

I. OPENING MEETING

- a. Roll Call – Quorum established 7:01 PM
 - i. Board present: Michael Shackelford, Michele Johnson-Kindred, Jason Ramos; Kelsay Shackelford joined after the meeting began via Zoom.
 - ii. Board absent: Jace Baldosser
 - iii. Staff present: Alison Robbins, Marnie Atkins

II. PUBLIC COMMUNICATIONS

- a. No public comments submitted

III. REPORTS

- a. Executive Director's Report (*attached in full w/minutes*)
 - i. Review of Eureka City Schools data from the Community in Schools Advisory Council slide deck of meeting Friday, December 13. Meeting slides highlighted the needs of each school as assessed by their staff, students, and parents. Priorities for each of the schools were provided and will be used by TEA staff during the next two weeks in which Marnie will be focused on planning and organizing activities for Spring semester timeline/beginning of Year 2. Data from the statewide dashboard was discussed including: English language proficiency, math proficiency, college readiness rates, graduation rates, suspension rates, and chronic absenteeism. TEA staff is using these as baselines for rating impact of change. Review of the Indian Education Staff Report from PAC meeting Tuesday, December 10 with highlighting of numbers, services provided, services desired, and information on the district's efforts in reducing chronic absenteeism via enhanced communication based in part on BLR's family engagement plan strategies prepared and shared under the STEP grant program as well as the plan outlined in the Chronic Absenteeism grant written by ECS, Alison, and Jack Bareilles of NHUHSD.
 - ii. Review of written submitted report. Added discussion on the following bullet points:
 - 1. Indirect cost rate, and not taking it on the KTJUSD contract contributing to matching funds as 50% matching is required. Jason explained the issue with such a high Indirect cost rate. Alison explained that TEA grants have two Indirect cost rates due to a lack of follow-through by Phil Aycock on negotiating for our full or larger than the minimum 8% rate we are stuck with through 2025.
 - 2. Marnie Atkins took over reporting on PIM activities highlighting the organizational planning and structure work that she and Danny have been doing on Trello. Alison emphasized the complexity of each partner

wanting a slightly different workflow – now up to at least six different workflow requests to accommodate the MOU partners involved in Internships. Marnie discussed the need to consolidate in-take forms. Alison highlighted the need for an inter-agency release of information similarly being developed under the Inter-agency Leadership Team with DHHS, which begins with a tribal consultation policy. When Vector solutions discussion came up, Jason added that he knows about the system and its uses. Marnie highlighted the on-going cross training, particularly with new undergraduate interns like Covin, Destinlee, Rhea, and Corinne.

3. Added information about Sloan's desire for clinic/patient contact hours and the possibility of taking a phlebotomy course in January.

IV. CONSENT AGENDA

- a. No items at this time

V. ITEMS REQUIRING BOARD ACTION OR DISCUSSION

a. Board of Education Election 2024 – Updated Ballot

- i. Contact(s): Alison Robbins
- ii. Purpose: Validation and Announcements of Candidates for Ballot
 - a. The TEA Education Code Article I, Chapter 4, Section 1402.3 has requirements for the composition of the Board
 - b. Staff has validated the information provided per policy.
- iii. Recommendation: Staff recommends publishing the Board of Education election ballot to the public per TEA policies for the election on Saturday, December 28, 2024 – Adding Jason Ramos to the ballot for a total of two names: Jace Baldosser and Jason Ramos.
 1. **DISCUSSION**: Questions and discussion about what happens should a BOE member step down, example given was Jason potentially stepping down should he become Tribal Chairperson, and what kind of scenario would then take place. Two names were confirmed on the ballot – Jace Baldosser and Jason Ramos.
 2. **NOMINATIONS**: Jason Ramos moved to accept the ballot as presented; Michele Kindred 2nd the motion
 3. **DECISION**: 4-0-0
 4. **ACTION**: Alison to provide Leslie Albright with the meeting minutes and the approval of the ballot.

VI. MISCELLANEOUS

- a. Approval of DRAFT BOE Meeting Minutes of Tuesday, November 26, 2024

1. **DISCUSSION:** No additions or corrections were made to the minutes.
2. **NOMINATIONS:** Kelsay Shackelford motioned to accept the minutes as presented; Michele Johnson-Kindred 2nd the motion
3. **DECISION:** 3-0-1 **Jason Ramos abstained as he was not at the last meeting.*
4. **ACTION:** Alison to complete minutes and post per policy.

VII. UNFINISHED BUSINESS

- a. 2025 BOE Calendar – discussed 11/26/2024; reviewed and confirmed that 1/21/2025 will be the first meeting of the new year in which the President and Vice-President of the Board will be decided.
- b. Board of Education Priorities and Grant Applications from the TEA *(continued from November 2024)*
 - a. National Endowment for the Humanities Concept Papers under consideration:
 - i. Digital Humanities Advancement Grants - Decolonizing Ft. Humboldt; application **due 01/09/2025**; Level II \$75,001 to \$150,000; Project start date: 09/01/2025 for up to 24 months through 08/31/2027.
 - ii. Sustaining Cultural Heritage Collections - Educational Regalia, Baskets, and Artifact Collection; application **due 01/10/2025**; Planning up to \$50,000; Project start date: 10/01/2025 for up to 24 months through 09/30/2027.
 - b. GEAR Up – US Dept of Education – College Prep Program \$1.2M per year for seven years
 - c. USDA – Farm to School – Implementation grant application due **01/10/2025**. Not sure we will submit this year. Working with Jesse Alm from HCOE to coordinate program design. 24 months in length for \$500,000. **Yes - required matching funds.** *The Patrick Leahy Farm to School Grant Program is designed to increase the availability of local foods in schools and connect students to the sources of their food through education, taste tests, school gardens, field trips, and local food sourcing for school meals. Grants can launch new farm to school programs or expand existing efforts. The objective of the Fiscal Year (FY) 2025 Farm to School Implementation Grant is to improve access to local foods in eligible CNP sites through comprehensive farm to school programming that includes both local sourcing and agricultural education efforts. Project proposals should incorporate both elements of the required objective.*
 - d. FY2025 AmeriCorps State and National Native Nations Grants application due **04/10/2025**. We need to secure matching funds before we commit to submitting. **NOTE: Just like the Carl Perkins grant, GEAR Up needs matching, and thus, we'd have a LOT of grants all needing matching funding with not enough matching to go around. Indirect cost related concerns as well.*

The BOE members and Alison engaged in a discussion of the indirect cost rate applied to the above listed grants and the need for matching funds causing difficulties in grant writing. Discussion ensued about the nature of matching funds and the burden it places upon Tribes, who without a tax base, lack the ability to apply for competitive grants against such entities as cities, counties, and states. Jason discussed the need for a non-profit foundation and what an endowment could do if it had significant enough size for generating interest enabling the goal of funding \$10M a year in education; funding that could make a significant impact. Jason discussed the need for an experienced economic development manager to build

an endowment through fundraising and what that looked like at Cal Poly Humboldt Sponsored Programs when he first got involved with it. Such foundations such as Wallace Foundation, Bezos Foundation and Irvine Foundation were discussed as examples. This discussion led into the New Business and the donation from ECOLAB. Before New Business, the President, asked about any updates on BOE previous tabled items, hearing none, the meeting continued.

- c. Update on BOE previous tabled items

VIII. NEW BUSINESS

- a. \$1000 Donation from ECOLAB (Kent Roberts) – Alison discussed Jace Baldosser’s work in recruiting the donation from ECOLAB – [see attached emails](#) for the details on what the donation can be used for. When check arrives, this too will be used as matching for PIM grant activities.
- b. CSU Strategic Planning Meeting – [Feedback link](#) shared 12/6/2024 in email to BOE & Notes – Alison highlighted her question and two comments provided during the strategic planning meeting with the CSU’s Chancellor’s Office. Discussion continued about Cal Poly Humboldt’s goal of doubling in size. Jason spoke to their issues and challenges. Alison highlighted comment 2, which taken into context reflects the discussion led by Jason. Alison’s comments submitted to CSU were created with the directions given by BOE President via discussion and feedback from BOE emails and meetings.
- c. Thank you from TEA Staff to BOE and Tribal Council – Alison expressed explicit thanks coming from all the TEA staff for the Thanksgiving and Christmas gift cards. They were unexpected and staff were very grateful. Marnie Atkins (on Zoom) gave additional thanks and shared how it would assist with groceries for herself and her father.
- d. TEA Staff vacations
 - i. Alison on vacation Friday, December 20 - January 5th will return 1/6. Tentative return date of January 2nd if needed. Alison expressed that she would be losing several hours of PTO because she was not able to fit in all the vacation time and would be over the maximum of 40 due to the dates of the year and how they fell during the pay period – employee handbook policy.

IX. AJOURNMENT

- a. Michele Johnson-Kindred motioned to adjourn
- b. Jason Ramos 2nd the motion
- c. Meeting was adjourned at 8:06 PM