

**I. OPENING MEETING**

- a. Roll Call – Michele Kindred, Jace Baldosser, Kelsay Shackelford, and Michael Shackelford; Jason Ramos (absent)
  - i. Quorum established – 7:02PM

**II. SPECIAL AGENDA – ELECTION RESULTS**

- a. BOE Election – Results of the Election

- i. Contact(s): Isak Brayfindley, Clerk of the Board
- ii. Purpose: Per Article 1, Chapter 4, Section 1402, “*Organization and Functions of the Board*: The first regular meeting in January of each year shall be the organizational meeting. The Board will approve the meeting calendar for the fiscal year at the organizational meeting. At the Board’s first meeting on or after the Second Monday in January each year, the Board shall elect a president and vice-president from its members, each of whom shall serve for one year, or until his/her successor is elected.”

- 1. To announce the results of the Board of Education election for public record ([Report of Tribal Election](#))

- iii. Recommendation:

- 1. The Clerk of the Board recommends that the current BOE accepts the results of the election as presented.

- a. **DISCUSSION**: The President asked for discussion; hearing none, the President called for a motion. Term of office is three years beginning in 2023 (2023-2025).
    - b. **NOMINATIONS**: Kelsay Shackelford made the motion, Jace Baldosser seconded the motion.
    - c. **DECISION**: 4-0-0
    - d. **ACTION**:

- i. Michelle Kindred, Kelsay Shackelford, Michael Shackelford reaffirm their BOE Board Member oaths
      - ii. The Clerk of the Board shall post the approved results of the BOE election on the TEA Website, and Tribal Office bulletin boards.

- b. BOE Election - Election of Board Officers

- i. Contact(s): Isak Brayfindley, Clerk of the Board
- ii. Purpose: Per Article 1, Chapter 4, Section 1402, “*Organization and Functions of the Board*: The first regular meeting in January of each year shall be the organizational meeting. *The Board will approve the meeting calendar for the fiscal year at the organizational meeting. At the Board’s first meeting on or after the Second Monday in January each year, the Board shall elect a president and vice-*

president from its members, each of whom shall serve for one year, or until his/her successor is elected."

1. The Clerk recommends the BOE members make nominations for the offices of President and Vice-President, to serve the next one-year term for 2023.

- a. **DISCUSSION:** The President asked for discussion; hearing none, the President called for a motion.

- b. **NOMINATIONS:**

- i. **Nominees for President:** Michele Kindred nominated Kelsay Shackelford for President, Jace Baldosser seconded the motion, Kelsay Shackelford accepted the nomination for the position of President

- ii. **Nominees for Vice-President:** Jace Baldosser nominated Michael Shackelford for Vice-President, and Michele Kindred seconded the motion. Michael Shackelford accepted the nomination for the position of Vice-President

- c. **DECISION:** The President asked for discussion; hearing none, the President called for a motion.

- i. **President:** 4-0-0

- ii. **Vice-President:** 4-0-0

- d. **ACTION:** The election results for President and Vice-President will be added to the Tribal Election results with their term listed as 2023.

- c. BOE 2023 Calendar Adoption

- i. Contact(s): Isak Brayfindley, Clerk of the Board

- ii. Purpose: *The TEA Education Code Article I, Chapter 4, Section 1402. Purpose:* Per Article 1, Chapter 4, Section 1402, "Organization and Functions of the Board: The first regular meeting in January of each year shall be the organizational meeting. The Board will approve the meeting calendar for the fiscal year at the organizational meeting. At the Board's first meeting on or after the Second Monday in January each year, the Board shall elect a president and vice-president from its members, each of whom shall serve for one year, or until his/hersuccessor is elected." (See BOE Calendar attachment)

- iii. Recommendation: It is the recommendation of staff that the 2023 BOE meeting schedule be approved as provided.

1. **DISCUSSION:** President called for discussion on the Calendar adoption. Hearing none, the President called for the vote.

2. **NOMINATIONS:** Michele Kindred made motion to adopt, Michael Shackelford seconded
3. **DECISION:** 4-0-0
4. **ACTION:** Motion was approved; additionally, decision made to go back to in person meetings. *Follow up questions from Executive Director: After the action was passed there was discussion about future board meetings taking place in person. Jace Baldosser was in favor. Michael Shackelford was also in agreement. Utilization of the court room was considered. All members discussed preparing that room. Future meetings to be in person with zoom/recording component. Clerk of the Board will provide the calendar to IT and request that they set up future BOE meetings.*

### III. REPORTS

- a. The Executive Director's Organizational Meeting Report
  - i. TEA Program Summaries by Funding Agency (See attached BOE agenda packet)
    1. Marlee Chavez spoke about: partnership with HCOE, internships, Discussion boards, Partnership with Cal Poly Humboldt, being at meeting with CEO of Providence
    2. Lisa Hoffman spoke about: Discussion boards, interns, Air quality kits, related trainings, scheduling to address teacher's needs, STEP grant update
  - ii. TEA Program Budget
- b. Marketing and Communications Report
  - i. Social Media Posts & TEA Website Engagement
    1. Marked improvement beginning in mid-December through to January for all media sections

### IV. PUBLIC COMMUNICATIONS

No communications by members of the public were scheduled with the Clerk of the Board Ahead of time.

### V. ITEMS REQUIRING BOARD ACTION OR DISCUSSION

- a. Department of Labor Youth Build grant **((34:20))**
  - i. Contact(s): Alison Robbins, Executive Director
  - ii. Purpose: The [Department of Labor YouthBuild](#) The purpose of this program is to fund organizations to provide a pre-apprenticeship program model that encompasses education, occupational skills training, leadership development, and high-quality post-program placement opportunities to opportunity youth. YouthBuild is a community-based alternative education program for youth between the ages of 16 and 24 who left high school prior to graduation who also have other risk factors, including being a justice involved youth, youth aging out

of foster care, youth with disabilities, migrant farmworker youth, youth experiencing housing instability, and other disadvantaged youth populations. The YouthBuild program simultaneously addresses multiple core issues important to youth in low-income communities: affordable housing, leadership development, education, employment opportunities for good jobs in in-demand industries and apprenticeship pathways. YouthBuild programs serve as the connection point to vital services for participants. Key aspects of the YouthBuild service delivery model include meaningful partnership and collaboration with the public workforce development system, education and human services systems, and labor and industry partners. **DOL expects applicants funded through this solicitation to have well established partnerships in place prior to grant award.** An estimated project budget is \$1,439,626 split between the federal share of \$1,076,719.62 and matching of \$359,906.38. *(See Summary of Budget Category Costs Proposed attachment)*

iii. **Recommendation:**

1. Staff recommends the BOE approve the request to the Tribal Council to use staff salaries of the Clerk of the Board/Technology Specialist for the grant budget period of 05/01/2023 – 08/31/2026 totaling: \$245,582 which represents a portion of the total match needed. **Staff will not submit application without matching from partner organizations.**
  - a. **DISCUSSION:** Definition of the grant and its application as well as how this will help the target group was discussed. Discussion on what BLR TEA's staff would do to support students in the program described closely to case management.
  - b. **NOMINATIONS:** Michele Kindred made the motion; Michael Shackelford seconded the motion
  - c. **DECISION:** 4-0-0
  - d. **ACTION:** TEA Director to create a letter and submit it to Jason Ramos in order for it to go before Tribal Council

**VI. MISCELLANEOUS**

- a. Approval of DRAFT BOE Meeting Minutes of 12/06/2022
  1. **DISCUSSION:** The President asked for discussion; hearing none, the President called for a motion.
  2. **NOMINATIONS:** Michele Kindred made the motion to accept, Vice-President Michael Shackelford seconded the motion
  3. **DECISION:** 4-0-0
  4. **ACTION:** Clerk of the Board will post finalized minutes on the TEA website and email draft minutes to the board

**VII. UNFINISHED BUSINESS**

- a. Cal Poly Humboldt Contract for TRIO – update
- b. Cal Poly Humboldt Contract for Extended Ed - update

**VIII. NEW BUSINESS**

- a. Tribal Consultation on U.S. Department of Education’s FY 2024 Comprehensive Center Grant Competition – Staff will move this item to unfinished business on next BOE agenda

**IX. AJOURNMENT**

- a. Michael Shackelford made the motion to adjourn; Michele Kindred seconded the motion. Meeting was adjourned at **7:53PM.**

DRAFT