

Board of Education Meeting Minutes
Blue Lake Rancheria Tribal Education Agency
Tuesday, October 22, 2024 7PM
In-Person and Zoom Meeting On-line Platform
Blue Lake, CA

I. OPENING MEETING

- a. Roll Call –
 - i. BOE Present - Michael Shackelford, Kelsay Shackelford, Michele Johnson-Kindred
 - ii. BOE Absent – Jace Baldosser, Jason Ramos
 - iii. Staff Present – Alison Robbins
 - iv. Quorum established at 7:03PM

II. PUBLIC COMMUNICATIONS – no public comment

III. REPORTS

- a. Executive Director’s Report – Alison went over the report verbatim.
 - i. Building and construction trades – six-month program
 - ii. Alison sent the ECS 2023-2024 data (State’s database)
 - iii. Rotating monthly these for MYIA workshops (Entrepreneurship, FAFSA, etc.)
 - iv. Danny working with HCOE on Vector and creating Trello workflows to cover everything that Vector doesn’t cover; better automated system to keep track of all the “stuff”.
 - v. High turnover rate at HVES – 16 staff members absent one day while TEA staff were at NIEA.
 - vi. Looking for a new Superintendent at KTJUSD as Jennifer Lane’s contract is coming to an end
 - 1. Public Meeting Paused to answer questions and discuss items on Personnel (*private/protected*)
- b. Audit Report
 - i. Federal Education Funds – Alison reviewed and explained the Audit report’s numbers on federal grant funds:
 - 1. \$793,476 in federal grant funds from US Department of Education
 - ii. Non-Federal Education Funds
 - 1. \$196,975 in NON-federal funding
 - a. This both tribal money and non-federal grant money
 - 2. Alison explained that HUD money is used to support BLR scholarship students who need housing assistance

IV. CONSENT AGENDA

- a. **See chart – October 2024 three items**
 - i. **DISCUSSION:** Michele had a question about what SEL means “social emotional learning”. Kelsay asked about the SEL plan – Alison referred to the package.
 - ii. **NOMINATIONS:** Kelsay Shackelford moved to approve the consent agenda as presented, Michele Johnson-Kindred 2nd the motion
 - iii. **DECISION:** 3-0-0

- iv. **ACTION:** Alison will proceed with the financial paperwork, have Jason sign the contract for Chag Lowry, and submit invoices to Accounting for items 2 and 3.

V. ITEMS REQUIRING BOARD ACTION OR DISCUSSION

Alison asked for an amendment to Item Va. to include an additional job description for TAP-In

a. Job descriptions for new PIM TEA Internships

- i. Contact(s): Alison Robbins
- ii. Purpose: Approval of job descriptions for new internships:
 - a. Funny Farms Native Plant Nursery and Reforestation Internship
 - b. TAP-In (added by consent of BOE during meeting)
- iii. Recommendation: Staff recommends approval of submitted job descriptions.
 - 1. **DISCUSSION:** Alison reviewed the added job description on the main screen providing opportunity for review. TAP-In internship is learning how to run an Arts Cooperative (Administrative, Art as Business, and Education pathways) – three pathways in one internship. Kelsay asked about the organization and Alison explained the work with The Ink People Center for the Arts in a 50% remote/hybrid format. Kelsay asked about the employment with The Ink People, and Alison said the student will be employed as a BLR employee (intern) and be placed with The Ink People/TAP-In. Kelsay asked who the students would report to. Alison verified that there is a site supervisor at the work site, and that the students also report to Alison (for timesheets). Dionna (Alison could not find last name during the meeting) for TAP-In is the sight supervisor/project director. Kelsay asked about the rate of pay, Alison confirmed \$18 per hour.
 - 2. **NOMINATIONS:** Kelsey Shackelford motions to accept the job descriptions with the caveat that the TAP-In job description be placed on the BLR letterhead and format for continuity purposes, Michele Johnson-Kindred 2nd the motion.
 - 3. **DECISION:** 3-0-0
 - 4. **ACTION:** Alison will have Danny Kelley update the TAP-In job description in the BLR format and give direction to Marnie to begin rollout of the internship opportunities.

b. Draft Agreement between Blue Lake Rancheria and Northern United-Humboldt Charter School (NUHCS)

- i. Contact(s): Marnie Atkins, and Alison Robbins
- ii. Purpose: To establish and delineate educational program services and supports provided by the Blue Lake Rancheria Tribal Education Agency for the Modern Youth Internship Academies and Pathmakers programs funded under multiple sources.

- iii. **Recommendation:** Staff recommends approval of submitted draft agreement with document sent to Jason Ramos for signature using DropBox Sign.
 - 1. **DISCUSSION:** Kelsay Shackelford noted that she knows Sarah Schaefer.
 - 2. **NOMINATIONS:** Kelsay Shackelford motioned to approve the agreement as presented, Michele Johnson-Kindred 2nd the motion
 - 3. **DECISION:** 3-0-0
 - 4. **ACTION:** Alison will proceed with obtaining Jason's signature, and instruct Marnie to move forward with obtaining the school's logo and adding the school to the Facebook page for C-TIE.

VI. MISCELLANEOUS

- a. Approval of DRAFT BOE Meeting Minutes of Tuesday, September 17, 2024
 - 1. **DISCUSSION:** No discussion.
 - 2. **NOMINATIONS:** Kelsay Shackelford moved to approve the minutes as presented, Michele Johnson-Kindred 2nd the motion
 - 3. **DECISION:** 3-0-0
 - 4. **ACTION:** Alison will publish minutes per policy.

VII. UNFINISHED BUSINESS

- a. Board of Education Priorities and Grant Applications from the TEA *(continued from September 2024)*
 - a. Decolonizing Wealth Project's Liberated Capital – California Truth and Healing Fund: 2024 Boarding School Testimonies grant was **awarded 10/08/2024**. Chag Lowry, entrepreneurship program – *grant implementation contract in consent agenda*.
 - i. Alison provided grant application and information to Mike for review and then shared out to the rest of the BOE.
 - b. Running Strong for American Indian Youth (Winter security) grant was **awarded 10/10/2024** – waiting on paperwork. 200 adult size coats, 200 adult size winter kits, and 125 child size winter kits; set aside for Blue Lake Rancheria member children/students and Native students at BLES. In-Kind forms being created and sent to Anita and Kim.
 - c. Growth Opportunities Grant (Dept. of Labor) – Employment and Training Administration for justice-involved youth and youth adults due on 10/15. **Did NOT submit**. Not the best fit for TEA programming at this time. Not enough buy in from County Juvenile Hall.
 - d. EPA – Environmental and Climate Justice Community Change grants program submission **due 11/21/2024** (Track II application max \$3M). **Will NOT submit**. Not the best fit for TEA programming at this time. No money for environment justice courses. Too much of a bend to serve kids in our MYIA program format.
 - e. National Endowment for the Humanities Concept Papers under consideration:
 - i. Digital Humanities Advancement Grants - Decolonizing Ft. Humboldt; application **due 01/09/2025**; Level II \$75,001 to \$150,000; Project start date: 09/01/2025 for up to 24 months through 08/31/2027.

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- ii. Sustaining Cultural Heritage Collections - Educational Regalia, Baskets, and Artifact Collection; application **due 01/10/2025**; Planning up to \$50,000; Project state date: 10/01/2025 for up to 24 months through 09/30/2027.
 - 1. Mike Shackelford provided context for his work as TPHO and the items that are being repatriated

- b. Update on BOE previous tabled items

VIII. NEW BUSINESS

- a. TEA Staff vacations
 - i. Alison on vacation 10/30 – 11/11
- b. TEA Staff professional development
 - i. Culturally Responsive Teaching and the Brain w/ author Zaretta Hammond, and HCOE 11/01/2024
 - ii. School Avoidance pd with HCOE 11/13/2024 8:30AM – 12PM
- c. Resolution for recognition of Ceremony – updated needed as this wasn't on the last Tribal Council agenda. Mike to ask Leslie to put it on the November agenda.
- d. Letter of Support for Big Lagoon's grant application – Principal of Blue Lake Elementary might not exist for the 2025-2026 school year. They are considering closing the school because numbers are down and so is funding. This might be the last summer, the last year of Big Lagoon school.

IX. AJOURNMENT

- a. Kelsay Shackelford motions to adjourn, Michele Johnson-Kindred 2nds
- b. Meeting adjourned 8:21 PM