

Board of Education Meeting Agenda
Blue Lake Rancheria Tribal Education Agency
Tuesday, January 10, 2023 – 7PM
Zoom Meeting On-line Platform
Blue Lake, CA

I. OPENING MEETING

- a. Roll Call

II. SPECIAL AGENDA – ELECTION RESULTS

- a. BOE Election – Results of the Election

- i. Contact(s): Isak Brayfindley, Clerk of the Board
- ii. Purpose: Per Article 1, Chapter 4, Section 1402, “*Organization and Functions of the Board: The first regular meeting in January of each year shall be the organizational meeting. The Board will approve the meeting calendar for the fiscal year at the organizational meeting. At the Board’s first meeting on or after the Second Monday in January each year, the Board shall elect a president and vice-president from its members, each of whom shall serve for one year, or until his/her successor is elected.*”

1. To announce the results of the Board of Education election for public record (*Report of Tribal Election*)

- iii. Recommendation:

1. The Clerk of the Board recommends that the current BOE accepts the results of the election as presented.

a. **DISCUSSION:**

b. **NOMINATIONS:**

c. **DECISION:**

d. **ACTION:**

- i. Michelle Kindred, Kelsay Shackelford, Michael Shackelford reaffirm their BOE Board Member Oath
- ii. The Clerk of the Board shall post the approved results of the BOE election on the TEA Website, and Tribal Office bulletin boards.

- b. BOE Election - Election of Board Officers

- i. Contact(s): Isak Brayfindley, Clerk of the Board
- ii. Purpose: Per Article 1, Chapter 4, Section 1402, “*Organization and Functions of the Board: The first regular meeting in January of each year shall be the organizational meeting. The Board will approve the meeting calendar for the fiscal year at the organizational meeting. At the Board’s first meeting on or after the Second Monday in January each year, the Board shall elect a president and vice-president from its members, each of whom shall serve for one year, or until his/her successor is elected.”*

1. The Clerk recommends the BOE members make nominations for the offices of President and Vice-President, to serve the next one-year term for 2023.

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- a. **DISCUSSION:**
- b. **NOMINATIONS:**
 - i. **Nominees for President:**
 - ii. **Nominees for Vice-President:**
- c. **DECISION:**
 - i. **President:**
 - ii. **Vice-President:**
- d. **ACTION:**

c. BOE 2023 Calendar Adoption

- i. Contact(s): Isak Brayfindley, Clerk of the Board
- ii. Purpose: *The TEA Education Code Article I, Chapter 4, Section 1402. Purpose: Per Article 1, Chapter 4, Section 1402, "Organization and Functions of the Board: The first regular meeting in January of each year shall be the organizational meeting. The Board will approve the meeting calendar for the fiscal year at the organizational meeting. At the Board's first meeting on or after the Second Monday in January each year, the Board shall elect a president and vice-president from its members, each of whom shall serve for one year, or until his/hersuccessor is elected."* *(See BOE Calendar attachment)*
- iii. Recommendation: It is the recommendation of staff that the 2023 BOE meeting schedule be approved as provided.
 - 1. **DISCUSSION:**
 - 2. **NOMINATIONS:**
 - 3. **DECISION:**
 - 4. **ACTION:**

III. REPORTS

- a. The Executive Director's Organizational Meeting Report
 - i. TEA Program Summaries by Funding Agency
 - ii. TEA Program Budget
- b. Marketing and Communications Report
 - i. Social Media Posts & TEA Website Engagement

IV. PUBLIC COMMUNICATIONS

A member of the public (speaker) may address the Board during the Public Communications section of the BOE Agenda. Comments by public speakers made during the Public Communications will be limited to items on the BOE Agenda or items within the jurisdiction of the Board. The number of speakers who speak during Public Communications will not exceed ten. A speaker, in lieu of speaking during Public Communications, may speak during an agenda item.

Comments during an agenda item will be limited to the topic of the agenda item. Speakers may register to speak by calling the Clerk of the Board at (707) 668-5101 by noon on the day of the BOE meeting, or they may register at the location of the BOE meeting until 10 minutes before the meeting begins. When registering to speak, a speaker will identify the topic the speaker wishes to address. A speaker's comments at a meeting will not exceed 3 minutes, will be limited to the registered topic, and will not include personnel matters concerning TEA or Tribal employees and/or matters that would violate the privacy of students. Speakers will provide (7) copies of any handouts to the Clerk of the Board for distribution at the Board table. For more information and restrictions, please see BOE policy Section 1402.6 Board of Education Agendas, Calendars, & Meetings.

V. ITEMS REQUIRING BOARD ACTION OR DISCUSSION

a. Department of Labor Youth Build grant

- i. Contact(s): Alison Robbins, Executive Director
- ii. Purpose: The [Department of Labor YouthBuild](#) The purpose of this program is to fund organizations to provide a pre-apprenticeship program model that encompasses education, occupational skills training, leadership development, and high-quality post-program placement opportunities to opportunity youth. YouthBuild is a community-based alternative education program for youth between the ages of 16 and 24 who left high school prior to graduation who also have other risk factors, including being a justice involved youth, youth aging out of foster care, youth with disabilities, migrant farmworker youth, youth experiencing housing instability, and other disadvantaged youth populations. The YouthBuild program simultaneously addresses multiple core issues important to youth in low-income communities: affordable housing, leadership development, education, employment opportunities for good jobs in in-demand industries and apprenticeship pathways. YouthBuild programs serve as the connection point to vital services for participants. Key aspects of the YouthBuild service delivery model include meaningful partnership and collaboration with the public workforce development system, education and human services systems, and labor and industry partners. **DOL expects applicants funded through this solicitation to have well established partnerships in place prior to grant award.** An estimated project budget is \$1,439,626 split between the federal share of \$1,076,719.62 and matching of \$359,906.38. (*See Summary of Budget Category Costs Proposed attachment*)
- iii. Recommendation:
 1. Staff recommends the BOE approve the request to the Tribal Council to use staff salaries of the Clerk of the Board/Technology Specialist for the grant budget period of 05/01/2023 – 08/31/2026 totaling: \$245,582 which represents a portion of the total match needed. Staff will not

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submit application without matching from partner organizations.

- a. **DISCUSSION:**
- b. **NOMINATIONS:**
- c. **DECISION:**
- d. **ACTION:**

VI. MISCELLANEOUS

- a. Approval of DRAFT BOE Meeting Minutes of 12/06/2022
 - 1. **DISCUSSION:**
 - 2. **NOMINATIONS:**
 - 3. **DECISION:**
 - 4. **ACTION:**

VII. UNFINISHED BUSINESS

- a. Cal Poly Humboldt Contract for TRIO – update
- b. Cal Poly Humboldt Contract for Extended Ed - update

VIII. NEW BUSINESS

- a. Tribal Consultation on U.S. Department of Education’s FY 2024 Comprehensive Center Grant Competition

IX. AJOURNMENT

REPORT OF TRIBAL EDUCATION ELECTION

TRIBE, BAND OR COMMUNITY	DATE OF ELECTION
<i>Blue Lake Rancheria</i>	January 7, 2023

NAME(S) AND TITLE(S)	TERM OF OFFICE	NUMBER OF VOTES RECEIVED
Officers:		
Members:		
<i>Michele Kindred</i>		<i>11 votes</i>
<i>Michael Shackelford</i>		<i>11 votes</i>
<i>Kelsay Shackelford</i>		<i>11 votes</i>

Total Number of Qualified Voters in this Election: <i>16 members</i>	Total Number of Qualified Voters who <u>participated</u> in this Election: <i>11 members</i>
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Hold Over Officer(s)/Member(s):

We Hereby Certify that the above election results are true and correct:

Tribal Office Address:

Michele Kindred
Michael Shackelford
Kelsay Shackelford

Tom Roe, Election Committee Chairman
J. Tate Moore, Election Committee Member
elle jf, Election Committee Member
, Election Committee Member

P.O. Box 428

Blue Lake, CA 95525

Telephone No. *707.668.5101*

Telefax No. *707.668.4272*

Blue Lake Rancheria Tribal Education Agency Board of Education Meeting Schedule				
<i>schedule approved for publication by BOE vote on 01/10/2023</i>				
Month	Day	Approved Date	Meeting Type	Time
January	Tuesday	1/10/2023	Regular Board Meeting	7PM
February	Tuesday	2/21/2023	Regular Board Meeting	7PM
March	Tuesday	3/21/2023	Regular Board Meeting	7PM
April	Tuesday	4/25/2023	Regular Board Meeting	7PM
May	Tuesday	5/23/2023	Regular Board Meeting	7PM
June	Tuesday	6/20/2023	Regular Board Meeting	7PM
July	Tuesday	7/18/2023	Regular Board Meeting	7PM
August	Tuesday	8/15/2023	Regular Board Meeting	7PM
September	Tuesday	9/5/2023	Regular Board Meeting	7PM
October	Tuesday	10/10/2023	Regular Board Meeting	7PM
November	Tuesday	11/14/2023	Regular Board Meeting	7PM
December	Tuesday	12/12/2023	Regular Board Meeting	7PM
December	Saturday	12/30/2023	Board of Education Election	TBD

The Blue Lake Rancheria Tribal Education Agency is funded by multiple grants and the Tribe’s general fund, as well as contracts with the Bureau of Indian Affairs, and grants from other agencies such as California Humanities, the California Rural Air Quality Board, and the Decolonizing Wealth Foundation. The grants are:

Native Youth Community Partnership (NYCP) FY18 – US Department of Education, Office of Indian Education *(Currently in No Cost Extension ending 09/30/2023) – BLR will not be able to fund this programs after this date, and is looking for funding. Staff salaries covered: Alison (.60 FTE); Marlee (1.0 FTE) and Isak (1.0 FTE); and covers three MYIA student interns.*

- Pathmakers K-12 – direct student services
 - STEAM education in classrooms and online
 - Field trips, summer, and weekend STEAM/Cultural activities
 - Cultural workshops and community events
- Pathmakers: Modern Youth Internship Academies (9-12) – direct student services
 - Internships – student designed & business designed
 - Last year 15 interns
 - This year we have 3 Hospitality, Tourism, and Recreation interns from this funding, and most interns are coming from BIA funding.
 - Mentoring – Job coaching & cultural mentoring – exploring the use of TEK
 - Extended education courses – college credit classes
 - 24 students enrolled in Fall 2022 at Cal Poly
 - 32 students enrolled in Spring 2023 at Cal Poly
 - Nationally Recognized Certifications
 - Student leadership projects – Native American “clubs” leading conferences, workshops and events at Eureka, Zoe Barnum, Arcata, and McKinleyville HS; Entrepreneurship projects (Hoopa HS)

State Tribal Education Partnership (STEP) FY20 – US Department of Education, Office of Indian Education *(Year 3 of 3) – Staff salaries covered: Alison (.05 FTE) and Lisa (.35 FTE)*

- Recruit, Retrain, Retain Educators (R3E) – professional development for teachers
 - Works to recruit people to become CTE teachers
 - Establishes training for teachers in our curriculum, finding teachers externships, finding teachers programs for professional development, and developing programs and training for schools and districts to better implement Native American curriculum – **building their capacity to serve native youth in response to the 2020 ACLU report. Developed the Equity Services with HCOE.**
- Modern Youth Internship Academies (9-12) – organization and planning of programs

Professional Development FY21 – US Department of Education, Office of Indian Education *(Year 2 of 5) – Staff salaries covered: Alison (.30 FTE)*

- Grow Your Own Administrator Program – creating 24 Native American school/district administrators; Our first cohort (2021-2022) had six graduates, four of which were immediately hired as Administrators:
 - Principal of Hoopa High School – Maggie Peters
 - Assistance Principal of Hoopa Elementary – Kirsten Wright
 - Principal of Grant Elementary in Eureka – Rachel Brakeman
 - Native American Curriculum Coordinator for Shasta County – Cindy Hogue

Item III – Executive Director’s Report: Organizational Meeting of the BOE 01/10/2023

- Currently have 7 cohort 2 participants, have recruited 2 for cohort 3 which begins in August 2023, and are currently recruiting an additional 9 cohort 3 participants. See our Facebook notices.
- Provides 20 hours of mentoring each year for two years after graduation – Induction Support
- Full tuition for the program, plus \$500 per month living allowances for participants

Native American Career Technical Education Program FY21 – US Department of Education, Office of Career, Technical, and Adult Education (OCTAE)

(Year 2 of 5) – Staff salaries covered: Alison (.05 FTE) and Lisa (.16 FTE)

- Agriculture and Natural Resources career exploration (grades 6-8) at eight K-8 schools in HumCo
- Modern Youth Internship Academies (9-12) at four high schools – Agriculture & Natural Resources program components *only*
- Teacher Externships (professional development) for high school science & Career & Technical Education (CTE) teachers – open to all STEM teachers in HumCo – See our Facebook page

Bureau of Indian Affairs – Tribal Climate Resilience Program FY21: CAT9: Youth Engagement – US

Department of Interior *(Year 2 of 2) – Staff salaries covered: Lisa (.29 FTE)*

- Climate change education for high school student interns
- Discussion boards with environmental scientists

Bureau of Indian Affairs – Tribal Climate Resilience Program FY21: CAT8: Internships – US Department of

Interior *(Year 2 of 2) – Staff salaries covered: Two Undergraduate Interns*

- Undergraduate interns learn about tribal climate change response/action plans
- Work with Tribal environmental staff

Bureau of Indian Affairs – Resiliency FY20: Climate Change Conference – US Department of Interior *(No Cost Extension) – Staff salaries covered: Six MYIA HS Student Interns*

- Six high school interns who are learning about climate change, and organizing a conference in April 2023 on the subject for all Humboldt high school students to be held at McKinleyville HS and Sue-meg State Park
- Contract with Northern Arizona University ITEP for conference support

Bureau of Indian Affairs – Wildlife & Parks: Tribal Youth Initiative for Modern Youth Internship Academies FY22: – US Department of Interior

Ends August 2023 – Staff salaries covered: Two MYIA HS Student Interns, One Undergraduate Intern

- Two high school interns and one undergraduate intern working on Natural Resources
- CA State Parks Contract for a Jr. Rangers like program, field trips, and videos

Truth Justice and Healing Grant FY22 – Decolonizing Wealth Fund

- Conference for Native American Veterans to discuss and share their stories and experiences
- Coordinates with the California Humanities grant
- Stories will contribute to further the curriculum development of Chag Lowry’s veterans series

California Humanities FY22 Mini-Grant – grant to provide resources for Veterans attending the Truth & Healing Conference in September 2023

McKinney-Vento Project w/ Humboldt County Office of Education FY22

- Two year project to serve Native youth who are either homeless or are in foster homes

Item III – Executive Director’s Report: Organizational Meeting of the BOE 01/10/2023

- Workshops with Chag Lowry
- Creation of a graphic novel which tells the stories of Native Youth and their journey with homelessness and through the foster care system
- To be used for trauma informed instructional training for teachers under the STEP grant GPRA measures

Northern Humboldt Union High School District – Title VI Indian Ed Program Contract

- Developing NHUHSD Makers classes with specific focus on supporting the development of curriculum that meets state standards in the area of high school math and science while integrating Traditional Ecological Knowledge and Native American making and culture. The curriculum developed is intended for use, when possible in NHUHSD classes such as Makers, Engineering, Architecture Design, as well as possible use in middle school classrooms.

California Air Resources Board – Community Air Grants Program

Ending March 31, 2023 – Staff salaries covered: Lisa (.20 FTE) Note: when this grant ends, Lisa’s time will be increased in both the STEP and NACTEP funding.

- Provides 10 lessons on the scientific method focused on Air Quality sampling
- Training for teachers, and classroom on the equipment and curriculum

Blue Lake Rancheria Higher Education Scholarship Program

- In FY22 had two students graduate – one Master of Chemical Engineering, one Bachelor of Science in Psychology
- Currently have:
 - One PhD Candidate in her second year - Ashley
 - Two Graduate students applying to Medical school – Tanner & Mandi
 - Five Undergraduate students – Chloe T, Chloe K, Sean, Grace, Sloan
 - Two pending students – Kyle Mayr and Toni Brown

Funding Summary: \$1,996,603 for the 2022-2023 school year

11 Grants

2 Contractual Agreements

1 Tribally funded program

Staff Summary:

4 Full-time staff members

3 Undergraduate Interns in Natural Resources

8 HS Interns in Natural Resources

3 HS Interns in Tourism, Hospitality, & Recreation

Grant Budget Start Date	10/1/2022	10/1/2022	7/1/2022	10/1/2022	8/16/2022	8/16/2022	7/1/2022	10/14/2022	9/1/2022	1/1/2023	8/1/2022	7/1/2022	4/1/2022	9/1/2022	
Grant Budget End Date	9/30/2023	9/30/2023	6/30/2023	9/30/2023	8/15/2023	8/15/2023	6/30/2023	10/13/2023	9/30/2023	9/30/2023	6/30/2023	6/30/2023	3/31/2023	8/31/2023	
Fund / Department	03/280	03/282	03/283	03/284	02/157	02/156	02/130	02/158	04/405	04/406	03/285	04/404	03/332	Multiple Funds	
Program Area(s):	K-12	Workforce Dev	Workforce Dev	K-12	K-12	Post-Secondary	K-12	K-12	Entrepreneurship	Entrepreneurship	K-12	K-12	K-12	Post-Secondary	
Grant Name	NYCP	STEP	GVOA	NACTEP	BIA-TCRP CAT 9: Youth Engagement	BIA - TCRP CAT 8: Internships	BIA - Resiliency - Conference	BIA - Wildlife & Parks - TYI	Truth Justice & Healing	CA Humanities Mini-Grant	McKinney-Vento Project	NHUHSD Title VI Contract	CARB - Community Air Grants	BLR Higher Education Program	Total Budget Managed By TEA
Budget Categories															
Salaries	\$ 157,347.00	\$ 58,809.00	\$ 38,929.66	\$ 51,483.50	\$ 13,810.00	\$ 18,544.70	\$ 19,304.00	\$ 17,076.00					\$ 23,598.00		\$ 398,901.86
Fringe	\$ 59,185.00	\$ 31,713.00	\$ 28,711.89	\$ 29,153.27	\$ 6,209.00	\$ 2,717.52	\$ 5,011.00	\$ 3,667.00					\$ 27,680.00		\$ 194,047.68
Travel / Housing	\$ 6,349.00	\$ 2,426.00	\$ 24,133.63	\$ 9,662.13										\$ 110,825.45	\$ 153,396.21
Equipment	\$ -														\$ -
Supplies	\$ 3,125.53	\$ 2,445.00	\$ 1,000.61	\$ 4,227.47	\$ 195.00		\$ 2,000.00			\$ 5,000.00					\$ 17,993.61
Contractual / Tuition	\$ 104,564.89	\$ 138,825.00	\$ 261,913.47	\$ 15,000.00	\$ 2,400.00		\$ 33,000.00	\$ 20,000.00	\$ 43,500.00		\$ 40,000.00	\$ 16,000.00	\$ 36,800.00	\$ 112,290.44	\$ 824,293.80
Other	\$ 900.00	\$ 9,219.00	\$ 366.47	\$ -				\$ 100.00							\$ 10,585.47
Total Direct:	\$ 331,471.42	\$ 243,437.00	\$ 355,055.73	\$ 109,526.37	\$ 22,614.00	\$ 21,262.22	\$ 59,315.00	\$ 40,843.00	\$ 43,500.00	\$ 5,000.00	\$ 40,000.00	\$ 16,000.00	\$ 88,078.00	\$ 223,115.89	\$ 1,599,218.63
Indirect	\$ 50,185.00	\$ 54,440.00	\$ 34,660.00	\$ 29,913.91	\$ 4,068.00	\$ 4,205.23	\$ 10,602.00						\$ 10,256.00		\$ 198,330.14
Stipends / Living Allowance			\$ 132,804.00											\$ 66,250.00	\$ 199,054.00
Total Budget:	\$ 381,656.42	\$ 297,877.00	\$ 522,519.73	\$ 139,440.28	\$ 26,682.00	\$ 25,467.45	\$ 69,917.00	\$ 40,843.00	\$ 43,500.00	\$ 5,000.00	\$ 40,000.00	\$ 16,000.00	\$ 98,334.00	\$ 289,365.89	\$ 1,996,602.77

Program Area(s) Definitions

K-12	Services to children in Humboldt County
Post-Secondary	Services to students attending vocational school, community colleges, or universities
Workforce Dev	Workforce Development programs for adults
Entrepreneurship	Assisting Native American entrepreneurs with growing their businesses

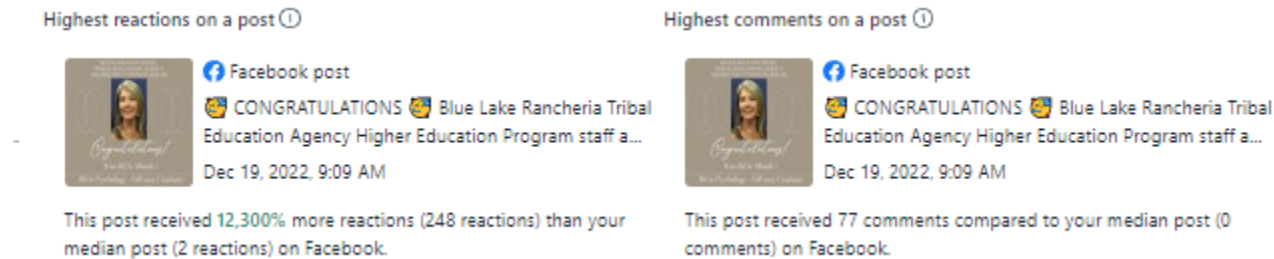
Summary of Funding by Program Area(s)

K-12	\$ 812,872.70
Post-Secondary	\$ 314,833.34
Workforce Dev	\$ 820,396.73
Entrepreneurship	\$ 48,500.00
	<u>\$ 1,996,602.77</u>

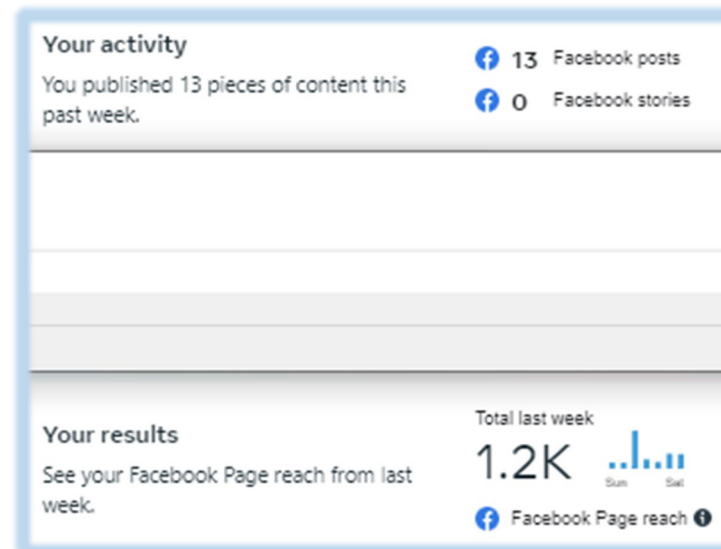
Tribal Education Agency Website Update

Media Reports

Facebook Consortium for Tribal Innovation and Entrepreneurship (C-TIE) Page – [Mandi Kindred Congratulation post](#) got tons of engagement!



13 posts were added on Facebook this last week alone

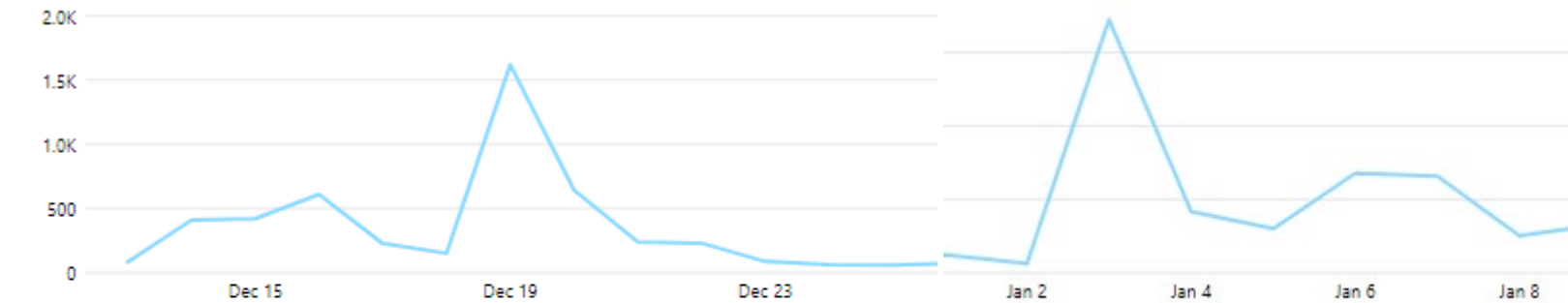


Tribal Education Agency Website Update

Audience report: (post reach and engagement)

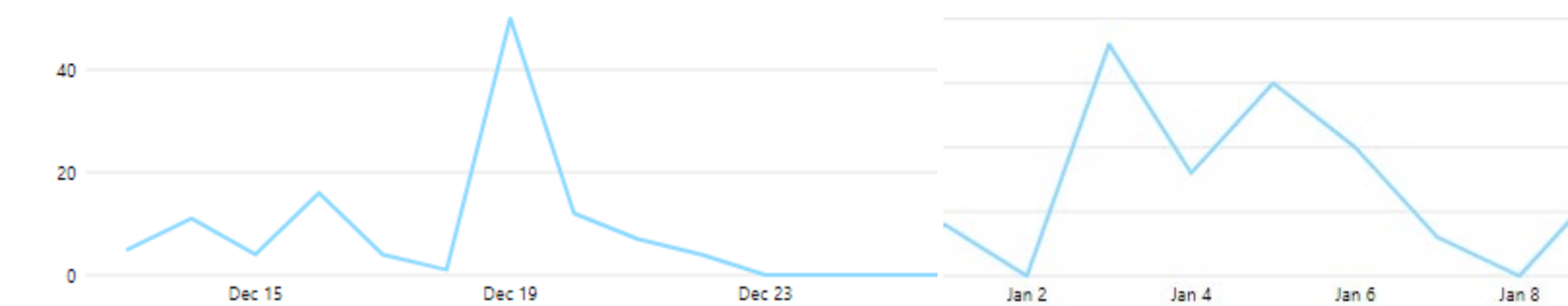
Facebook Page reach ⓘ

4,408 ↑ 15.2%



Facebook Page visits ⓘ

184 ↓ 3.2%



Great engagement and likes on December the 19th 2022 reflected similar bump around January the 2nd – 4th 2023

Tribal Education Agency Website Update

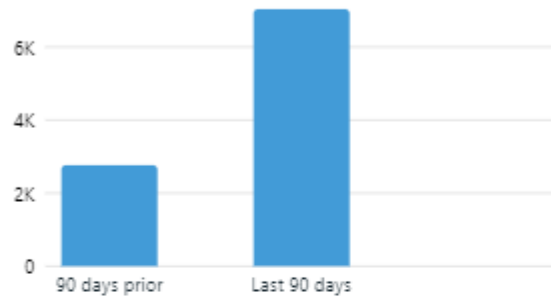
Audience report: (post reach and engagement)

Reach

Post reach ⓘ

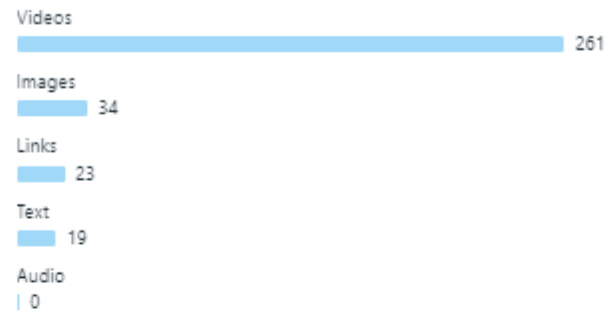
7K ↑ 154.5%

Total from last 90 days vs 90 days prior



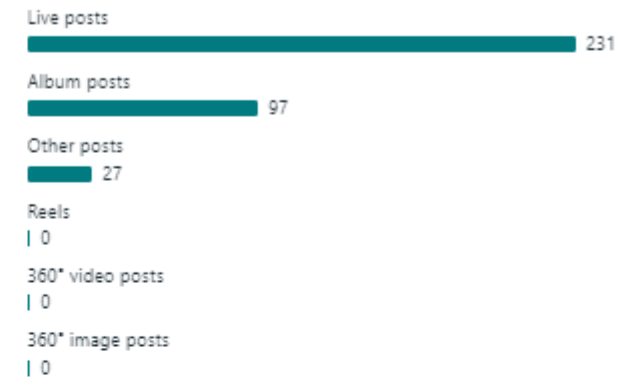
Median post reach per media type ⓘ

For posts created in the last 90 days



Median post reach per content format ⓘ

For posts created in the last 90 days

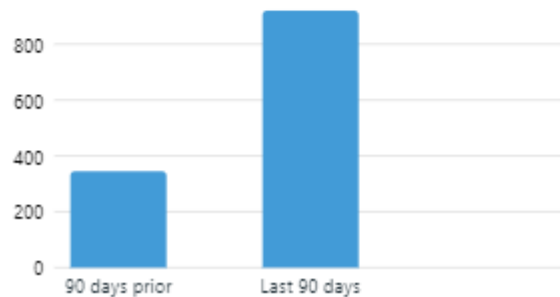


Engagement

Post reactions, comments and shares ⓘ

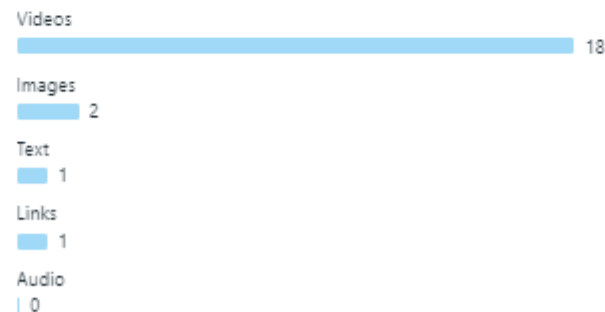
920 ↑ 166.7%

Total from last 90 days vs 90 days prior



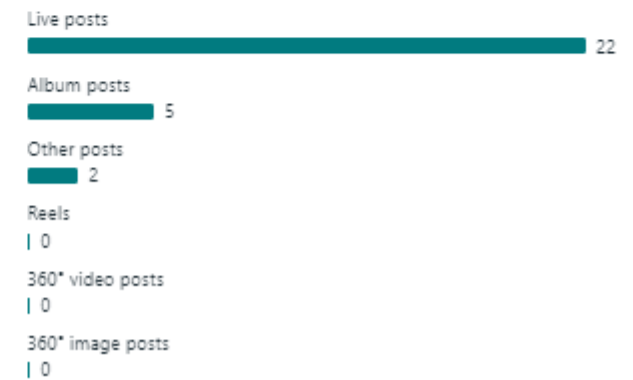
Median post reactions, comments and shares per media type ⓘ

For posts created in the last 90 days



Median post reactions, comments and shares per content format ⓘ

For posts created in the last 90 days

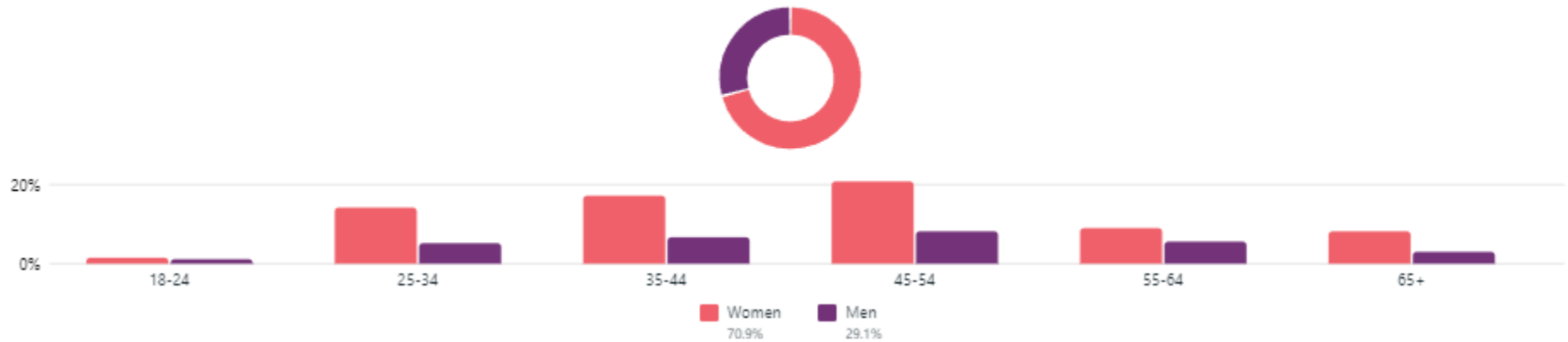


Videos are a PRIMARY source of engagement and attention getting

Tribal Education Agency Website Update

Facebook Audience Gender Demographics

Age & gender ⓘ

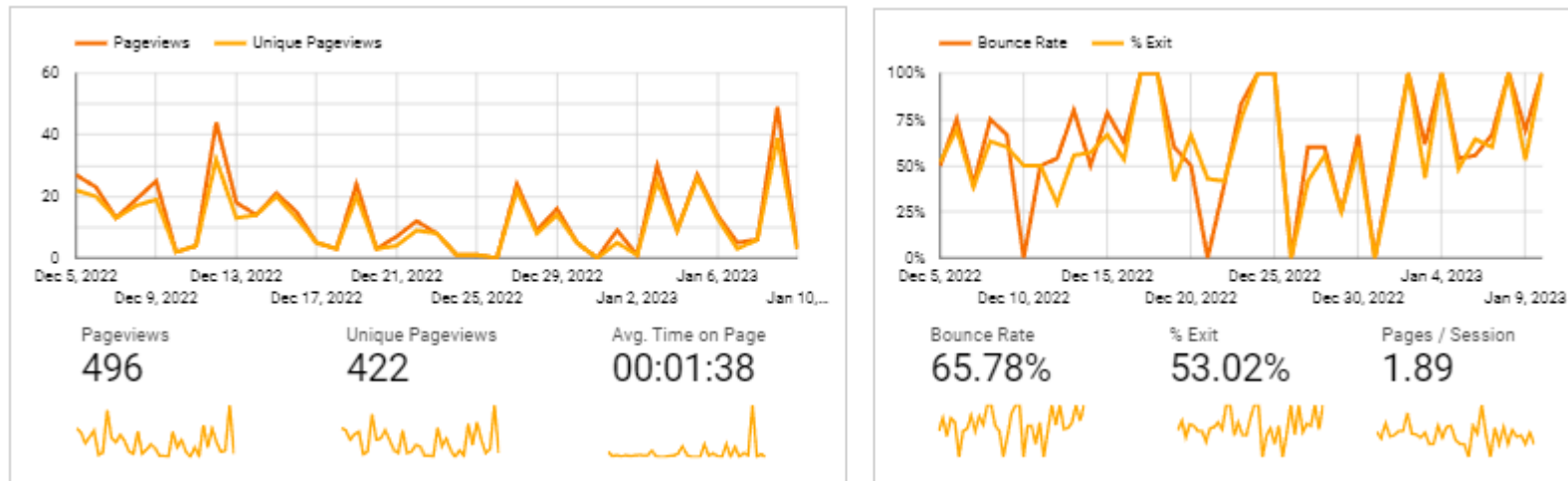


Similar audience as we have noted favoring women over 70%

Tribal Education Agency Website Update

<https://www.tea.bluelakerancheria-nsn.gov/>

Google Analytics report

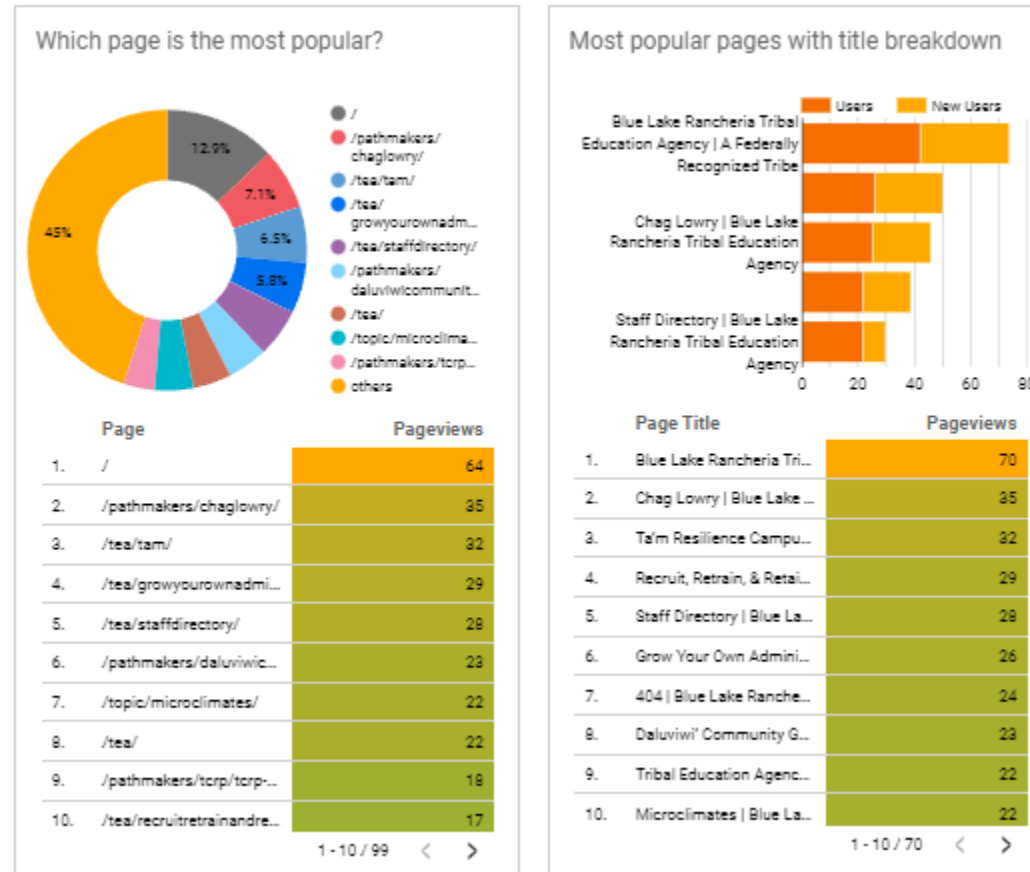


Over 300 more page views since last report

Tribal Education Agency Website Update

Google Analytics report

What do users see when they are in your website?



Still in progress, working on massaging results here and understanding how to customize results. Results this report are not conclusive; **our main page seems to be the primary draw** – Some of these results may be skewed due to website support staff

SUMMARY OF BUDGET CATEGORY COSTS PROPOSED								
The values in this summary table represent entries made in subsequent workbook tabs.								
Section A - Budget Summary								
		Federal				Total Costs		Proposed Budget Period Dates
	Budget Period 1	\$535,604				\$535,604		05/01/2023 - 04/30/2024
	Budget Period 2	\$551,152				\$551,152		05/01/2024 - 04/30/2025
	Budget Period 3	\$266,600				\$266,600		05/01/2025 - 04/30/2026
	Budget Period 4	\$86,269				\$86,269		05/01/2026 - 08/31/2026
	Budget Period 5	\$0				\$0		
	Total	\$1,439,626				\$1,439,626		
Section B - Budget Categories								
CATEGORY	Budget Period 1	Budget Period 2	Budget Period 3	Budget Period 4	Budget Period 5	Total Costs	% of Project	Comments (as needed)
a. Personnel	\$138,181	\$150,688	\$154,608	\$54,087	\$0	\$497,565	34.56%	
b. Fringe Benefits	\$62,182	\$67,809	\$69,574	\$24,339	\$0	\$223,904	15.55%	
c. Travel	\$0	\$0	\$0	\$0	\$0	\$0	0.00%	
d. Equipment	\$0	\$0	\$0	\$0	\$0	\$0	0.00%	
e. Materials/Supplies	\$10,000	\$6,000	\$0	\$0	\$0	\$16,000	1.11%	
f. Contractual								
Sub-contractor/								
Sub-recipient	\$0	\$0	\$0	\$0	\$0	\$0	0.00%	
Consultant/Vendor	\$304,205	\$304,205	\$20,000	\$0	\$0	\$628,410	43.65%	
FFRDC	\$0	\$0	\$0	\$0	\$0	\$0	0.00%	
Total Contractual	\$304,205	\$304,205	\$20,000	\$0	\$0	\$628,410	43.65%	
g. Construction	\$0	\$0	\$0	\$0	\$0	\$0	0.00%	
h. Other Direct Costs	\$0	\$0	\$0	\$0	\$0	\$0	0.00%	
Sub-Total Direct Costs	\$514,568	\$528,702	\$244,182	\$78,427	\$0	\$1,365,879	94.88%	
i. Indirect Charges	\$21,036	\$22,450	\$22,418	\$7,843	\$0	\$73,747	5.12%	10% Max to Administrative & Indirect Costs combined
Total Cost	\$535,604	\$551,152	\$266,600	\$86,269	\$0	\$1,439,626	100.00%	\$359,906.38

\$143,962.55

Additional Explanation (as needed): **Matching from Clerk of the Board/Technology Specialist salary & benefits = \$245,582 - Blue Lake Rancheria; NEED MATCHING FROM Cal Poly, CR, Del Norte, Hoopa, ECS, NHUHSD, and Fortuna to equal = \$114,324.38 for a total of \$359,906.38 in confirmed matching needed. We will not pursue the grant application unless we have confirmation of the full matching amount from all organizations. ADDITIONALLY: ALL Administrative costs are limited to 10% of the total budget (direct & indirect charges) THUS the Tribe's current FY23 Indirect cost rate is unallowable, and the Indirect charges are calculated on 10% and not 37%**

I. OPENING MEETING

a. Roll Call – 7:02 PM

- i. Members of the BOE present: Michele Kindred, Kelsay Shackelford, Michael Shackelford, Jace Baldosser, Jason Ramos
 1. Quorum established
- ii. TEA staff present: Alison Robbins, Isak Brayfindley, Lisa K. Hoffman,
- iii. Members of the public present: Toni Brown

II. REPORTS

a. The Executive Director's Report *see attached report – additional info noted below*

- BIA-Tribal Climate Resilience Program 2nd interview planned for next week.
 - Working with Lornyx Landry at Cal Poly on getting information out to students and the community on the Native Youth Climate Adaptation Leadership Congress and the application process. Emails have gone out and info is up on Facebook. Hoping to get 3 to 5 students to apply.
- BIA-Resiliency
 - Correction – SEVEN interns in hiring process
- BIA – Wildlife/Woodlands & Parks – Tribal Youth Initiative Program (TPA)
 - Backpacking weekend could be chaperoned by our post-secondary intern
- NYCP – Pathmakers
 - Continuous improvement evaluation on the Extended Ed program scheduled in March 2023
 - Discussion regarding ACLU lawsuit and impact on work with Karen Skoglund fulfilling our MOU with the Wiyot Tribe on helping them establish educational programs
- STEP – Career Readiness Education Program
 - Two job openings in the CTE sectors we've been promoting with HCOE
- HCOE McKinney-Vento Program
 - OYCR meeting info on Juvenile Hall status of students, cultural programming. Six students, feeling disconnected; review of Humboldt County plan underway – emailed to the BOE. Meetings with Brenda Bishop, Virgil Moorehead. Secure and stable transitional housing identified need.
- Workforce Development
 - Jason shared the T'am Resilience Campus is going through the bid process. \$10M project. 18-24 month build cycle.
 - Scott Adair and Workforce Development Board meeting should be arranged so we are on the same page – per Jason.
 - Take home message from Jason – Dan Phillips group has similar mission with no way to execute it, as does Humboldt County. They need a location and staff to execute their intentions. They need the mechanism to

implement their mission. Pursue cultivation of this partnership. No shotgun approach – needs targeted coordination, narrow focus with defined partnerships. 2 or 3 directions at most – ***Clerk of the Board to schedule a meeting with Jason.***

- b. Marketing and Communications Report
 - i. Marked improvements over the last month for Facebook Page. Notably nominal attention to website in comparison to influx last month.
 - ii.*** BOE questions and discussions on social media sites. Facebook has completed its first year. Kelsay Shackelford suggesting Instagram. Logistic questions, and a meeting to be set up to coordinate message, and IT needs of “ownership” of the account. ***Clerk of the Board to add to work agenda for Instagram process.***

III. PUBLIC COMMUNICATIONS

- Toni Brown. Previous Higher Education Scholarship recipient, returning for the next Professional education level. Film school low residency program. 1.5 yrs. to complete. Spoke about work with Brian Tripp as inspiration. Returning to school in May 2023. Toni read her letter into record with copies forwarded to BOE via email. Toni shared video link: <https://vimeo.com/672626935/5a4ac0e015> placed in meeting chat – video she created of Brian Tripp.
 - Follow up questions and discussions by Jason Ramos on the future of filmmaking in Humboldt County via Lost Coast Productions and Blue Ox. The need for stories to be told.
- Ashley Lance. Higher Education Scholarship Recipient letter read into record – copies provided to the BOE.
- Mandy and Sean unable to be here tonight, but provided information on their capstone and 2023 graduation to Alison, relayed here.

IV. CONCENT AGENDA

- a. Pathmakers Intern – Cultural Center Job Description
 - i.*** Contact(s): Marlee Mansfield-Chavez; Marnie Atkins; *Alison presented as Marlee was out ill and could not attend the meeting.*
 - ii.*** Purpose: Approval of an updated job description covering internships at the Wiyot Tribe’s Da Gou Rou Louwi’ Cultural Center in Old Town Eureka.
 - iii.*** Recommendation: The staff recommends approval of the jointly developed job description for high school interns.
 - 1. **DISCUSSION**: The President asked if there was any further discussion; hearing none, the president called for a motion on the item.
 - 2. **NOMINATIONS**: Jason Ramos made the motion, Michael Shackelford seconded
 - 3. **DECISION**: 5-0-0

4. **ACTION:** Executive Director will supply the approved job description to the Wiyot Tribe for their Tribal Council meeting next week.

b. BIA-Wildlife & Parks Program – CA State Parks Agreement for Services

- i. Contact(s): Marlee Mansfield-Chavez; Marnin Robbins
- ii. Purpose: The original agreement designed in January 2022 and approved by this BOE in August 2022 when the grant was awarded has been updated to reflect CA State Parks changes in staffing. This update includes the Jr. Ranger Program, and the dates and hours of service. Junior Ranger Programs and Campfire Programs generally occur during the summer months, June-August. Original proposal started in Fall 2022. This proposal has a January 2023 start date with an extended end date to coincide with the Jr. Ranger and Campfire programs.
- iii. Recommendation: The staff recommends approval of the updated agreement for services with CA State Parks.
 1. **DISCUSSION**: Jason Ramos asked a question about the Jr. Ranger program and the intent to recruit. He questioned their motivations for this program? Alison explained that CA State Parks wants to grow cultural interpreters to work at their state parks from our local tribal people. Kelsay asked what major changes would take place due to the timeframe change. Alison explained the impact was mainly to working conditions and opportunities, mostly due to weather and number of park visitors.
 2. **NOMINATIONS**: Kelsay Shackelford made the motion; Jason Ramos seconded
 3. **DECISION**: 5-0-0
 4. **ACTION**: Executive Director will proceed with turning in paperwork to Finance for processing of the agreement payment. Agreement and formal letter will be emailed to CA State Parks next week.

V. ITEMS REQUIRING BOARD ACTION OR DISCUSSION

a. BOE Calendar

- i. Contact(s): Alison Robbins
- ii. Purpose: Discussion on available dates for the BOE 2023 calendar. Staff provided the [GoogleSheets link](#) to BOE members on 11/17/2022.
- iii. Recommendation: Staff recommends that the first BOE meeting of 2023 be on Tuesday, January 10th. The remainder of the 2023 calendar will be adopted at that meeting.
 1. **DISCUSSION**: January date needed for the establishment of the BOE calendar and election results. Jason and Mike have no preference on the dates for the whole year. Jace was selecting the last week of the month due to plans. Tuesday, January 10th was agreed upon for the first meeting

of the year, with the draft being approved officially in January. Rest of the calendar will be tabled until the first meeting in January.

2. **NOMINATIONS:** Michael Shackelford motions to take the recommendation; Michelle Kindred seconded the motion.
3. **DECISION:** 5-0-0
4. **ACTION:** Publish date for January BOE meeting in all appropriate places, Facebook, TEA website. Isak and Alison to create the 2023 calendar based upon the GoogleSheet for approval on 01/10/2023.

VI. MISCELLANEOUS

- a. Approval of Board minutes from 11/01/2022
 - i. Contact(s): Alison Robbins
 - ii. Purpose: Approval of the prior meetings minutes
 - iii. Recommendation: Staff recommends approval
 1. **DISCUSSION:** The President asked if there was any further discussion; hearing none, the president called for a motion on the item.
 2. **NOMINATIONS:** Jace Baldosser made motion accept minutes as presented; Michael Shackelford seconded the motion.
 3. **DECISION:** 5-0-0
 4. **ACTION:** Clerk of the Board will remove draft mark and post approved minutes to the website.

VII. UNFINISHED BUSINESS

- a. Meeting with California Health and Human Services Agency – Office of Youth & Community Restoration – [please read attachments for Discussion](#)
 - i. Funding Strategies – very lengthy reading which will be revisited.
 - ii. Humboldt Juvenile Justice Realignment Plan
 1. Alison led discussion on the situation with Juvenile Hall, brought up issues such as misidentification of native ancestry, transitioning out of foster care, or out of JH.
 2. Filling in gaps in services discussion with Virgil Moorehead.

VIII. NEW BUSINESS

- a. YouthBuild – Department of Labor - [please read attachments for Discussion](#)
 - i. Trying to determine if this program is in line with our core mission; lots of reading and discussion with community partners, and the BOE members.
- b. Americorps – Tribal Nations Planning Grant - [please read attachments for Discussion](#)
 - i. Potential for a Grow Your Own Teacher program, or social worker program. Is this where we really want to go?

Jason Ramos led discussion on the educational needs of the current Rancheria membership along with the responsibilities of the social welfare aspect. He wanted to make sure we are mindful of how deep we

Board of Education Meeting Minutes
Blue Lake Rancheria Tribal Education Agency
Tuesday, December 6, 2022 – 7PM
Zoom Meeting On-line Platform
Blue Lake, CA

delve into these kinds of programs and not shoulder excess responsibility administratively or financially over what is appropriate for our membership size. Alison wanted to stress that we don't want to create programs just for students in JH specifically, but to design programs that can incorporate those students when we seek funding for our programs, and that those students aren't forgotten in our planning. The Tribe was left out of the discussion with the County when they began their planning, and we've now been included by the State reaching out to us, Alison wants to make sure that we engage with the various partners, include what should be included in future program design and grant applications. The information provided was quite lengthy and was introduced at this meeting for future discussion as programs develop in the next two to three months.

IX. ADJOURNMENT

- a. Kelsay Shackelford made the motion;
 - b. Michael Shackelford seconded.
- Meeting Adjourned at 8:24PM

From: [Alison Robbins](#)
To: [md_kindred@me.com](#); [mj.shackelford@yahoo.com](#); [kelsay.shackelford@gmail.com](#); [Jason Ramos](#); [jace.baldosser@gmail.com](#)
Cc: [Isak Brayfindley](#); [Marlee Mansfield-Chavez](#)
Subject: FW: Jan. 2023 Tribal Consultation: ED's 2024 Grant Competition
Date: Thursday, December 22, 2022 2:19:34 PM

Good afternoon BOE members, below is an email from the US Dept. of Education's Office of Indian Ed. Last time we provided them with feedback, they made significant changes to the program, and we got two more grants, our STEP grant and our GYOA program grant. They actually listen, so please, think about what you want said.

This is a New Business item for the January BOE Agenda.

Please take a look at the questions it poses below – I'll highlight it in yellow.

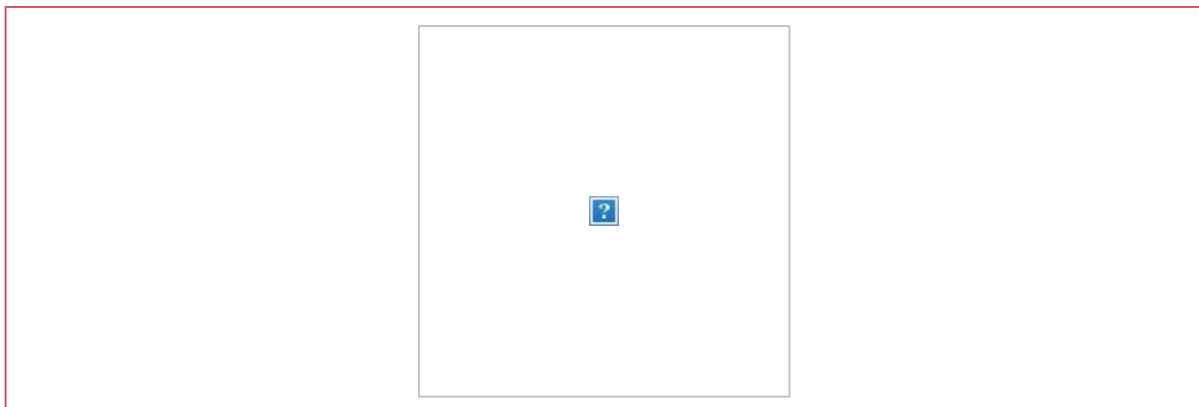
Thank you for your attention to this request for review,
Ali

Alison Robbins
Executive Director
Blue Lake Rancheria Tribal Education Agency
Cellphone: 707-630-2304

I acknowledge my residence in Jaroujij (Eureka) the ancestral territory of the Wiyot peoples. I offer my reconciliation and respect to their elders past and present. <https://www.wiyot.us/162/Wiyot-Placename-Video>

From: Office of Indian Education <info@oie-logistics.com>
Sent: Thursday, December 22, 2022 11:57 AM
To: Alison Robbins <arobbins@bluelakerancheria-nsn.gov>
Subject: Jan. 2023 Tribal Consultation: ED's 2024 Grant Competition

[EXTERNAL EMAIL] This e-mail originated from outside the Blue Lake Rancheria. Please take caution with its content and do not click links or attachments unless you recognize the sender and know that they are safe.





Tribal Consultation on U.S. Department of Education's FY 2024 Comprehensive Center Grant Competition

January 24, 2023 | 3:00 — 5:00 p.m. ET

On January 24, 2023, the U.S. Department of Education (the Department) will conduct a Tribal Consultation to inform the development of the Department's FY 2024 Comprehensive Center grant competition. The purpose of this consultation will be to receive meaningful input from American Indian, Alaska Native, and Native Hawaiian communities to ensure that Tribal leader views are addressed. The consultation will advance the Department's commitment to upholding the federal trust responsibility as described in Executive Order 13175.

Center Grant Competition

Venue: ZoomGov
Date: January 24, 2023
Time: 3:00 - 5:00 p.m. ET

[Register Here](https://www.zoomgov.com/meeting/register/vJltcuGogT8iGUh6QIPmsv3aOWylUpDx7Ls)

Click the link above or copy the URL below into your browser and press enter:

<https://www.zoomgov.com/meeting/register/vJltcuGogT8iGUh6QIPmsv3aOWylUpDx7Ls>

Please follow the registration link above to participate in the consultation. To maintain online security, each attendee must register individually, and registration cannot be transferred to or used by others. Once you have completed registration, an individualized access link for the session will be sent to you with additional information.

Written Comment Period

Written public comments will only be collected through the TribalConsultation@ed.gov email address. The comment period is now open, and all comments must be received by **11:59 p.m. ET on February 24, 2023**. The Department of Education remains steadfast in its commitment to honor the nation-to-nation relationship and advance Tribal sovereignty and self-determination.

A Tribal government may designate information provided during the consultation as “sensitive” and request non-disclosure of the information to the public. Certain federal laws, including the Freedom of Information Act, may require disclosure of information designated sensitive by a Tribal government. Questions about this notice can be sent to TribalConsultation@ed.gov. This consultation is a closed press event.

Consultation Questions

During the consultation, the Department will invite Tribal leaders to provide input on the following questions:

- What priority(ies) would improve the overall design, delivery, and quality of grant projects funded under the Comprehensive Center grant program?
- In what areas would TEAs benefit from additional support? (*Select all that apply*)
 - Implementing and scaling up of evidence-based programs, practices, and interventions that directly benefit recipients that have disadvantaged students or high percentages or numbers of students from low-income families as referenced in Title I, Part A of the ESEA (ESEA secs. 1113(a)(5) and 1111(d));
 - Supporting schools that are implementing comprehensive support and improvement activities or targeted support and improvement activities as referenced in Title I, Part A of the ESEA (ESEA sec. 1111(d));
 - Implementing and scaling-up evidence-based programs, practices, and interventions that address the unique educational obstacles faced by rural populations;
 - Identifying and carrying out capacity-building services to clients that help States address corrective actions or results from audit findings and monitoring conducted by the Department, that are programmatic in nature, at the request of the client
 - Other: _____ (*please describe*)
- In what ways are TEAs working with Chief State School Officers (*e.g., state superintendent of public instruction*), State Educational Agencies, or others to coordinate support for Native students?

- What suggestions do you have for how the Department can support the role of TEAs in defining needs for services within each of the comprehensive center regions?

New! OIE EASIE Engagement Session - Indian Parent Committee Approval

January 12, 2023 | 2:00 — 4:00 p.m. ET
For OIE EASIE Applicants and Existing Grantees

Dear EASIE Users,

The Office of Indian Education (OIE) is holding an Indian Parent Committee Approval (IPCA) Engagement Session that includes a recorded webinar and full professional transcription. Applicants can register for the session by accessing the link below.

Engagement Session - Indian Parent Committee: Jan 12, 2023 2:00 - 4:00 p.m. ET
https://www.zoomgov.com/webinar/register/WN_SXOA0jgDR3-VGS1M_H00Sw

Sincerely,

Partner Support Center on behalf of the Office of Indian Education
Voice: (877) 457-3336
Federal Relay Service: 800-877-0996 (Voice/TTY) / federalrelay@sprint.com
Email: OIE.EASIE@ed.gov
<https://easie.communities.ed.gov/>

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