90					\$ 520.00	\$ 520.00	\$ 1,785.90		
6 - Contractual		\$ 2,925.00	\$ 2,745.00	\$ 2,340.00	\$ 4,867.41	\$ 12,877.41	\$ 3,960.00	\$ 5,178.10	\$ 2,430.00	\$ 1,350.00		\$ 12,918.10	\$ 25,795.51		
8 - Other		\$ 150.00				\$ 150.00							\$ 150.00		
11 - Stipends	\$ 3,500.00	\$ 3,500.00	\$ 3,500.00	\$ 32,559.00	\$ 14,147.00	\$ 57,206.00	\$ 4,000.00	\$ 36,036.00			\$ 9,000.00	\$ 49,036.00	\$ 106,242.00		
Grand Total	\$ 7,222.64	\$ 7,087.38	\$ 8,226.34	\$ 36,352.25	\$ 21,714.76	\$ 80,603.37	\$ 10,510.02	\$ 43,360.15	\$ 5,697.97	\$ 3,436.41	\$ 11,745.44	\$ 74,749.99	\$ 155,353.36		

#### Indirect Cost Reimbursement Calculations

#### 2021




#### Total Indirect

20.32%	\$ 756.44	\$ 134.60	\$ 402.61	\$ 295.30	\$ 548.71	\$ 2,137.66								\$ 2,137.66
20.66%							\$ 526.83	\$ 443.37	\$ 675.16	\$ 431.05	\$ 567.21	\$ 2,643.63	\$ 2,643.63	\$ 4,781.29

## Tribal Education Agency Website Update

### Media Reports

#### Facebook Consortium for Tribal Innovation and Entrepreneurship (C-TIE) Page

	ONE DAY LEFT for application dead... Thu May 26, 3:00pm	Post	Boost post	204	3
	Daluviwi' Community Garden's far... Thu May 26, 10:41am	Post	Boost post	1,330	45
	We are currently seeking 24 Native... Thu May 26, 9:29am	Post	Boost post	30	16

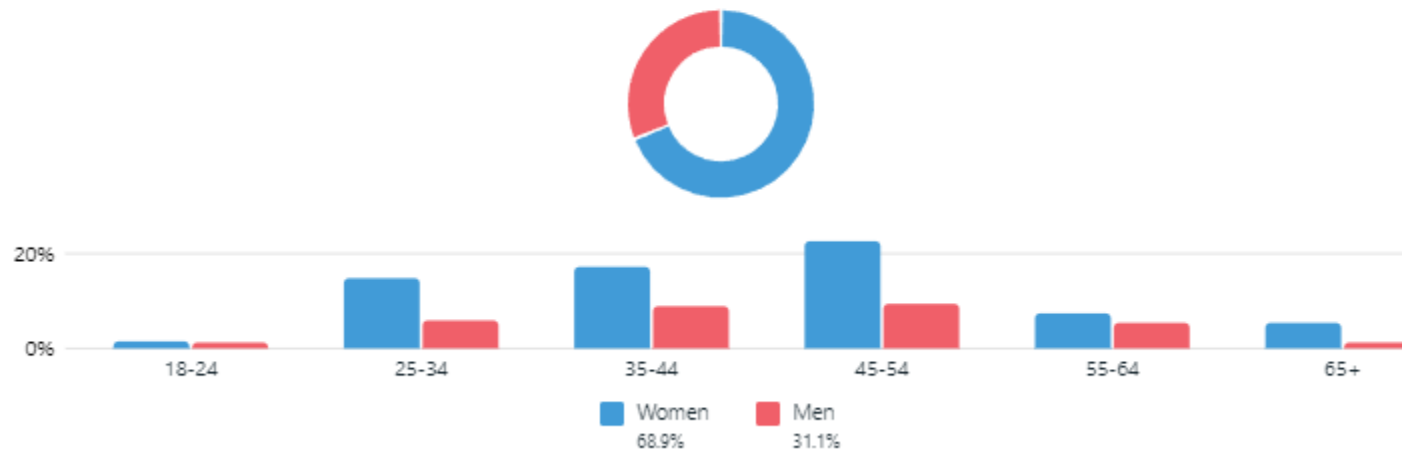
- Reach has increased for posts. Though some get as little as 30 we have seen at least two a week get well over 100.
- Likes and reactions are increasing also

## Tribal Education Agency Website Update

Facebook Page followers ⓘ

214

Age & gender ⓘ



- 214 Followers