

Board of Education Meeting Agenda  
Blue Lake Rancheria Tribal Education Agency  
Tuesday, November 21, 2023 – 7PM  
In-Person Meeting w/ Zoom On-line Platform Available  
Blue Lake, CA

**I. OPENING MEETING**

- a. Roll Call

**II. REPORTS**

- a. The Executive Director's Report

**III. PUBLIC COMMUNICATIONS**

A member of the public (speaker) may address the Board during the Public Communications section of the BOE Agenda. Comments by public speakers made during the Public Communications will be limited to items on the BOE Agenda or items within the jurisdiction of the Board. The number of speakers who speak during Public Communications will not exceed ten. A speaker, in lieu of speaking during Public Communications, may speak during an agenda item. Comments during an agenda item will be limited to the topic of the agenda item. Speakers may register to speak by calling the Clerk of the Board at (707) 668-5101 by noon on the day of the BOE meeting, or they may register at the location of the BOE meeting until 10 minutes before the meeting begins. When registering to speak, a speaker will identify the topic the speaker wishes to address. A speaker's comments at a meeting will not exceed 3 minutes, will be limited to the registered topic, and will not include personnel matters concerning TEA or Tribal employees and/or matters that would violate the privacy of students. Speakers will provide (7) copies of any handouts to the Clerk of the Board for distribution at the Board table. For more information and restrictions, please see BOE policy Section 1402.6 Board of Education Agendas, Calendars, & Meetings.

**IV. CONSENT AGENDA**

- a. See attachment
  - i. Contact(s): Alison Robbins, Executive Director TEA
  - ii. Purpose: Approval of December major expenditures.
  - iii. Recommendation:
    - 1. **DISCUSSION:**
    - 2. **NOMINATIONS:-**
    - 3. **DECISION:**
    - 4. **ACTION:**

**V. ITEMS REQUIRING BOARD ACTION OR DISCUSSION**

- a. Tribal Consultation Letter for Dept. of Education
  - i. Contact(s): Alison Robbins, Executive Director TEA
  - ii. Purpose: Educational Partners Strategic Direction Input – Bureau of Indian Education. Discussion on BIE Tribal Consultation meeting at the 2023 NIEA Convention Tuesday, November 18. Main topics were sent in questionnaire from previous two BOE meetings. Two special meetings held 10/30 & 11/13.
  - iii. Recommendation: Staff recommends discussing the topics to inform the survey

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response from BLR TEA, as well as to update the strategic plan, policies, procedures that such suggestions to the BIE might impact, ranging from their mission and vision statements through educational priorities and future funding for various school concepts and programs. This could impact potential planning of future school campuses for the Tribe from early childhood and daycare centers through workforce development training centers, and tribal colleges.

1. **DISCUSSION:**
2. **NOMINATIONS:-**
3. **DECISION:**
4. **ACTION:**

**VI. MISCELLANEOUS**

a. **Approval of DRAFT BOE Meeting Minutes of 10/24/2023**

1. **DISCUSSION:**
2. **NOMINATIONS:**
3. **DECISION:**
4. **ACTION:**

**VII. UNFINISHED BUSINESS**

- a. AmeriCorps program – Alison traveling to DC grant conference Nov 27 – Dec 1
- b. BOE Calendar 2024
- c. BOE Officer Elections 2024
- d. BIA Grant Application due in January 2024
- e. 42<sup>nd</sup> Annual CA Conference on American Indian Education – March 2024
- f. Update on BOE previous tabled items

**VIII. NEW BUSINESS**

- a. Upcoming Events
  - i. UIHS Craft Fair, Saturday, December 2 -10AM-5PM
  - ii. NASMC Overview on January 9, 2024 12-1PM – 4-5PM – *see attached*
- b. Letter of Support for Cal Poly Humboldt TRiO Talent Search – *see attached*
- c. BOE Professional Development
  - i. Updates coming through the NIEA membership on building a TEA

**IX. AJOURNMENT**

## Item II – Executive Director’s Report: Regular Meeting of the BOE 11/21/2023

The Blue Lake Rancheria Tribal Education Agency is funded by multiple grants, as well as contracts with the Bureau of Indian Affairs, and grants from other agencies such as California Humanities, the California Rural Air Quality Board, and the Decolonizing Wealth Foundation. The grants are:

**Native Youth Community Partnership (NYCP) FY18** – US Department of Education, Office of Indian Education  
*(Currently reconciling No Cost Extension ending 09/30/2023) – Alison charges an hour or two a pay period here for her reconciliation and reporting time.*

### Priorities:

- Alison and Kim met on 3<sup>rd</sup> QTR Indirect cost reimbursement; reconciliation is proceeding.
- Delayed payment request for HCOE’s Steelhead in the Classroom has been submitted – funds were approved August 2023.
- Final invoices are trickling in. Cal Poly TRiO invoice for September has been submitted 11/20 with September coming from NYCP and October coming from NACTEP.
- Still working through all the book purchases reconciliation – two returns from Amazon.com processed.
- Still waiting on SEL Plan from Hoopa EL – Lenora Hall. Email went out on 11/17
- Meeting scheduled with CA Parks to resolve negotiations for the funding approved under this grant in May 2023. Transition with CA Parks staff and BLR TEA staff have been difficult – no times to meet, calendars not in sync. Tentative meeting 12/18 to finalize wording and submit payment request for this project.
- Our C-TIE Partners
  - MOUs are still pending – waiting on wording back from partners

### Pathmakers Student Projects:

- Bug Press PO issued for role model poster ~\$800 – waiting on invoice to pay

**State Tribal Education Partnership (STEP) FY20** – US Department of Education, Office of Indian Education  
*(Year 3 of 3) In the Approved No Cost Extension ending 06/30/2024 – Staff salaries covered: Alison (.05 FTE); Korby (.15 FT) and Lisa (.50 FTE)*

- Lisa’s FTE has been increased to 50% of her time, and Alison’s has been decreased to 5%; Korby Skoglund is now being trained on MYIA administrative program duties and 15% of her 29 hours per week will be coming from here through June.
- Lisa and Korby will be attending the NIEA Blanket Exercise in Santa Rosa on November 29 – Jason has approved the travel – both Lisa and Korby’s hours will be charged her for this trip, using Tribal Van. Training is free, only costs are travel related (hotel, per diem, mileage) Travel advance to be issued for staff.
- Jace signed the contract with Cal Poly for \$96K for AIE/NAS 480 Special Topics course which is being designed by Kayla Begay and Kishan Lara-Cooper; 40 cohort members of the Native Fellowship are receiving 3 Units each; Special Topics course open to 100 teachers.
- Tribal Consultation letter for US Department of Education due December 5th – this is item for discussion on agenda
- Parent Advisory Committee meeting at Eureka City Schools 11/14 – provide report on happenings
- Parent Advisory Committee meeting at McKinleyville HS on 10/25 – provide report on happenings
- Teacher companion guide by HCOE is finished and ready for review

**Professional Development FY21** – US Department of Education, Office of Indian Education  
*(Year 3 of 5) – Staff salaries covered: Alison (.50 FTE)*

## Item II – Executive Director’s Report: Regular Meeting of the BOE 11/21/2023

- Held our mandatory PDPDCS verification meeting on Thursday, 11/9 with cohort 3 – all attended, and we discovered a missing stipend check, which was the point of the verification process.
- Held a Champion Mentor meeting on discussion panel topics on Monday, 11/6. A survey on the panel discussion topics was sent out to 26 persons, and as of the writing of this report, we’ve received 5 responses. A reminder email was sent out again today.
- Pacific Coast and Eureka HS students are doing the beaded graduation necklaces this year for Cohort 3 - \$600 in shells, beads, and materials were purchased 11/4 – Korby Skoglund supervising beadwork
- Tuition for Fall 2023 semester has been paid – totaled \$28,048
- Interest in a cohort 4 has been expressed, and we have one person signed up: Logan Silva
- Updated total costs on travel advances and reimbursements for NIEA (9 attendees, plus 3 cancelations):
  - Total travel costs: \$20,025.54
  - Total NIEA convention registration & membership fees: \$8,250
  - Total travel advances: \$2,109
  - Total travel reimbursements: \$1,829.45 (so far – missing one person’s – Lenora Hall)
  - Total NIEA convention costs: \$32,213.99 (so far...)
- We are working on a budget for 2024’s NIEA Convention in Palm Springs.

### **Native American Career Technical Education Program FY21** – US Department of Education, Office of Career, Technical, and Adult Education (OCTAE)

*(Year 2 of 5) – Staff salaries covered: Alison (.01 FTE) and Lisa (.50 FTE) and Korby (.36 FTE)*

- Alison’s FTE has been reduced to 1%, Lisa’s has been increased to 50%, and Korby has been added for 36% of her part-time hours.
- Lisa’s Report
- Meeting scheduled with CA State Parks 12/18 on partnership for Internships
- ESM 105 has 13 students enrolled – tuition cost \$5,850. Textbooks \$776.58.
- 360Training.com – recently enrolled 2 more EHS students (Mario & AJ) OSHA 10 & Food Handler’s Card – interviews for Sammy’s BBQ internship pending
- Total internships being managed by program staff: 12 already hired, with two positions pending at Hoopa HS, two pending for Eureka HS at Sammy’s BBQ, and one with Queer Humboldt hired.
  - breakout by school:
    - Eureka HS – 2 hired, 2 pending
    - Arcata HS – 1 hired
    - Pacific Coast HS – 2 hired
    - Fortuna HS – 1 hired
    - McKinleyville HS – 1 hired
    - Hoopa HS – 1 hired, 2 pending
    - Cal Poly Humboldt – 5 hired

### **Bureau of Indian Affairs – Tribal Climate Resilience Program FY21: CAT9: Youth Engagement** – US Department of Interior *(Year 2 of 2) – Staff salaries covered: Lisa (.29 FTE) grant ends August 15, 2023*

- Report was due 11/13 – not filed yet

### **Bureau of Indian Affairs – Tribal Climate Resilience Program FY21: CAT8: Internships** – US Department of Interior *(Year 2 of 2) – Staff salaries covered: Two Undergraduate Interns. Grant ends August 15, 2023*

Item II – Executive Director’s Report: Regular Meeting of the BOE 11/21/2023

- Report was due 11/13 – not filed yet

**Bureau of Indian Affairs – Resiliency FY20: Climate Change Conference** – US Department of Interior *(No Cost Extension) – Staff salaries covered: Six MYIA HS Student Interns – Grant ends June 30, 2023*

- Alison is still writing reports due to capacity challenges – they are now past due.

**Bureau of Indian Affairs – Wildlife & Parks: Tribal Youth Initiative for Modern Youth Internship Academies FY22 & FY23:** – US Department of Interior

*Ends August 2023 – Staff salaries covered: Two MYIA HS Student Interns, One Undergraduate Intern*

- Interns are being hired out of this funding
- Contract with CA State Parks negotiation meeting 12/18 with Erin Gates

**Truth Justice and Healing Grant FY22** – Decolonizing Wealth Fund

Conference has been moved to April 2024 due to scheduling conflicts with keynote speakers

**California Humanities FY22 Mini-Grant** – grant to provide resources for Veterans attending the Truth & Healing Conference in April 2024

**McKinney-Vento Project w/ Humboldt County Office of Education FY22**

- Second year of work has begun, and Chag Lowry’s contract for this is nearly complete
- Accounting has billed HCOE and as of the writing on this report, we have not received payment on the invoice

**Northern Humboldt Union High School District – Title VI Indian Ed Program Contract**

- Leo Canez is continuing to work on this curriculum

**California Air Resources Board – Purple Air Sensor Program**

*Staff salaries covered: Alison (.05 FTE) and Ava Iorizzo (unknown FTE)*

- Reports are due with Bill in Environmental – working on this – due 12/1

**AmeriCorps Native Nations Planning Grant**

*Staff salaries covered: Alison (.65 FTE) ends 07/31/2024*

- Contracts for NHUHS and Cal Poly still pending
- Meetings ongoing with Cal Poly, CR, and districts
- Creating checklist
- Traveling to DC for annual conference

**Blue Lake Rancheria Higher Education Scholarship Program**

- Tuition meetings have happened, November stipends, and December rent payment requests submitted
- Sloan’s graduation fees paid – she graduates May 2024; Ashley Lance’s graduation is set for December 2024
- Mandi’s applications to South Carolina and Utah have been submitted – letters of recommendations done
- Tanner is moving back to do more clinic hours at A to Z Eyecare, looking for a place to live. Final class is Organic Chemistry in Spring, and test is pending

Rescheduled BOE Meeting  
10/03/2023

IV. Consent Agenda

Item Number	Vendor	Purpose	Not to Exceed Cost	Funding
1	Sammy's BBQ	MYIA Internship Program - Pilot for HTR pathway	\$ 4,000	NACTEP
2	Klamath Joint Trinity Unified School District	MYIA Internship Program - Pilot for AG/NR pathway	\$ 4,000	NACTEP
3	Cal Poly Humboldt	Environmental Justice - NAS 480 Special Topics (MYIA)	\$ 19,000	NACTEP

# Educational Partners Strategic Direction Input

Input from the Bureau of Indian Education's (BIE) educational partners is especially valuable and adds insight to what educating the future generations should mean and what BIE's priorities need to be. As we embark on the development of the 2024-2029 Strategic Direction, we want your help in identifying which Strategies and Milestones are most important in order for BIE to achieve our Vision and Mission as well as your satisfaction with the BIE Vision, Mission, and Core Values. In order to reach a broad audience of educational partners, as stated in the Dear Tribal Leader Letter dated September 12, 2023, we will conduct listening sessions at the National Indian Education Association (NIEA) and the National Congress of American Indians (NCAI) annual conventions followed by six Tribal consultations in the spring.

For the previous Strategic Direction, we sought substantive input to collectively develop a comprehensive Vision and Mission with 6 Goals, 26 Strategies, 104 Milestones, and 326 Actions. In order to maintain momentum on the progress we have made as well as honor the input provided and work that has been done, we are asking for your feedback on the Vision, Mission, and Core Values as well as which priorities are most critical to move the BIE ahead for the next 5 years.

Questions 1-3 provide the opportunity for you to indicate your satisfaction with BIE's existing Vision, Mission, and Core Values.

Questions 4-11 contain the Strategies and Milestones that were developed during the 2018-2023 Strategic Direction cycle. Please follow the prompts to select the most critical items, strategic in nature, that are required for BIE to achieve its Mission and realize its Vision. You will also have the opportunity to enter an item you feel is critical if it is not included already.

The definitions of Vision, Mission, Goals, Strategies, and Milestones are provided below as they pertain to terminology used in this questionnaire.

Vision: Our long-term destination as a school system.

Mission: Defines what BIE is currently doing to achieve our Vision.

Goals: The high-level targets that help us achieve our Mission and realize our Vision.

Strategies: Cross-functional projects that impact the entire organization. Will last multiple years but can be revised or updated as we advance or as needs change.

Milestones: Specific projects and actions we must accomplish to complete a strategy. If the milestone is not completed, the Strategy will likely not reach completion.

Core Values: Guiding organizational principles underpinning how the work of the BIE is successfully accomplished.

This questionnaire will be open through December 17, 2023 and should take 15-20 minutes to complete, including reading this introduction. Should you have any questions, please contact Dr. Wendy Cooley at [wendy.cooley@bie.edu](mailto:wendy.cooley@bie.edu).

1. **Please indicate your satisfaction with the BIE Vision statement (BIE's long-term destination):** The Bureau of Indian Education is the preeminent provider of culturally relevant educational services and supports provided by highly effective educators to students at BIE-funded schools to foster lifelong learning.

☐ I am satisfied with the BIE Vision statement.

☒ I believe the BIE Vision statement should be revisited.

2. **Please indicate your satisfaction with the BIE Mission statement (what we are doing to achieve the Vision):** Provide students at BIE-funded schools with a culturally relevant, high-quality education that prepares students with the knowledge, skills, and behaviors needed to flourish in the opportunities of tomorrow, become healthy and successful individuals, and lead their communities and sovereign nations to a thriving future that preserves their unique cultural identities.

☐ I am satisfied with the BIE Mission statement.

☒ I believe the BIE Mission statement should be revisited.

3. **Please indicate your satisfaction with the BIE Core Values (guiding organizational principles underpinning how the work of BIE is successfully accomplished):**

Excellence: The BIE achieves success through continuous self-assessment and improvement.

Focus: The BIE is student-centered, a commitment to addressing the holistic needs of students.

Integrity: The BIE maintains high standards of character and professionalism as the foundation upon which the agency is built.

Respect: The BIE fosters communities of support through mutual regard and collaboration.

Service: The BIE supports students through proactive and responsive teamwork with schools, Tribes, and communities.

☐ I am satisfied with the BIE Core Values.

☒ I believe the BIE Core Values should be revisited.



#### 4. Questions 1-4 are regarding the Strategies in the Strategic Direction.

Strategies are cross-functional projects that impact the entire organization. In the category of **“Aligned and High-Quality Instruction, Standards, Assessments, and Professional Learning”**, please select the 1 Strategy that you feel is the most important for moving BIE forward for the next five years. If there is more than 1 Strategy that you feel is critical, you may select up to 3 Strategies.

If you would like to suggest a Strategy that is not already listed, please select “Other” and type your suggestion. Please note that this suggestion will count towards the maximum of 3 Strategies you may select.

- ☐ When BIE provides a system of standards, curriculum, and assessment with guidance, training, and supports to schools, then schools will implement standards-based instruction matched to student needs, and all students will develop the knowledge, skills, and behaviors necessary to progress successfully through school and be prepared for postsecondary study and/or career opportunities.
- ☐ When the BIE provides a system of interventions and supports for students to schools, then schools will identify and provide supports to students, and all students will develop the knowledge, skills, and behaviors necessary to progress successfully through school and be prepared for postsecondary study and/or career opportunities.
- ☒ When the BIE, in collaboration with colleges and universities, aligns and supports high school graduation and postsecondary entry requirements and provides transition supports to students, then schools will implement a seamless system of support that bridges K-12 and postsecondary career planning and student self-advocacy, and all students will graduate from high school ready to think globally and succeed in postsecondary study and careers.
- ☒ When the BIE provides professional learning, expanded student learning opportunities, and responsive supports and interventions, then K-12 schools will provide more expansive rigorous learning opportunities that foster high school graduation and prepare students to become leaders in their communities and Tribal governments, and all students will graduate from high school ready to think globally and succeed in postsecondary study and careers.

- ☐ When the BIE leverages Haskell Indian Nations University and Southwestern Indian Polytechnic Institute as options for postsecondary education and partners with Tribal colleges and universities, then students, families, and communities will have multiple pathways for postsecondary education, and all students will graduate from high school ready to think globally and succeed in postsecondary study and careers.
- ☐ When the BIE partners with early childhood development organizations and Tribes to increase access and supports for high-quality early childhood education, then barriers to accessing high-quality early childhood education will be addressed, and all students will enter kindergarten academically, socially, and emotionally prepared to succeed in school.
- ☐ Other

5. Strategies are cross-functional projects that impact the entire organization. In the category of “**Wellness, Behavioral Health, and Safety**”, please select the 1 Strategy that you feel is the most important for moving BIE forward for the next five years. If there is more than 1 Strategy that you feel is critical, you may select up to 3 Strategies.

If you would like to suggest a Strategy that is not already listed, please select “Other” and type your suggestion. Please note that this suggestion will count towards the maximum of 3 Strategies you may select.

- ☐ When the BIE develops a comprehensive wellness framework inclusive of the physical, mental, emotional, and social needs of all students, then schools will be equipped with the necessary tools and resources necessary for providing proactive programs and culturally responsive supports that foster a safe and supportive environment, whether students are learning virtually or in-person.
- ☒ When the BIE develops programs and supports for student behavioral health, then schools will implement a comprehensive behavioral health plan, programs and interventions that foster an encouraging and supportive environment, and all students will develop the knowledge, skills, and behaviors necessary for physical, mental, and emotional wellbeing in a positive, safe, and culturally relevant learning environment.

☐ When the BIE supports effective safety practices and interventions, then schools will implement programs and routines that support the safety of students, and all students will develop the knowledge, skills, and behaviors necessary for physical, mental, and emotional wellbeing in a positive, safe, and culturally relevant learning environment.

☐ Other

6. Strategies are cross-functional projects that impact the entire organization. In the category of “**Self-Determination and Cultural Identity**”, please select the 1 Strategy that you feel is the most important for moving BIE forward for the next five years. If there is more than 1 Strategy that you feel is critical, you may select up to 3 Strategies.

If you would like to suggest a Strategy that is not already listed, please select “Other” and type your suggestion. Please note that this suggestion will count towards the maximum of 3 Strategies you may select.

☐ When the BIE partners with and supports Tribes in their efforts to revitalize and maintain cultures and languages, then schools will support Tribal efforts to teach and maintain cultures and languages, and all students will develop the knowledge, skills, and behaviors needed to lead their sovereign nations to a thriving future through self-determination.

☒ When the BIE, in partnership with Tribes, identifies resources and supports needed to implement effective educational programs, then Tribes will have resources and supports to oversee and implement successful educational programs which contribute to the future of their sovereign nations, and all students will develop the knowledge, skills, and behaviors needed to lead their sovereign nations to a thriving future through self-determination.

☐ When the BIE implements an effective system of support aligned to the education needs of Tribally controlled schools, then Tribes will have the capacity to effectively oversee and support their BIE-funded schools in providing high-quality education to their students, and all students will develop the knowledge, skills, and behaviors needed to lead their sovereign nations to a thriving future through self-determination.

☐ Other

7. Strategies are cross-functional projects that impact the entire organization. In the category of “**Data-driven Performance Management and Organizational Excellence**”, please select the 1 Strategy that you feel is the most important for moving BIE forward for the next five years. If there is more than 1 Strategy that you feel is critical, you may select up to 3 Strategies.

If you would like to suggest a Strategy that is not already listed, please select “Other” and type your suggestion. Please note that this suggestion will count towards the maximum of 3 Strategies you may select.

- ☐ When the BIE actively analyzes, supports and develops its workforce through active engagement with employees using meaningful performance management that is driven by results, then all staff will be equipped to provide the best services BIE can deliver, and all students will benefit from an education system that is effective, efficient, transparent, and accountable.
- ☐ When the BIE develops, implements, and maintains a comprehensive data management system, then accurate data will be used to improve education services and supports and drive decision-making in all directions.
- ☐ When the BIE establishes clear, consistent communication and storytelling processes that model and facilitate multilateral, reciprocal public engagement, then all stakeholders will have up-to-date, reliable information on BIE business and access to powerful stories of our students and families for generations to come.
- ☐ When the BIE develops and implements a comprehensive operations plan that includes accountability measures across the organization, standardized operational policies and best practices to include facilities management and transportation, then BIE will be equipped to ensure that its responsibilities are being fulfilled as safely, effectively and efficiently as possible.
- ☒ When the BIE collaborates with schools to recruit, hire, and retain highly effective principals, teachers, and staff, including those from local communities, then schools will have the instructional leaders, teachers, and staff to provide highly effective, culturally relevant instruction, services, and supports, and all students will develop the knowledge, skills, and behaviors necessary to progress successfully through school and be prepared for postsec-ondary study and/or career opportunities.

- ☐ When the BIE implements a system of accountability and support with guidance and training, then schools will engage in continuous improvement to increase the quality of instruction, intervention, and supports for students, and all students will develop the knowledge, skills, and behaviors necessary to progress successfully through school and be prepared for postsecondary study and/or career opportunities.
- ☐ Other

**8. Questions 5-8 are regarding the Milestones in the Strategic Direction.**

Milestones are specific projects and actions we must accomplish to complete a strategy. In the category of **“Aligned and High-Quality Instruction, Standards, Assessments, and Professional Learning”**, please select the 1 Milestone that you feel is the most important for moving BIE forward for the next five years. If there is more than 1 Milestone that you feel is critical, you may select up to 3 Milestones.

If you would like to suggest a Milestone that is not already listed, please select “Other” and type your suggestion. Please note that this suggestion will count towards the maximum of 3 Milestones you may select.

- ☒ Conducted a feasibility review of early childhood education organizations, established partnerships, developed a plan for implementation, and created meaningful engagement opportunities for early childhood education partner entities.
- ☐ Conducted an inventory of aligned CTE programs in Bureau Operated Schools and Tribally Controlled Schools and developed a high-quality career and technical education initiative, that begins in middle school and extends into high school, and schoolwide Individual Career Activity Plan (ICAP) models.
- ☐ Continues to develop, approve, and implement standards, curriculum, developmentally appropriate practices, and assessments that are culturally relevant, and regional trainings have either taken place or are scheduled.
- ☐ Identified an evaluation process to identify school utilization of standards-aligned curricula.
- ☐ Selected and is implementing a common assessment throughout BIE funded schools.

- ☐ Conducted English Language Proficiency testing throughout BIE funded schools.
- ☐ Researched and conducted a study related to absenteeism prevention initiatives and has disseminated the Chronic Absenteeism Concept Paper.
- ☐ Provided supports to schools related to Section 504 and English language learners and proficiency to address identified student needs.
- ☐ Finalized, disseminated, and provided professional learning on a best practices toolkit to support transitional services.
- ☒ Researched, developed, and implemented College and Career Readiness (CCR) requirements in secondary schools and will enhance CCR by drafting a revision of the high school graduation regulation, engaging in negotiated rulemaking, developing a plan for implementing College and Career Readiness, and engaging appropriate stakeholders in the development of CCR requirements and supports.
- ☒ Implemented high quality and compliant secondary transition IEP planning and services.
- ☐ Other

9. Milestones are specific projects and actions we must accomplish to complete a strategy. In the category of **“Wellness, Behavioral Health, and Safety”**, please select the 1 Milestone that you feel is the most important for moving BIE forward for the next five years. If there is more than 1 Milestone that you feel is critical, you may select up to 3 Milestones.

If you would like to suggest a Milestone that is not already listed, please select “Other” and type your suggestion. Please note that this suggestion will count towards the maximum of 3 Milestones you may select.

- ☒ Developed a comprehensive wellness, behavioral health, and student safety toolkit.
- ☐ Participated in a Collaborative Improvement and Innovation Network (ColIN) focused on making systemic improvements regarding the mental health of students by expanding the partnership with IHS to identify innovative ways to collaborate and develop a more robust and succinct method for offering behavioral health services and resources for BIE funded schools.

- ☐ Developed and implemented a Social and Emotional Learning (SEL) Project.
- ☒ Initiated an overarching Behavioral Health and Wellness Program (BHWP) contract to provide behavioral health and wellness supports for our schools, staff, and students. This contract is also serving as a model for all future behavioral health and wellness efforts within the BIE.
- ☐ Developed and implemented a comprehensive Wellness, Behavioral Health, and Safety Report that includes the current status of physical health, safety, and wellness programs, policies, practices, and resources as well as potential barriers for BIE funded schools.
- ☐ Developed a positive behavioral support framework for Bureau Operated Schools and Tribally Controlled Schools.
- ☐ Other

10. Milestones are specific projects and actions we must accomplish to complete a strategy. In the category of **"Self-Determination and Cultural Identity"**, please select the 1 Milestone that you feel is the most important for moving BIE forward for the next five years. If there is more than 1 Milestone that you feel is critical, you may select up to 3 Milestones.

If you would like to suggest a Milestone that is not already listed, please select "Other" and type your suggestion. Please note that this suggestion will count towards the maximum of 3 Milestones you may select.

- ☐ Completed a comprehensive analysis of all Tribes served by BIE-funded schools regarding BIE support for language and culture.
- ☐ Published protocols and delivered professional learning for BIE to support engagement regarding language and culture at the local level.
- ☒ Partnered with local Tribes, Tribal Education Departments, and Tribal colleges to establish an ongoing professional learning program regarding local cultural competency for the Tribes served by respective BIE employees.
- ☐ The School Task Force is in place and is actively reviewing products and processes so BIE can better meet tribal education needs.

- ☐ Developed technical assistance training modules to increase internal capacity for engaging Tribes and implemented trainings on a continuous basis.
- ☐ Identified priorities and developed supports to share successes and best practices.
- ☐ Created and provided technical assistance and support to Tribes to assume functions of their local BIE schools. Guidance and procedures aligned to current needs, practice, and regulatory requirements have been updated.
- ☐ Conducted and verified an updated baseline count for the Johnson-O'Malley Program; finalized and approved the draft Program Guidebook for the Johnson-O'Malley Program.
- ☐ Developed, piloted, and implemented a system of support for assisting Tribes in their oversight of Tribally Controlled Schools.
- ☒ Supported Tribal School Boards in providing leadership and support to schools and improving student learning.
- ☐ Completed geospatial analyses, identified partnerships between tribal colleges and schools, and is implementing outreach to address needs of private/public employers that graduating students could fill.
- ☒ Identified existing data on the K-12 schools that a majority of our post-secondary students come from and completed a review of labor and occupational trends needed across our communities, in partnership with Tribal organizations.
- ☐ Considered Public Law 100-297, which allowed schools to become a Tribally Controlled School (TCS) governed by a Board of Trustees, as the focal point in which all communication and interaction with TCS schools is carried out, thereby building their programs based on educational sovereignty.
- ☐ Other



11. Milestones are specific projects and actions we must accomplish to complete a strategy. In the category of **“Data-driven Performance Management and Organizational Excellence”**, please select the 1 Milestone that you feel is the most important for moving BIE forward for the next five years. If there is more than 1 Milestone that you feel is critical, you may select up to 3 Milestones.

If you would like to suggest a Milestone that is not already listed, please select “Other” and type your suggestion. Please note that this suggestion will count towards the maximum of 3 Milestones you may select.

- ☐ Established and maintains a uniform and consistent employee orientation program and has developed and implemented a standardized induction framework for principals, teachers, and paraprofessionals.
- ☐ Identified data stewards to manage BIE’s use of DOI Talent, a learning management platform, for onboarding and training employees.
- ☐ Established (in collaboration with field staff) and maintains by position, employee professional learning and ongoing training program, to include applicable statutes, regulations, and policies for which they are responsible for complying.
- ☒ Established and maintains an employee support initiative which, at a minimum, addresses employee burnout and stress management.
- ☐ Developed (in collaboration with managers) standardized Employee Performance Appraisal Plans (EPAP) for any position that has certification/licensure or positions that require physicals and established quality and aligned performance appraisals for all BIE employees on a timely basis.
- ☒ Started a pathways program to take internees into employment to grow our own employees to address the staffing shortages.
- ☐ Implemented the employee awards process and adjusted or added to as needed.
- ☐ Implemented the employee wellness program and adjusted as needed.

- ☐ Established an overarching vision for the data system that includes system mission, goals, and expected outcomes, as well as set norms and expectations for data collection, and established data system rules; established decision-making authority to communicate each BIE staff member's responsibilities, the leadership structure, and determined the BIE's data collection responsibilities; established a comprehensive, consistent, and regular training program for BIE and school level employees and provided school staff members with necessary supports, training, and resources to work with the data system.
- ☒ Developed data collection and reporting methods that minimize data collection and reporting burdens; established a data collection and reporting calendar to communicate precisely when data is to be collected and reported; provided schools, parents, and community members with information about the data system; published communication with schools to support the reporting and use of data; established regular communications to support data system implementation and maintenance; determined how data is collected and stored to guide data systems development and use; established BIE's principles for data cataloging and storage.
- ☐ Established criteria that illustrate whether the data system is working as intended; established mechanisms for compliance to ensure that users are implementing the data system as intended.
- ☐ Established provisions for data security and confidentiality; developed data privacy and security protocol rules (Used the Family Educational Rights and Privacy Act and Protection of Pupil Rights Amendment laws); identified BIE staff members who are granted access to student data; specified permissions and data security protocol for accessing each data point; made clear which BIE staff members and external stakeholders have access to data.
- ☐ Established a comprehensive communications plan, including internal, external, and emergency communications sections and has developed standard communication operating procedures.
- ☐ Created and implemented an Education Resource Center School Board engagement schedule.
- ☐ Updated the websites managed by the Content Management Team.

- ☐ Developed and implemented a system that tracks the milestones and actions of the Strategic Direction and continues to maintain the strategic performance management system to adjust the Strategic Direction and address implementation issues in a timely manner.
- ☐ Continues to maintain financial and programmatic oversight of all programs and school spending as required, has created and implemented the financial and program oversight policy, and has drafted Standard Operating Procedures regarding unified fiscal and programmatic monitoring for areas impacted by laws and regulations.
- ☐ Identified and implemented the components of a responsive system of a school improvement process and has provided training and supports to schools to implement the framework and processes for accountability and continuous improvement.
- ☐ Implemented the Indian School Equalization Program (ISEP) process.
- ☐ Developed an expedited process for executing MOUs/MOAs and partnership agreements.
- ☐ Provided fiscal resources to support a formalized outreach process between Tribal colleges and BIE-funded schools.
- ☐ Conducted a joint study with interested Bureau Operated Schools, Tribally Controlled Schools, and Tribal education departments identifying and addressing barriers to community members serving as principals, teachers, and staff; developed guidance based on vacancy data from a pilot on how to recruit and retain highly effective principals, teachers, and staff; formalized a recruiting and staffing process with aligned policies to attract highly effective principals, teachers, and staff.
- ☐ Trained staff and disseminated guidance on how to effectively utilize federal funds, particularly Title IIA funds, to hire highly effective principals, teachers, and staff.
- ☐ Established consistent and regular coordination and communications to include an outlined workflow of projects between the respective schools, BIE Facilities, and DFMC (as applicable), resulting in the improvement of school facilities management and oversight.
- ☐ Other

## I. OPENING MEETING

- a. Roll Call
  - i. BOE members present: Kelsay Shackelford, Michael Shackelford, Michele Johnson-Kindred; Absent: Jason Ramos, Jace Baldosser
  - ii. Staff: Alison Robbins
  - iii. Meeting called to order at 7:01PM, Quorum established

## II. REPORTS

- a. The Executive Director's Report – see attached
  - i. During NIEA report, Alison brought up two Tribal Leaders surveys with QR codes
  - ii. White tent being moved from Ta'm Resilience Campus site, needing a space for Two Feathers classes in the tent
  - iii. Correction to course title ESM 105, not EMS
- b. Kelsay had a follow up question regarding a 'worker bee' to support Alison. Alison has stated that no funding in current grants exist to support administrative duties. Kim Norton has said the Tribe has no General Fund money to provide assistance to TEA. Alison is at capacity, and has been working well over 80 hours per pay period since February. Pay period discussed in meeting is 110.25 hours of work time with 8 hours of holiday (pay period 10/08/2023 – 10/21/2023)

## III. PUBLIC COMMUNICATIONS

- a. Read a statement from Maggie Peters, GYOA cohort 1 graduate into record regarding her participation with NIEA.

*"Aeeyekwee ne-too' mar. Skuye'n we-chmey.*

*Thank you Alison for the invitation to express my gratitude to the BOE. As a GYOA participant, I am eternally grateful for the opportunity to elevate my role as a Native American Educator in service to not just local Native communities in Humboldt County, but to all communities in Northern California as a co-lead Native American Studies Model Curriculum for the CDE. The continued support provided to me as a GYOA participant helps me to refine my practice and stay connected in ways that I would not otherwise have access. Attending the NIEA conference in last week was inspiring. The sessions I attended were affirming, thought provoking and the time spent with other GYOA participants is truly essential in solidifying a network of Native educators for future collaborations. The GYOA is proving to be a family of educators in addition to a simple network of educators. Thank you again for your commitment to supporting Native people in higher education and I appreciate your trust in Alison to build these dynamic, life-changing opportunities. This work is making a difference and the legacy of educators created through the efforts of Blue Lake Rancheria will change the educational experiences of many students. Wokhlew."*

## IV. CONSENT AGENDA

- a. See attachment

- i. Contact(s): Alison Robbins, Executive Director TEA
- ii. Purpose: Approval of October & November major expenditures.
- iii. Recommendation:
  1. **DISCUSSION**: President called for discussion. Michael asked about the contract period. Answered contract through October 2023-November 2024. No other discussion.
  2. **NOMINATIONS**: Michele Johnson-Kindred motioned to approve; Michael Shackelford 2<sup>nd</sup> motioned.
  3. **DECISION**: 3-0-0
  4. **ACTION**: Alison will get contract into HelloSign for Jason's signature.

## V. ITEMS REQUIRING BOARD ACTION OR DISCUSSION

- a. Tribal Consultation Letter for Dept. of Education
  - i. Contact(s): Alison Robbins, Executive Director TEA
  - ii. Purpose: Educational Partners Strategic Direction Input – Bureau of Indian Education. Discussion on BIE Tribal Consultation meeting at the 2023 NIEA Convention Tuesday, November 18. Main topics were sent in questionnaire from previous two BOE meetings.
  - iii. Recommendation: Staff recommends discussing the topics to inform the survey response from BLR TEA, as well as to update the strategic plan, policies, procedures that such suggestions to the BIE might impact, ranging from their mission and vision statements through educational priorities and future funding for various school concepts and programs. This could impact potential planning of future school campuses for the Tribe from early childhood and daycare centers through workforce development training centers, and tribal colleges.
    1. **DISCUSSION**: Alison provided detailed notes from the NIEA convention consultation. Michele recommended to sit down in a separate meeting to just go over this questionnaire. Kelsay feels the statements feel euphemistic and meaningless. Kelsay wants a sit down session to dissect this document.
    2. **NOMINATIONS**:
    3. **DECISION**: 3-0-0
    4. **ACTION**: Alison to schedule two meetings to follow up with BOE outside of regular meetings to get input from members. October 30 & November 13 at 7PM.

## VI. MISCELLANEOUS

- a. **Approval of DRAFT BOE Meeting Minutes of 10/03/2023**
  1. **DISCUSSION**: President called for discussion, hearing none, called for motions.
  2. **NOMINATIONS**: Michael Shackelford moves to approve; Michelle Johnson-Kindred 2<sup>nd</sup> motion.
  3. **DECISION**: 3-0-0

4. **ACTION:** Alison to prepare and provide for publishing/posting.

**VII. UNFINISHED BUSINESS**

- a. AmeriCorps program – Alison traveling to DC grant conference Nov 27 – Dec 1
  - i. New AmeriCorps grant due April 8, 2024
- b. Update on BOE previous tabled items
  - i. C-TIE Memorandum of Agreement – still pending
    - 1. Subsequent MOUs with NHUHSD, other districts and
    - 2. Cal Poly
- c. Carl Perkins Innovation & Modernization Grant Program for Career-Connected High Schools - submitted on 10/13/2023 – total submission \$7,406,030 for a five year program. \$4,681,024 in matching pledged by C-TIE partners. Showed budget narrative and timeline. We'll know hopefully by the end of December.
- d. CA Native Day Events September 22 – update from the ECS PAC meeting from 10/10/23. Native American Club float, and regalia incident for Brush Dance 'demonstration' on the float. Subcommittee formed to rewrite the regalia policy. PAC meeting went 2.5 hours. The Principal is being called in to do restorative justice for Native American Club.

**VIII. NEW BUSINESS**

- a. Upcoming Events
  - i. Next BOE election and calendar for 2024
    - 1. No election for seats; only for officers of the BOE.
    - 2. Bring dates for upcoming BOE meetings
- b. BIA Grant Application due in January 2024
- c. BOE Professional Development
  - i. Updates coming through the NIEA membership on building a TEA
    - 1. Alison will email QR codes to BOE members
  - ii. 42<sup>nd</sup> Annual California Conference on American Indian Education – Alison invited the BOE – March 17-19, 2024
  - iii. Blanket Exercise in Santa Rosa, November 29 and 30 – free, just travel costs.

**IX. AJOURNMENT**

- a. President called for a motion to adjourn. Michael Shackelford made the motion to adjourn; Michele Johnson-Kindred 2<sup>nd</sup> motion. Meeting adjourned at 8:27PM

## Item II – Executive Director’s Report: Regular Meeting of the BOE 10/24/2023

The Blue Lake Rancheria Tribal Education Agency is funded by multiple grants, as well as contracts with the Bureau of Indian Affairs, and grants from other agencies such as California Humanities, the California Rural Air Quality Board, and the Decolonizing Wealth Foundation. The grants are:

**Native Youth Community Partnership (NYCP) FY18** – US Department of Education, Office of Indian Education *(Currently in No Cost Extension ending 09/30/2023) – BLR will not be able to fund this programs after this date, and is looking for funding. Staff salaries covered: Alison (.60 FTE); Marlee (1.0 FTE) and covers three MYIA student interns.*

### Staffing changes and priorities:

- Marlee’s last day with BLR was 10/07/2023
- We have been getting some returns to Amazon.com for our books being delayed, out of stock, or damaged. We are in the process of purchasing replacement books and items.
- Due to the limits on the credit cards because of scheduled travel using a majority of the balance, we’ve been having to pace ourselves on the books and items that were ordered by schools in September from us. We are just getting to the ordering. This also includes books approved by the BOE on passed agendas for Chag Lowry – Alison cannot process paperwork fast enough. Chag is resending invoices for books.
- Also, we haven’t issued the payment the BOE approved for Steelhead in the Classroom yet – it’s been delayed due to Alison’s schedule and travel demands for GYOA.
- Our C-TIE Partners
  - MOUs are still pending – waiting on wording back from partners

### Workshops & Field Trips:

- No more new items as grant period ended – waiting on final bills, mileage requests, etc.

### Community Outreach & School Enhancements:

- CA Native Day events – got additional pictures from EHS and will be adding these to the reports. Full discussion on issues stemming from the event which are NOT NYCP grant related for discussion under Unfinished Business.

### MYIA Internships

- Continuing interns under BIA funding

### Pathmakers Student Projects:

- Jasmine Griffin – graphics arts intern, is finishing a new role model poster featuring Karen Grutzmacher, going to print – Korby getting that done

**State Tribal Education Partnership (STEP) FY20** – US Department of Education, Office of Indian Education *(Year 3 of 3) In the Approved No Cost Extension ending 06/30/2024 – Staff salaries covered: Alison (.01 FTE) and Lisa (.50 FTE)*

- Lisa’s FTE has been increased to 50% of her time, and Alison’s has been decreased to 10%
- Lisa and Korby will be attending the NIEA Blanket Exercise in Santa Rosa on November 29 – Jason has approved the travel – both Lisa and Korby’s hours will be charged her for this trip, using Tribal Van. Training is free, only costs are travel related (hotel, per diem, mileage) Travel advance to be issued for staff.
- Rebecca Lowry was to attend the NIEA Convention 10/17-21/2023 under this program to building LEA capacity under our GEPA measures, but she had a family illness and had to cancel. Alison is working on getting refunds through our travel insurance.

## Item II – Executive Director’s Report: Regular Meeting of the BOE 10/24/2023

- Meetings with Kayla Begay – new head of NAS Department on K-12 Educators courses have begun and we are going to partner with Rachel Watson at HCOE to help support her cohort already enrolled
- Tribal Consultation letter for US Department of Education due December 5th – this is item for discussion on agenda
- Parent Advisory Committee meeting at Eureka City Schools 10/10 – provide report on happenings
- Parent Advisory Committee meeting at McKinleyville HS on 10/25 – will report back
- Teacher companion guide by HCOE is finished and ready for review

### **Professional Development FY21** – US Department of Education, Office of Indian Education

*(Year 3 of 5) – Staff salaries covered: Alison (.50 FTE)*

- Budget revision for year 3 was submitted on 10/12 – with two versions based on timelines
- Steve Godla was going to attend the NIEA convention and had a medical emergency; he had to cancel and Alison is seeking refunds for as much of the costs via travel insurance. Due to Steve’s incapacity (which occurred 10/3) Alison updated the budget and needed to increase her FTE to compensate.
- Cindy Hogue was going to attend the NIEA convention and tested positive for Covid-19 and had to cancel. Alison is also going to seek reimbursement for the costs via travel insurance.
- Alison’s FTE has been increased to .50 FTE from .25 FTE to compensate for the increased number of program participants which is now 19 participants and 5 mentors
- NIEA Report
- New Induction Support Training with Sharrone Blanck being scheduled – consent agenda item
- See Travel to NIEA Expenditure Report – [attached Travel Reimbursement form](#)

### **Native American Career Technical Education Program FY21** – US Department of Education, Office of Career, Technical, and Adult Education (OCTAE)

*(Year 2 of 5) – Staff salaries covered: Alison (.01 FTE) and Lisa (.50 FTE) and Korby (.36 FTE)*

- Alison’s FTE has been reduced to 1%, Lisa’s has been increased to 50%, and Korby has been added for 36% of her part-time hours.
- Lisa’s Report
- Negotiated two courses with Cal Poly Humboldt EMS 105 Natural Resources Conservation – 9 students enrolled total cost of tuition should be \$4,050, then Keith’s teaching fee, then cost of books. It will all be under the \$19K earmarked for this class. Six students from Hoopa, and three students from Eureka HS.
- Total internships being managed by program staff: 12 already hired, with two positions pending at Hoopa HS, and one with Queer Humboldt hired. – [see Internship GoogleSheet](#)

### **Bureau of Indian Affairs – Tribal Climate Resilience Program FY21: CAT9: Youth Engagement** – US

Department of Interior *(Year 2 of 2) – Staff salaries covered: Lisa (.29 FTE) grant ends August 15, 2023*

- Wrapping up final work on this grant which ends today
- Report due in the next 45-90 days
- Lisa’s FTE has been allocated between STEP and NACTEP

### **Bureau of Indian Affairs – Tribal Climate Resilience Program FY21: CAT8: Internships** – US Department of

Interior *(Year 2 of 2) – Staff salaries covered: Two Undergraduate Interns. Grant ends August 15, 2023*

- Wrapping up final work on this grant which ends today
- Report due in the next 45-90 days



Item II – Executive Director’s Report: Regular Meeting of the BOE 10/24/2023

- Undergraduates have been moved into another BIA program 02/158 Tribal Youth Initiative FY22

**Bureau of Indian Affairs – Resiliency FY20: Climate Change Conference** – US Department of Interior *(No Cost Extension) – Staff salaries covered: Six MYIA HS Student Interns – Grant ends June 30, 2023*

- Asked Kim to do a final journal entry for Indirect cost and close grant. Anita and I will submit the report before the end of September.
- Alison is still writing reports due to capacity challenges – they are now past due.

**Bureau of Indian Affairs – Wildlife & Parks: Tribal Youth Initiative for Modern Youth Internship Academies FY22:** – US Department of Interior

*Ends August 2023 – Staff salaries covered: Two MYIA HS Student Interns, One Undergraduate Intern*

- Student are continuing their work with mentors this summer
- Interns working under BIA-TCRP are being transferred here to continue their work
- FY22 program is extended until December 2023 – all interns are now being paid out of this program
- Contract signed and issued for FY23 funding of \$49,052 contract #A23AV00978

**Truth Justice and Healing Grant FY22** – Decolonizing Wealth Fund

Conference has been moved to April 2024 due to scheduling conflicts with keynote speakers

**California Humanities FY22 Mini-Grant** – grant to provide resources for Veterans attending the Truth & Healing Conference in April 2024

- Chag Lowry has been doing his work on this program and submitted his travel expenditures for his trip to Humboldt County 10/14-21/2023 – [see attached Travel for Chag](#)

**McKinney-Vento Project w/ Humboldt County Office of Education FY22**

- Second year of work has begun, and Chag Lowry’s contract for this is nearly complete
- Accounting has billed HCOE and as of the writing on this report, we have not received payment on the invoice

**Northern Humboldt Union High School District – Title VI Indian Ed Program Contract**

- Leo Canez is continuing to work on this curriculum

**California Air Resources Board – Purple Air Sensor Program**

*Staff salaries covered: Alison (.05 FTE) and Ava Iorizzo (unknown FTE)*

- Only one sensor remains to be installed – Lisa working with teacher to get this up within the month – school teacher remains unavailable for installation work

**AmeriCorps Native Nations Planning Grant**

*Staff salaries covered: Alison (.65 FTE) ends 07/31/2024*

- Contracts for NHUHSD and Cal Poly
- Meetings ongoing with Cal Poly, CR, and districts
- Creating checklist
- Traveling to DC for annual conference

**Blue Lake Rancheria Higher Education Scholarship Program**

- Planning document still in the works

**Alison Robbins - detail breakdown of travel expenditures**

National Indian Education Association - Albuquerque, NM

Travel Dates: Tuesday, October 17 through Saturday, October 21

**Method of Travel:**

<b>Private Auto:</b>	Miles driven	53.1	x	\$ 0.655	<b>Amount</b>
					<b>\$ 34.78</b>

114 Henderson St., Eureka to ACV Airport, McKinleyville - dropped off by husband

from 114 Henderson St., Eureka to ACV Airport, McKinleyville, then home to 114 Henderson, Eureka - picked up by husband

**Commercial air:**United Airlines - *receipt submitted with August & September stmts; some new charges on October***Total Airfare \$ 9,077.21**

	<u>Funding String</u>	<u>Airline Ticket</u>	<u>Travel Insurance</u>	<u>Preferred Zone Charge</u>	<u>Checked Baggage</u>	
Alison Robbins	03 / 283 / 5140 / 000	\$ 561.55	\$ 36.50			\$ 598.05
Lenora Hall	03 / 283 / 5140 / 000	\$ 586.10	\$ 54.93	\$ 259.00		\$ 900.03
Paula Wyant	03 / 283 / 5140 / 000	\$ 598.00	\$ 44.85			\$ 642.85
Theresa Slayton	03 / 283 / 5140 / 000	\$ 590.40	\$ 38.38	\$ 253.00		\$ 881.78
Maggie Peters	03 / 283 / 5140 / 000	\$ 566.75	\$ 36.84			\$ 603.59
Joe Dukepoo	03 / 283 / 5140 / 000	\$ 527.96				\$ 527.96
Katie Smith	03 / 283 / 5140 / 000	\$ 590.40	\$ 38.38	\$ 32.00		\$ 660.78
Nikolos Wink	03 / 283 / 5140 / 000	\$ 590.40	\$ 38.38	\$ 32.00		\$ 660.78
Sonya Ariston	03 / 283 / 5140 / 000	\$ 566.75	\$ 36.84			\$ 603.59

**Cancelled Due to Illness**

Rebecca Lowry	03 / 282 / 5140 / 000	\$ 573.52	\$ 43.01			<b>\$ 616.53</b>
Cindy Hogue	03 / 283 / 5140 / 000	\$ 1,379.50	\$ 58.29	\$ 490.00		\$ 1,927.79
Steve Godla	03 / 283 / 5140 / 000	\$ 217.80	\$ 27.68	\$ 208.00		\$ 453.48

*I am attempting to get refunds for the airfare charged for those persons who cancelled due to illness from our travel insurance agencies. I'll separated these people out for future reconciliation when and if we receive a refund*

<b>Per Diem</b>	Actuals from Alison's BLR Credit Card Receipts	<b>\$ 241.93</b>
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*on October VISA Statement*

<b>GSA Per Diem Rates</b>	<b>\$51.75</b>	<b>\$69.00</b>	<b>\$69.00</b>	<b>\$69.00</b>	<b>\$51.75</b>	<b>\$310.50 Allowable</b>
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<u>Travel Hours</u>	<u>4AM - 5PM</u>				<u>Noon - 9PM</u>	
	Tuesday 10/17/2023	Wednesday 10/18/2023	Thursday 10/19/2023	Friday 10/20/2023	Saturday 10/21/2023	
Breakfast	\$ 32.90					\$ 32.90
Lunch		\$ 23.91	\$ 35.56	\$ 12.88	9.58	\$ 81.93
Dinner	\$ 20.54		\$ 20.59	\$ 73.06		\$ 114.19
Incidentals			\$ 10.22		2.69	\$ 12.91
	\$ 53.44	\$ 23.91	\$ 66.37	\$ 85.94	\$ 12.27	<b>\$ 241.93</b>
						03 / 283 / 5140 / 000

**Accommodations**SpringHill Suites by Marriott - *on October VISA Statement*

	<u>Funding String</u>	<u>First Night</u>	<u>Last Night</u>	<u>Folio #</u>	
Alison Robbins	03 / 283 / 5140 / 000	10/17/2023	10/20/2023	63390	\$ 892.64
Lenora Hall	03 / 283 / 5140 / 000	10/17/2023	10/20/2023	63399	\$ 892.64
Paula Wyant	03 / 283 / 5140 / 000	10/17/2023	10/20/2023	63397	\$ 892.64
Theresa Slayton	03 / 283 / 5140 / 000	10/17/2023	10/20/2023	63400	\$ 892.64
Maggie Peters	03 / 283 / 5140 / 000	10/17/2023	10/20/2023	63393	\$ 892.64
Joe Dukepoo	03 / 283 / 5140 / 000	10/17/2023	10/20/2023	63402	\$ 892.64
Katie Smith	03 / 283 / 5140 / 000	10/17/2023	10/20/2023	63401	\$ 892.64
Nikolos Wink	03 / 283 / 5140 / 000	10/17/2023	10/20/2023	63398	\$ 892.64
Sonya Ariston	03 / 283 / 5140 / 000	10/17/2023	10/20/2023	63394	\$ 892.64
<b>Cancelled Due to Illness</b> <i>BLR has to pay for the first night on the cancelled reservations for this block of rooms we booked</i>					
Rebecca Lowry	03 / 282 / 5140 / 000	10/17/2023	10/17/2023	63395	<b>\$ 207.72</b>
Cindy Hogue	03 / 283 / 5140 / 000	10/17/2023	10/17/2023	63389	<b>\$ 207.72</b>
Steve Godla	03 / 283 / 5140 / 000	10/17/2023	10/17/2023	63392	<b>\$ 240.19</b>

**Total Accomodations \$ 8,689.39****Other Expenses**

<b>Parking:</b>	Tuesday 10/17/2023	Wednesday 10/18/2023	Thursday 10/19/2023	Friday 10/20/2023	Saturday 10/21/2023	
			\$ 15.00	\$ 10.00	\$ 5.00	<b>\$ 30.00</b>

**Ground Transportation:***Two vehicles to accommodate nine people*

Budget Rental	Mini-Van for 10/17/2023 - 10/21/2023 - full insurance coverage; full tank	<b>\$ 1,163.34</b>
Budget Rental	Rav-4 SUV for 10/17/2023 - 10/21/2023 - full insurance coverage; full tank	<b>\$ 788.89</b>

Travel Costs reported on this form should be split as follows:

03 / 282 / 5140 / 000	\$ 824.25	STEP Career Readiness
03 / 283 / 5140 / 000	\$ 19,201.29	GYOA

Total amount of claim	<b>\$ 20,025.54</b>
Less Advance	\$ -
Blue Lake Rancheria VISA card	<b>\$ 19,990.76</b>
<b>Amount due traveler</b>	<b>\$ 34.78</b>

2023 Travel Reimbursement - M Chag Lowry

**Mervin Chag Lowry - detail breakdown of travel expenditures**

Travel from San Diego to Arcata (via SFO)

10/14/2023 - 10/21/2023

**Method of Travel:**

**Private Auto:**

Miles driven 46.8 x \$ 0.655  
home (12330 Sophia Dr., Poway, CA) to San Diego Airport and back

**Amount**  
**Total Mileage \$ 30.65**

**Commercial air:**

United Airlines

**Total Airfare \$ 530.30**

<u>Funding String</u>	<u>Airline Ticket</u>	<u>Travel Guard Policy</u>	<u>Preferred Zone Charge</u>	<u>Checked Baggage</u>	
eTicket: 0162331928059	\$ 430.30		\$ 30.00	\$ 70.00	\$ 530.30

**Per Diem**

**Per Diem \$ 236.96**

*GSA Per Diem Rates - Humboldt* \$51.75 \$69.00 \$69.00 \$69.00 \$69.00 \$69.00 \$69.00 \$69.00 \$51.75 **\$517.50 max allowable**

Travel Hours	10/14/2023	10/15/2023	10/16/2023	10/17/2023	10/18/2023	10/19/2023	10/20/2023	10/21/2023	
Breakfast		\$ 27.60	\$ 19.04						\$ 46.64
Lunch	\$ 32.67	\$ 18.83			\$ 22.00	\$ 19.57		\$ 37.27	\$ 130.34
Dinner	\$ 14.75			\$ 22.33			\$ 22.90		\$ 59.98
Incidentals									\$ -
	\$ 47.42	\$ 46.43	\$ 19.04	\$ 22.33	\$ 22.00	\$ 19.57	\$ 22.90	\$ 37.27	<b>\$ 236.96</b>

**Accommodations**

*GSA Accommodation rates for Humboldt County allow \$124 per night* 7 nights x \$124 = \$ 868.00 max allowable

<u>Funding String</u>	<u>First Night</u>	<u>Last Night</u>	
Holiday Inn Suites	10/14/2023	10/15/2023	\$ 200.68
Holiday Inn Suites	10/18/2023	10/21/2023	\$ 585.78
<b>Total Accomodations</b>			<b>\$ 786.46</b>

**Other Expenses**

**Books purchased for trip:**

Yurok Tribe *The Original Patriots Book(s)* **\$ 50.00**

**Ground Transportation:**

Enterprise Rental Car	<i>10/14/2023 - 10/21/2023</i>				<b>\$ 369.60</b>
Gasoline for Rental Car	<i>10/15/2023</i>	<i>10/19/2023</i>	<i>10/19/2023</i>	<i>10/20/2023</i>	
	\$ 98.49	\$ 30.02	\$ 44.81	\$ 20.99	<b>\$ 194.31</b>

Travel Costs reported on this form should be split as follows:

**04 / 406 / 5140 / 000**

Total amount of claim **\$ 2,198.28**  
Less Advance \$ -  
Blue Lake Rancheria VISA card \$ -  
**Amount due traveler \$ 2,198.28**

**From:** [Alison Robbins](#)  
**To:** [Anita Huff](#)  
**Cc:** [Jason Ramos](#)  
**Subject:** RE: NASMC Invitation for Tribal Partnerships  
**Date:** Thursday, November 9, 2023 4:53:00 PM

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Thank you, Anita, I have forwarded that to the rest of the BOE, and it will be on the agenda for our next meeting. I will review the info, and will be passing it along to several of our contractors, as well as publishing in on our TEA Facebook page.

Thanks again!  
Ali

Alison Robbins  
Executive Director  
Blue Lake Rancheria Tribal Education Agency

I acknowledge my residence in Goudi'ni (Arcata), the ancestral territory of the Wiyot peoples. I offer my reconciliation and respect to their elders past and present. <https://www.wiyot.us/162/Wiyot-Placename-Video>

-----Original Message-----

From: Anita Huff <AHuff@bluelakerancheria-nsn.gov>  
Sent: Thursday, November 9, 2023 1:52 PM  
To: Alison Robbins <arobbins@bluelakerancheria-nsn.gov>  
Cc: Jason Ramos <JRamos@bluelakecasino.com>  
Subject: NASMC Invitation for Tribal Partnerships

-----Original Message-----

From: Maggie Peters [<mailto:MPeters@HCOE.org>]  
Sent: Thursday, November 9, 2023 1:28 PM  
To: Rebecca Lowry <RLowry@HCOE.org>  
Subject: NASMC Invitation for Tribal Partnerships

[EXTERNAL EMAIL] This e-mail originated from outside the Blue Lake Rancheria. Please take caution with its content and do not click links or attachments unless you recognize the sender and know that they are safe.

To the Honorable members of Tribal Council; Committees for Culture, Education and Language; Education and Culture Department Directors and Staff:

We invite you to join Humboldt County Office of Education (HCOE) in the creation of Transitional Kindergarten through Grade Twelve lessons, model guidance for engagement with Tribal Nations and professional development tools for educators in Northern California. HCOE's Native American Studies Model Curriculum Learning Specialists, Rebecca Lowry and myself, have created several upcoming dates for Tribal specific meetings to build partnerships uplifting authentic voices in place-based lessons for all students in the state. HCOE is hoping to engage Tribal Nations, cultural knowledge keepers, and educators from the following Counties:

Mendocino Siskiyou Tehama Yuba Sacramento Del Norte Glenn Butte Yolo  
Placer Humboldt Shasta Plumas Sierra Colusa Sonoma Modoc Lassen Nevada  
El Dorado Lake Trinity Sutter Alpine

Your participation can change the educational experiences for all students, especially Native youth. We have the opportunity to elevate Native perspectives and knowledge while building confidence and educational engagement for our families. Please join us for a Tribal specific partnership Zoom by registering at the bottom of our website: [www.hcoe.org/nasmc](http://www.hcoe.org/nasmc).

November 14, 2023 12-1pm or 4-5 pm  
January 9, 2024 12-1pm or 4-5 pm  
March 12, 2024 12-1pm or 4-5 pm

Enclosed you will find an informational flier providing a NASMC Overview, Call for Curriculum Announcement, and a save the date postcard. Please forward this email, make copies and distribute generously to the appropriate Tribal leadership, personnel and cultural/history knowledge keepers. You are welcome to contact me to attend a meeting for your Tribal councils, committees, or community events at [mpeters@hcoe.org](mailto:mpeters@hcoe.org) or (707) 845-6960. I look forward to seeing representatives from your Tribe soon.

Maggie Peters

Learning Specialist, Learning Services Department Native American Studies Model Curriculum Humboldt County  
Office of Education | 901 Myrtle Ave | Eureka, CA 95501 [mpeters@hcoe.org](mailto:mpeters@hcoe.org) | (707) 845-6960 Link to Website:  
<https://my.hcoe.net/native-american-studies-model-curriculum/>

# BLUE LAKE RANCHERIA TRIBAL EDUCATION AGENCY

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[www.bluelakerancheria-nsn.gov](http://www.bluelakerancheria-nsn.gov)  
[TribalEd@bluelakerancheria-nsn.gov](mailto:TribalEd@bluelakerancheria-nsn.gov)



11/13/2023

To National Science Foundation, Division Director, STEM Education

Greetings from the Blue Lake Rancheria Tribal Education Agency in Humboldt County, California. If the proposal submitted by Dr. Qualla Ketchum, Dr. Cinthya Ammerman, Dr. Tristan Gleason, and Mrs. Rose Francia entitled Care for People and Place: Supporting BIPOC Recruitment in STEM Pathways is selected for funding by NSF, it is our intent to collaborate as detailed in the Project Description and the Facilities, Equipment, and Other Resources section of the proposal.

Sincerely,

A handwritten signature in black ink that reads "Alison Robbins".

Alison Robbins  
Executive Director

Cc: Claudia Brundin, Tribal Chairperson  
Kelsay Shackelford, BOE President  
Dr. Jason Ramos, Tribal Administrator