

Board of Education Meeting Minutes
Blue Lake Rancheria Tribal Education Agency
Tuesday, July 18, 2023 – 7PM – CANCELED
RESCHEDULED – Tuesday, July 25, 2023 – 7PM
In-Person Meeting w/ Zoom On-line Platform Available
Blue Lake, CA

I. OPENING MEETING

- a. Roll Call – 7:01 PM meeting called to order
 - i. BOE present – Kelsay Shackelford; Mike Shackelford; Michele Johnson-Kindred; Jace Baldosser
 - ii. BOE absent – Jason Ramos
 - iii. TEA staff & contractors – Alison Robbins
 - iv. Members of the Public: Lark Doolan, Director of Queer Humboldt

II. REPORTS

- a. The Executive Director’s Report – see report, notes below are additional information provided verbally:
 - i. Correction to report: Wiyot Cultural Center site of mini-lending libraries has been changed to the Table Bluff Reservation student bus stop area.
 - ii. Through Community in Schools partnership we’ve arranged a training at Grant Elementary on September 11 for My Sisters; Library books & maps ordered for Grant Elementary, and books on order for Eureka High School. Will be ordering more books for Alice Burney & LaFayette Schools.
 - iii. Correction to report: Alme Allen will be doing the Redwood Stool Carving Workshop instead of Two Feathers.
 - iv. 4 members of cohort 1 of GYOA have completed their service payback agreements; 2 members of cohort 2 have been hired as administrators for the 2023/24 school year.
 - v. Korby is joining Lisa for summer camp activities, as is student intern, Jasmine
 - vi. Leo Canez doing research on Fish Weirs and differences between the Tribes on their cultural beliefs
 - vii. Lisa has been supporting the CARB project’s community outreach goals by posting updates on Facebook with information on recent air quality “spikes”
 - viii. Higher Ed Scholarship Program this year’s recipients: Grace, Sloan, Michele, Mandi, Tanner, and Ashley. Med school applications for Tanner and Mandi going in April 2024. Ashley Lance scheduled to graduate with PhD in December 2024.

III. PUBLIC COMMUNICATIONS

Lark Doolan, Executive Director of Queer Humboldt introducing himself, and expressed goals of working with the Blue Lake Rancheria’s programs.

IV. CONSENT AGENDA

- a. Multiple list – see attached
 - i. Contact(s): Alison Robbins

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- ii. Purpose: See attached list of Consent Items
- iii. Recommendation: Staff recommends approval.
 - 1. **DISCUSSION**: Kelsey asked questions about the distribution of funding for GYOA. Alison explained the HR person's duties for PDDPCS, and duties graduates will be doing. Alison explained \$3700 for Internship with Queer Humboldt, and remaining amount of contract for GYOA workshops.
 - 2. **NOMINATIONS**: Michele motions to approve; Jace 2nds motion.
 - 3. **DECISION**: 4-0-0
 - 4. **ACTION**: Alison will start process to issue contracts and send to Jason for his signature.

V. ITEMS REQUIRING BOARD ACTION OR DISCUSSION

- a. C-TIE Memorandum of Agreement
 - i. Contact(s): Alison Robbins, Executive Director TEA
 - ii. Purpose: The purpose of the MOA is to establish a formal link between the eleven (11) organizations to accomplish the priorities listed in the MOA. This MOA can and will be used by the organizations to initiate contracts for services between organizations with greater ease when those contracts are for the purposes stated in the MOA, as information for grant applications, and for continuity of organizational collaboration when leadership/management of the organization changes. Example: new superintendent of HCOE since original C-TIE MOA was written, new Tribal Administrator of BLR, change in Indian Ed staff at NHUHSD, et. al. The MOA facilitates a commitment to the goals by the organizations regardless of staff changes.
 - iii. Recommendation:
 - 1. **DISCUSSION**: Kelsay asked to go over the differences between the currently presented MOA and the last signed MOA. Alison discussed the updated partners, names, and program components that have been added, including the dates. Jace asked about a new Superintendent for Eureka City Schools replacing Fred. Alison will ask about who should sign the MOA for ECS.
 - 2. **NOMINATIONS**:
 - 3. **DECISION**: Tabled until August when we hear back about from other organizations on their language.
 - 4. **ACTION**:
- b. Policy review – 1110 National Service Criminal History Checks (NSCHC)
 - i. Contact(s): Alison Robbins, Executive Director TEA
 - ii. Purpose: The purpose of this policy is to establish a holistic framework for

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safeguarding program participants/beneficiaries. The policy is a requirement of the AmeriCorps program. The policy needs to state the situations that constitute ineligibly for services on AmeriCorps programs these being, specifically: 1) refusing to consent to NSCHC, 2) making a false statement in connection with NSCHC, 3) is a registered, or is required to be registered, on a state sex offender registry, or the National Sex Offender Registry; 4) have been convicted of murder, as defined in 18. U.S.C. 111. The standard operating procedures for this policy must have clear guidelines on:

- Interactions between individuals
- Appropriate behavior
- How to respond to non-compliance with policy
([see attachments](#))

iii. Recommendation:

1. **DISCUSSION:** Alison explained the requirement to have this policy, and that no funding can be spent until this has been adopted, and she (Alison) is fingerprinted. Differences between LiveScan and the AmeriCorps required vendors. Jace Baldosser explained the Gaming Licenses necessity for LiveScan and how thorough it is. Alison will double check with Gaming Commission. Alison left policy statement board in case the vendors need to change. SOP will the details. Alison specifically noted the rights of participants to challenge the results of the background check.
2. **NOMINATIONS:** Jace made the motion; Mike 2nd the motion.
3. **DECISION:** 4-0-0
4. **ACTION:** Alison to contact Tribal Gaming department to confirm the requirements, and will then proceed with writing SOP, and getting herself fingerprinted.

VI. MISCELLANEOUS

a. **Approval of DRAFT BOE Meeting Minutes of 06/20/2023**

1. **DISCUSSION:** Question regarding Marlee's research into the Lost Coast backpacking trip breakdown of communication.
2. **NOMINATIONS:** Mike motions to accept the minutes as presented; Michele 2nd the motion.
3. **DECISION:** 3-0-1
4. **ACTION:** Alison will prepare the agenda packet and minutes and provide to Toni to publish on the website.

VII. UNFINISHED BUSINESS

- a. Tribal Consultation Letter for US Department of ED due 06/23/2023 ([see attached](#))

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- i. Discussion on the important and serious nature of replying thoroughly to these consultations as ED uses our letters and information to create the NOFAs they release. Practically tailored to BLR when programs announced. Alison mentioned that she has a quarterly meeting with OIE in August. Discussion on the discrimination happening in Southern Humboldt (two examples). Lark Doolan provided more insight to the issues faced by LGBTQIA+/2 Spirit people in Humboldt for the consultation.
- b. AmeriCorps program
 - i. Program Officer Site Visit – visited Rancheria, met with Arla, had tour
 - ii. Tribal Convening in Las Vegas – Alison’s travel ‘adventures’
 - iii. Required training – doing training currently
- c. STEP grant submission non-submission on July 3
- d. NATRI grant application to OIE due July 24 – provided budget and general overview; discussion on tie in with AmeriCorps program design. Only six grants being given out, so not confident due to heavy competition. Questions from BOE on how many people submitted applications. Confidence is low. If approved, it would begin October 1.
- e. Interagency Leadership Team Friday, 7/28 at 4PM – [Tribal Policy MOU meeting](#)
- f. BOE previous tabled items

VIII. NEW BUSINESS

- a. Upcoming Events
 - i. 2023 California Indian Education for All Summer Summit in San Diego, August 9-11 @ Sycuan Casino & Resort
 - 1. 51 tribes, 6 states, and numerous counties attending
 - 2. Alison doing a presentation for the entire conference
 - ii. Alison’s delayed vacation September 7-27
- b. BOE Professional Development

IX. AJOURNMENT

- a. Jace motioned to adjourn; Mike 2nd the motion
- b. Kelsay adjourned the meeting at 8:20PM