

Board of Education Meeting Agenda
Blue Lake Rancheria Tribal Education Agency
Tuesday, March 18, 2025 – 7PM
In Person & Zoom Meeting On-line Platform
Blue Lake, CA

I. OPENING MEETING

- a. Roll Call

II. PUBLIC COMMUNICATIONS

A member of the public (speaker) may address the Board during the Public Communications section of the BOE Agenda. Comments by public speakers made during the Public Communications will be limited to items on the BOE Agenda or items within the jurisdiction of the Board. The number of speakers who speak during Public Communications will not exceed ten. A speaker, in lieu of speaking during Public Communications, may speak during an agenda item. Comments during an agenda item will be limited to the topic of the agenda item. Speakers may register to speak by calling the Clerk of the Board at (707) 668-5101 by noon on the day of the BOE meeting, or they may register at the location of the BOE meeting until 10 minutes before the meeting begins. When registering to speak, a speaker will identify the topic the speaker wishes to address. A speaker's comments at a meeting will not exceed 3 minutes, will be limited to the registered topic, and will not include personnel matters concerning TEA or Tribal employees and/or matters that would violate the privacy of students. Speakers will provide (7) copies of any handouts to the Clerk of the Board for distribution at the Board table. For more information and restrictions, please see BOE policy Section 1402.6 Board of Education Agendas, Calendars, & Meetings.

III. REPORTS

- a. The Executive Director's Report
 - i. TEA Staff Updates
 - ii. Financial Reports – BIA, NACTEP

IV. CONSENT AGENDA

See attached chart

- i. Contact(s): Alison Robbins, Executive Director
- ii. Purpose: Approval of expenditures in excess of \$5,000 and/or for items previously approved which are being amended. All Technology related purchases regardless of costs per BLR policy.
- iii. Recommendation: It is the recommendation of staff that the consent agenda items be approved.
 - 1. **DISCUSSION:**
 - 2. **NOMINATIONS:**
 - 3. **DECISION:**
 - 4. **ACTION:**

V. ITEMS REQUIRING BOARD ACTION OR DISCUSSION

- a. **NHUHSD PAC Scholarship Funds & Success in Both Worlds Conference Donation**

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- i. Contact(s): Alison Robbins, Executive Director
- ii. Purpose: NHUHSD Parent Advisory Committee is requesting assistance in fundraising for their scholarship program.
- iii. Recommendation: It is the recommendation of staff that some items or funding be provided for the fundraiser.
 1. **DISCUSSION:**
 2. **NOMINATIONS:**
 3. **DECISION:**
 4. **ACTION:**

VI. MISCELLANEOUS

- a. Approval of DRAFT BOE Meeting Minutes of 02/25/2025
 1. **DISCUSSION:**
 2. **NOMINATIONS:**
 3. **DECISION:**
 4. **ACTION:**

VII. UNFINISHED BUSINESS

- a. Policy Update 2025 – added Transportation
- b. MOU with Humboldt County Inter-Agency Leadership Team
- c. Mellon Foundation **proposal accepted; grant application due 03/28/2025**
- d. \$1000 Donation from ECOLAB (Kent Roberts) – Thank you card
- e. NACTEP – Native American Career and Technical Education Program – US Department of Education **grant application Submitted: March 10th** – Narrative & Budget attached
- f. US Department of Education – Annual Project Directors Meeting April 13-16 – GO!
- g. Google Workspace & TEA Staff Development – IT Meeting with Robert Pollard
- h. NATRI – Native American Teacher Retention Initiative – US Department of Education Office of Indian Education **grant application due: April 28**
- i. NYCP – Native Youth Community Partnership – US Department of Education Office of Indian Education **grant application due: April 28**
- j. PD – Professional Development – US Department of Education Office of Indian Education **grant application due: April 28**

VIII. NEW BUSINESS

IX. AJOURNMENT

Item IV – Executive Director’s Report: Regular Meeting of the BOE 03/18/2025

The Blue Lake Rancheria Tribal Education Agency is funded by multiple grants, as well as contracts with the Bureau of Indian Affairs, and grants from other agencies such as the Decolonizing Wealth Foundation.

Professional Development FY21 – US Department of Education, Office of Indian Education

(Year 4 of 5) – Staff salaries covered: Alison (.30 FTE being increased to .40 FTE) – fund/department: 03/283

- The annual director’s meeting which was scheduled from April 13-16 in Washington, DC is supposedly still on. Donna Sabis-Burns said to purchase refundable tickets and make refundable hotel reservations.
- Semi-Annual performance report is due on March 31, 2025
- Student tuition and stipends are continuing to be paid.
- Steve Godla’s trip is happening he leaves this week.

Native American Career Technical Education Program FY21 – US Department of Education, Office of Career, Technical, and Adult Education (OCTAE)

(Year 4 of 5) – Staff salaries covered: Alison (.05 FTE) and Lisa (1.0 FTE) - fund/department: 03/284

- i. Career Readiness Education Coordinator (Lisa K. Hoffman)
 - Recently began connecting with a student at EHS who has expressed interest in designing their own Internship for Reading Villages and Drones curriculum
 - Has been frequently and consistently requested by partners to return for Environmental Fairs, Summer Camps and overnight Summer Camps
 - Will be launching a Reading Villages activity at the Da Gou Rou Lo Wi' Cultural Center on March 15th, exploring a chapter "Ka'm-t'em" by Kishan Lara-Cooper and Walter J. Lara, Sr. Participants will engage in an informal one-hour discussion, exploration, with the possibility of sharing local and histories and stories (contingent on participant's expressed permission).

Carl Perkins Innovation and Modernization (PIM) FY23 – US Department of Education, Office of Career, Technical, and Adult Education (OCTAE)

(Year 2 of 3) – Project Director: Alison (.55 FTE), Project Coordinator (PIM PC) Marnie Atkins (1.0 FTE); Career Readiness Education Coordinator (CREC) Korby Skoglund (1.0 FTE); Community Services Coordinator (CSC) Danny Kelley – 1.0 FTE; Career Readiness Education Coordinator – Hoopa (CREC) Isaac Kinney (1.0 FTE); - fund/department: 03/286

- i. MYIA Project Coordinator (Marnie Atkins)
 - 1. By the time you read this, BOE Members, we will have had our wildland firefighter training orientation. I am going to guess it went swimmingly with 100s of youth in attendance ... or maybe just about 10 youth and 5-7 CTE Techs/School Counselors.
 - a. However many folks showed up, the 30-hour online wildland firefighter training is underway. Registration has been extended to Friday, April 18 since this online training is asynchronous. All work must be completed online by Monday, May 12 so that the students can participate in the *required* hands-on field day on Sunday, May 18. Students will receive their certificates of completion that day.
 - b. The field day is being organized by Tim with BLR Fire Department. I have asked him to keep me in the loop so that I can ensure that logistics, other than permissions and activities, can be taken care of my MYIA staff.

2. March-Summer internship informational flyers have been finalized and are ready to be shared out with students and partner schools, once the job sites are ready to start interviewing students. Danny and I have been reaching out to the various internship site locations to be sure they are still available to host interns and find out when they will be ready to interview.
3. Danny and I are also working on a series of workshops to present to interested youth. Our first foray will be about developing a budget. We will continue to put together workshops based on the Student Interest Survey responses from area youth.
- ii. MYIA Community Services Coordinator (Danny Kelley)
 1. I had the opportunity to attend the **Educating for Careers 2025** conference in Sacramento, thanks to HCOE generously offering me an open spot at no cost to BLR. The sessions provided valuable insights on **Career Technical Student Organizations (CTSOs)** as tools for student leadership, the role of **AI in career exploration**, and strategies for integrating **workforce development initiatives** into CTE programs. Highlights included an inspiring keynote from **José Hernández**, discussions on **skills-based hiring and emotional intelligence in leadership**, and opportunities to expand **renewable energy internships and legal pathway programs** for students. [Read my conference notes here.](#)
 2. Join MYIA and HCOE as we launch an exciting **student career club focused on building trades!** This special kickoff event on **March 26th** will introduce students to industry professionals, hands-on learning opportunities, and pathways to careers in construction and skilled trades. **RSVP** to attend: [RSVP Form](#).
 3. I attended my first **Humboldt County Workforce Development Board** meeting on February 21, 2025, where we discussed key workforce initiatives, including **youth internship expansion, living wage analysis, and offshore wind industry workforce preparation**. The board approved updates to the **bylaws**, allocated funding for **strategic planning**, and explored ways to enhance **regional economic development** by aligning industry needs with training programs. I also initiated follow-up discussions on **tribal workforce inclusion, healthcare workforce retention, and financial services sustainability**, ensuring that Indigenous workforce strengths and community priorities remain central to future planning. [Full meeting notes can be read here.](#)

Northern Humboldt Union High School District – Title VI Indian Ed Program Contract

- Leo Canez being delayed due to health issues – asking for approval of continuation contract

Blue Lake Rancheria Higher Education Scholarship Program

- Andrew Brundin was approved for \$37,000 in tuition for the next 2.5 years from General Fund
- Ashley Lance is defending her dissertation on 04/25/2025
- Sloan Lewis has completed the Phlebotomy License and passed the national exam. She is pursuing her MS in Nursing at Alverno College in Phoenix and starts in May. She is taking a medical terminology class as a pre-requisite and has just passed her Basic Life Support certification yesterday 3/17/2025
- Mandi Kindred will be attending Alverno College starting in May – Physician’s Assistant pathway.
- Mike Shackelford has straight A’s going into the home stretch of Spring semester – on path towards Dean’s List

17th March 2025

Dear Board of Education Members,

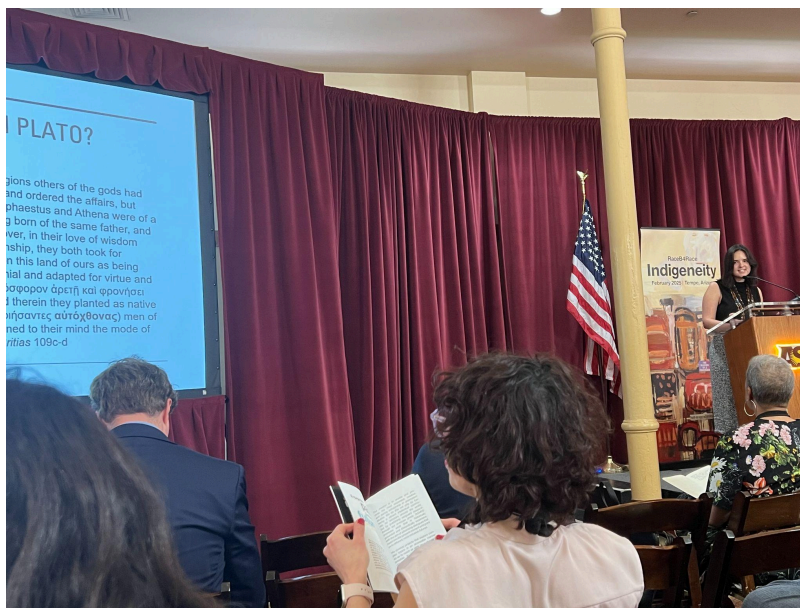
I am writing to you as I am coming to the end of my PhD. I have been approved to submit on April 25th after which I will defend my dissertation and find out if I've passed (fingers crossed!). The thesis, coming in at around 80,000 words, is entitled "The Souls of (Ancient) Greek Folk: Race in Aristotle". I am feeling a lot of things right now as I end my journey in higher education, but the biggest feeling is gratefulness. I am so thankful to the Tribe for supporting my education: from UT Austin to the University of Cambridge. I know that it does not need repeating how few Native Americans get through to an undergraduate, let alone doctoral degree, but thank you for supporting me to this stage.

So far, a highlight in the pursuit of my doctorate is that it has brought me in contact with other Indigenous graduate students and scholars. I am proud to say that from these connections, I am co-editing the very first journal issue themed around Indigenous voices in Classics, Archeology, and Philosophy. I have also been able to incorporate my identity into my research, where I seek to understand the formations of race in the ancient world and our own. Most recently, this has looked like giving a presentation as an invited speaker at a symposium on Indigeneity. I had the honor to be invited by Scott Manning Stephens, a Mohawk scholar and associate professor at Syracuse (some photos on the next page).

While this is a little bit of what I have been working on alongside the PhD, I am also hoping to be able to pass on news of my successful defense of the dissertation and a postdoctoral position. For now, I would like to once again express deep thanks and gratitude for all of the support throughout the years.

Sincerely,

Ashley Lance



Bureau of Indian Affairs - Wildlife & Parks Program (2023)

Total Budget \$ 49,052.00

GL Code	GL Title	Sum of Net Amount
5001	Wages	\$ 30,072.81
5102	Social Security Tax	\$ 1,864.49
5103	Medicare Taxes	\$ 436.05
5106	State Unemployment Taxes	\$ 720.93
5109	Worker's Comp Expenses	\$ 1,227.05
5111	Health Insurance	\$ 47.12
5116	Retirement Expense	\$ 15.56
5140	Travel/Registration	\$ 1,096.32
5211	Supplies	\$ 550.83
Grand Total		\$ 36,031.16

Budget Balance	\$ 13,020.84
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Planned Expenditures

UNPOSTED GL TRANSACTIONS

Destinlee Mendez \$ 340.73 \$ 3,412.50 \$600 a month April - August 2025

Covin Sigala \$ 211.48 \$ 3,412.50 \$600 a month April - August 2025

NYCALC - support \$ 3,500.00 Requested via Lonyx Landry for Destinlee Mendez

Copco Dam Field Trip \$ 500.00 waiting on estimate from Sheila Richards

\$ 552.21	\$ 10,825.00	\$ 11,377.21	Total estimated planned expenditures
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Estimated Budget Balance	\$ 1,643.63
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Budget Year (Multiple Items)		Native American Career and Technical Education Program						
		Budget vs. Expenditures as of February 28, 2025						
Sum of Net Amount	Budget	Actuals	Invoice	Obligation	Pre-Obligation	Total Cost	Budget Balance	Notes on Pending Budget Adjustments for Year 5 Budget
01 - Salary	\$ 225,711.00	\$ 131,069.36	\$ 3,503.17	\$ 33,602.53		\$ 168,175.06	\$ 57,535.94	Lisa & Alison's salary
02 - Fringe	\$ 73,603.00	\$ 37,573.71	\$ 523.90	\$ 12,570.64		\$ 50,668.25	\$ 22,934.75	Lisa & Alison's benefits
03 - Travel	\$ 40,868.00	\$ 33,901.11			\$ 295.52	\$ 34,196.63	\$ 6,671.37	Travel budget covering gasoline and field trips
04 - Equipment	\$ -					\$ -	\$ -	
05 - Supplies	\$ 24,977.00	\$ 18,283.71				\$ 18,283.71	\$ 6,693.29	Supplies (books, robotics kits, ag supplies, and drone legends)
06 - Contractual	\$ 143,310.00	\$ 99,526.75	\$ 5,000.00	\$ 13,953.68		\$ 118,480.43	\$ 24,829.57	YEAR 5 - \$9K Evaluation; \$6K Externships; \$7.5K for TRIO; \$7K for Tuition
08 - Other	\$ 4,247.00	\$ 3,597.00				\$ 3,597.00	\$ 650.00	CANVA, Zoom, DropBox Sign, Trello
10 - Indirect	\$ 37,610.00	\$ 18,065.41	\$ 322.17	\$ 3,693.85	\$ 23.64	\$ 22,105.07	\$ 15,504.93	Indirect Cost reimbursement for Year 5; move \$7K to Contractual
Grand Total	\$ 550,326.00	\$ 342,017.05	\$ 9,349.24	\$ 63,820.70	\$ 319.16	\$ 415,506.14	\$ 134,819.86	

Indirect 8%

\$ 322.17 \$ 3,693.85 \$ 23.64

Potential Year 4 Carryover? - no textbooks this year for course; did we pay for CANVA, Zoom, DropBox yet? No MMV registration; \$6K Externships moved into next year

\$ 19,776.86

NACTEP 5 Year Budget

Year 1	\$ 105,233.00
Year 2	\$ 107,577.00
Year 3	\$ 109,993.00
Year 4	\$ 112,480.00
Year 5	\$ 115,043.00
	\$ 550,326.00

Obligations		
Cal Poly Humboldt Wildland Firefighters Course for minors	\$ 12,000.00	Educ Expense/Tuition/Parking
HSU Sponsored Programs Foundation Pathmakers at Hoopa	\$ 1,953.68	Consultant Fees
	\$ 13,953.68	

Running Budget Amount

Year 1	\$ 105,233.00
Year 2	\$ 212,810.00
Year 3	\$ 322,803.00
Year 4	\$ 435,283.00
Year 5	\$ 550,326.00

From: [Alison Robbins](#)
To: [Michael Shackelford](#); md_kindred@me.com
Subject: FW: Please read- PAC Scholarship Funds Critically Low- How You Can Help
Date: Friday, March 14, 2025 9:33:00 AM

This will be an Item of Discussion for the BOE meeting on Tuesday.

Alison Robbins
Executive Director
Blue Lake Rancheria Tribal Education Agency
PO Box 428
Blue Lake, CA 95525
707-630-2304 (Cellphone and text message)
707-668-5101 x 1057 (Tribal Office phone and voicemail)
707-668-4272 (fax)

Bluelakerancheria-nsn.gov

I acknowledge my residence in Jaroujij (Eureka), the ancestral territory of the Wiyot peoples. I offer my reconciliation and respect to their elders past and present. <https://www.wiyot.us/162/Wiyot-Placename-Video>

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From: Brenes, Angie <abrenes@nohum.k12.ca.us>
Sent: Wednesday, March 12, 2025 8:19 AM
To: Keoki Burbank <kburbank@nohum.k12.ca.us>; Pimm Allen <pimmallen@gmail.com>; Springwind M. Marshall <smrojas@yuroktribe.nsn.us>; Roger Macdonald <rmacdonald@nohum.k12.ca.us>; Ty Allen <tallen@nohum.k12.ca.us>; Karen Gruetzmacher <kgruetzmacher@nohum.k12.ca.us>; Sheila Richards <srichards@nohum.k12.ca.us>; Kayla Maulson <kmaulson@nohum.k12.ca.us>; Brandon Fike <bfike@nohum.k12.ca.us>
Subject: Please read- PAC Scholarship Funds Critically Low- How You Can Help

[EXTERNAL EMAIL] This e-mail originated from outside the Blue Lake Rancheria. Please take caution with its content and do not click links or attachments unless you recognize the sender and know that they are safe.

12 March 2025

Dear Indian Education Parent/ Guardians and Friends,

At the last Indian Education Parent Advisory Committee meeting we discussed, as an item of urgency, the need for fundraising efforts to supplement the Parent Advisory Committee yearly scholarship award. Fundraisers help to replenish the scholarship fund, which has become critically low, and assists our graduating seniors on their road to success.

We have secured a table at the Cal Poly Big Time April 5th 2025, which Native American Club student members will manage for the day. Indian Ed and the PAC are working together and **reaching out to ask for your support and assistance in securing donation items for our table.**

Past raffle item donations included a half cord of wood, artwork, homemade earrings and jewelry, an overnight Airbnb voucher, gift cards and other such similar items. If this is something which you could help us with, **it would be greatly appreciated.**

If you have any questions, please reach out to Angie Brenes, Indian Education Program Director, or Keoki Burbank, Parent Advisory Committee President.

Thank you for your support of Native youth and the Indian Education Parent Advisory Committee Scholarship Fund.

Best,
Angie & Keoki

Angie: 707.298.8538 abrenes@nohum.org
Keoki: 707.497.9861 Keoki.B@twofeathers-nafs.org

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Angie Brenes
Pronouns: She/Her/Hers
Indian Education Program Director
Northern Humboldt Union School District
abrenes@nohum.k12.ca.us 707.298.8538



My work is largely conducted in the unceded ancestral territory and current homeland of the [Wiyot Tribe](#)

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OFFICE OF INDIAN EDUCATION

2025 Project Directors Meeting

The National Press Club

529 14th St NW, Washington, D.C.

April 14 & 15

Leveraging Our Sovereignty

This year's theme, "Leveraging Our Sovereignty," highlights the vital role that sovereignty plays in shaping Native education initiatives and empowering Tribal communities to create lasting educational change.

REGISTER TODAY!

<https://tinyurl.com/OIE2025PDMeeting>



Select the "Register Today" button or use the QR code to register. For questions about the registration form and/or lodging information, please reach out to your Program Officer and copy OIE@seiservices.com.



OFFICE OF INDIAN EDUCATION

2025 Project Directors Meeting

The National Press Club

529 14th St NW, Washington, D.C.

April 14 & 15

Leveraging Our Sovereignty

Agenda

<i>Time</i>	Monday, April 14	Tuesday, April 15
9:00-12:00pm ET	Opening Sessions	Opening Sessions
1:00-2:30pm ET	Breakout Sessions (1)	Breakout Sessions (1)
3:00-4:30pm ET	Breakout Session (2)	Breakout Sessions (2)
4:30-5:00pm ET	Closing Day 1	Closing Day 2

REGISTER TODAY!

