

## I. OPENING MEETING

### a. Roll Call –

- i. BOE Members: (online/phone): Kelsay Shackelford, Michael Shackelford, Jace Baldosser; (in-person): Michele Kindred, Jason Ramos; Quorum established
- ii. TEA Staff: present-in person: Alison Robbins, Isak Brayfindley, Lisa Hoffman (online)
- iii. Vice-President, Michael Skackelford called the meeting to order at 7:13PM

## II. REPORTS

### a. The Executive Director's Report – additional information not included in the written report

- i. Alison noted the lack of consistent hours at the Eureka cultural center site is causing delays; trying to resolve by the end of March.
- ii. Alison went into further detail on the AIR Program courses and highlighted the presentation included in the agenda packet
- iii. Alison's time for GYOA will be increased to meet demands for program implementation
- iv. Alison highlighted the BIA-TCRP Cat8 performance report including original job description, and projected budget
- v. Alison expanded update on students using the discussion boards. Lisa Hoffman provided an update on BIA-TRCP Cat9 program in meeting chat, she has met with Interns to review discussion board navigation
- vi. Alison noted that former VFW Commander for CA, Dusty Napier (female, US Army Veteran) is under consideration for Keynote speaker for the Truth, Justice and Healing conference scheduled for September 2023.

### b. Marketing and Communications Report

- i. Social Media Posts & TEA Website Engagement [see attachment](#)

## III. PUBLIC COMMUNICATIONS

No public comment

## IV. CONCENT AGENDA

### a. Job Description – Climate Change Resilience Intern (Post-Secondary) [see attachment](#)

- i. Contact(s): Alison Robbins
- ii. Purpose: To update the previous Tribal Climate Resilience Intern job description for the second budget period to include actual restoration work performed on tribal lands including hands on work in the garden, plant propagation, soil work, and general restoration work. Previous job description was focused on remote work, and the Tribe's Climate Adaptation Plan. Job description was reviewed and approved by Environmental Programs Director, William Matsubu, to ensure it

meets his program and staff needs. Internship is 480 hours through August 15, 2023.

- iii. Recommendation: Staff recommends the approval of this job description and dissemination of the job posting to Cal Poly INRSEP & ITEP departments.

1. **DISCUSSION**: Vice-President called for discussion on the proposed changes to the job description. Hearing none, he entered motions for the approval of the job description as presented.
2. **NOMINATIONS**: Kelsay Shackelford moved to accept the updated job description; Jason Ramos 2<sup>nd</sup> the motion.
3. **DECISION**: 5-0-0
4. **ACTION**: Staff to remove DRAFT, add approval date, and send job descriptions to INRSEP, ITEP, and Toni Brown for posting.

**b. Grow Your Own Administrator (GYOA) Champion Mentor Contract Amendments**

- i. Contact(s): Alison Robbins
- ii. Purpose: To increase Champion Mentor contracted amounts adding hours for the participation in Induction Program Panels deemed necessary post-evaluation of graduate supports in administrator duties. Estimated additional costs added to EACH contract:
  1. Five total hours (3hrs prep, 1.5hrs in panel, .5hrs debrief) @ \$155 per hour = \$775 per Champion mentor
  2. Three Champion Mentors have agreed to the panel = \$775 x 3 = \$2,325
- iii. Recommendation: Staff recommends amendment of the original contracts with three (3) Champion mentors.

1. **DISCUSSION**: Vice-President called for discussion on the proposed amendments to the Champion Mentor contracts. Hearing none, he entered motions for the approval of the amendments as presented.
2. **NOMINATIONS**: Jason Ramos moved to approve the amendments to the Champion Mentor contracts; Jace Baldosser 2<sup>nd</sup> the motion.
3. **DECISION**: 5-0-0
4. **ACTION**: Staff will draw up amendments and send them to Jason and contractors for signature via DropboxSign

**V. ITEMS REQUIRING BOARD ACTION OR DISCUSSION**

- a. Tribal Consultation on U.S. Department of Education's FY 2024 Comprehensive Center Grant Competition & FY 2023 Teacher Retention Initiative Grant Competition [see attachment](#)
  - i. Contact(s): Alison Robbins, Executive Director TEA
  - ii. Purpose: On January 24, 2023, the U.S. Department of Education (the Department) conducted a multi-topic Tribal Consultation to inform the

development of (1) the Department's FY 2024 Comprehensive Center grant competition; and (2) the development of a FY 2023 Teacher Retention Initiative grant competition. The purpose of this consultation is to receive meaningful input from American Indian, Alaska Native, and Native Hawaiian communities to ensure that Tribal leader views are addressed.

- iii. **Recommendation:** Staff recommends the BOE approve the written comments herein submitted, and direct the President to sign, and staff to submit by 2/24/2023 to US Department of Education.

1. **DISCUSSION:** Discussion on Kelsay's availability, signing it digitally, or via hard copy. Planning on signing it Thursday when she returned. Alison explained she suggested base funding for TEA operations, and requested that the Tribe be contact regarding diversity and teacher retention. Jason asked if this was BLR chasing additional funding for more programs and Alison explained this was about what current Comprehensive Center services should provide to Tribes in their next competition vs. what they are currently providing. Jason asked about what Comprehensive Centers cover. Jason asked, what the Department of ED Office of Indian ED is doing in April when they visit and if this is regarding this subject. Alison explained the difference between the responses to the questions in the letter vs. the site visit in April.
2. **NOMINATIONS:** Jason Ramos motions to approve the response letter as presented; Michele Kindred 2<sup>nd</sup> the motion.
3. **DECISION:** 5-0-0
4. **ACTION:** Staff will remove DRAFT, provide Kelsay with the letter for signature, and provide it to Dept. of ED by due date.

## VI. MISCELLANEOUS

- a. Approval of DRAFT BOE Meeting Minutes of 01/10/2023
  1. **DISCUSSION:** No discussion
  2. **NOMINATIONS:** Jason Ramos made the motion to approve the minutes as presented; Mike Shackelford 2<sup>nd</sup> the motion.
  3. **DECISION:** 5-0-0
  4. **ACTION:** Staff will post the minutes to the TEA website.

## VII. UNFINISHED BUSINESS

- a. Tribal Consultation Meeting & Letter – Eureka City Schools [see attachment](#)
  - i. Alison presented the prepared letter which was a recap of the meeting from February 3, and it will be mailed next week. Heidi and Alison worked on the wording, and utilized ACLU report and ECS strategic plan. Discussion included letter contents and TEA plan to work with ECS on Title VI. Jason led discussion on

ethnicity and race data (two part question). Alison discussed the Title VI opt-in form required and funding shortfalls this creates. The two part question regarding Latinx heritage causing the more than two races issue for data collection.

- b. Cal Poly Humboldt Contract for Extended Ed – update
  - i. Incorporating AIR Program from Southern California -Dwight Lomayesva [see attachment](#) – Alison reviewed program components, and offered to set up meeting with Dwight for the BOE if they are interested, or invite Dwight to a BOE meeting.
- c. BOE previous tabled items – TEA Director to have a meeting with BOE President to review tabled items and schedule them for approval for 2023 Calendar year.

#### **VIII. NEW BUSINESS**

- a. February 2023 CTE Month Proclamation [see attachment](#)
  - i. Alison emailed Kelsay the attachment on 01/31/2023 for her approval
- b. University of New Mexico Survey (response) [see attachment](#)
  - i. Alison emailed the BOE on 2/13/2023 with link to the survey for them to participate. Alison took the survey and the eight pages are her response. Alison will forward the survey link to the BOE again.
- c. Panel participation: Making a Difference for American Indian and Alaska Native Students: Innovations and Wise Practices: Indigenous Educator Pathways II: Designing Our Systems [see attachment](#)
  - i. Alison emailed the BOE on 02/15/2023 with the panelist agenda, and the Q&A responses
- d. BIA Tribal Youth Initiative Proposal submitted 01/13/2023 [see attachment](#)
  - i. Alison emailed the BOE on 01/13/2023 with the full grant proposal, including the DRAFT resolution which will go to Tribal Council should this proposal be accepted.
- e. OCTAE's 2023 Equity Summit Webinar Series entitled Equity in Career Connected Education: Advancing Economic Mobility – February 27<sup>th</sup>, has been moved to March 28 & 29; Alison will give a 20-minute presentation.
  - i. Alison will email presentation when accepted by program officer.
- f. BOE Professional Development
  - i. Alison emailed BOE on 02/15/2023 8:24AM with Teachers and Leaders pdf from Comprehensive Centers (CC) resources. Email also contains link to CC website to browse topics for BOE professional development.

#### **IX. AJOURNMENT**

- a. Jason Ramos made the motion to adjourn, Michele Kindred seconded; meeting adjourned at 8:08PM