

Board of Education Meeting Agenda  
Blue Lake Rancheria Tribal Education Agency  
Tuesday, April 22, 2025 – 7PM  
In Person & Zoom Meeting On-line Platform  
Blue Lake, CA

**I. OPENING MEETING**

- a. Roll Call

**II. PUBLIC COMMUNICATIONS**

A member of the public (speaker) may address the Board during the Public Communications section of the BOE Agenda. Comments by public speakers made during the Public Communications will be limited to items on the BOE Agenda or items within the jurisdiction of the Board. The number of speakers who speak during Public Communications will not exceed ten. A speaker, in lieu of speaking during Public Communications, may speak during an agenda item. Comments during an agenda item will be limited to the topic of the agenda item. Speakers may register to speak by calling the Clerk of the Board at (707) 668-5101 by noon on the day of the BOE meeting, or they may register at the location of the BOE meeting until 10 minutes before the meeting begins. When registering to speak, a speaker will identify the topic the speaker wishes to address. A speaker's comments at a meeting will not exceed 3 minutes, will be limited to the registered topic, and will not include personnel matters concerning TEA or Tribal employees and/or matters that would violate the privacy of students. Speakers will provide (7) copies of any handouts to the Clerk of the Board for distribution at the Board table. For more information and restrictions, please see BOE policy Section 1402.6 Board of Education Agendas, Calendars, & Meetings.

**III. REPORTS**

- a. PIM Evaluation Report – Sean Smith – [See Attachments](#)
- b. The Executive Director's Report
  - i. TEA Staff Updates
  - ii. Semi-Annual and Annual Performance Reports
    - 1. NACTEP – Semi-Annual Performance Report
    - 2. PIM – Annual Performance Report

**IV. CONSENT AGENDA**

See attached chart

- i. Contact(s): Alison Robbins, Executive Director
- ii. Purpose: Approval of expenditures in excess of \$5,000 and/or for items previously approved which are being amended. All Technology related purchases regardless of costs per BLR policy.
- iii. Recommendation: It is the recommendation of staff that the consent agenda items be approved.
  - 1. **DISCUSSION:**
  - 2. **NOMINATIONS:**
  - 3. **DECISION:**
  - 4. **ACTION:**

**V. ITEMS REQUIRING BOARD ACTION OR DISCUSSION**

**a. Draft Interagency Leadership Team MOU**

- i. Contact(s): Alison Robbins, Executive Director
- ii. Purpose: Interagency Leadership Team (ILT) comprised of the County DHHS, Child Welfare, Probation, Behavioral Health, Redwood Coast Regional Center and Tribes establishing an integrated Humboldt County System of Care. The ITL's purpose and vision:

ILT Purpose: To enhance the sustainable health and wellness of all children, youth, young adults, and their natural supports, our System of Care takes a collective approach to build an integrated continuum of prevention, behavioral health, educational, and wellness supports that are timely, accessible, culturally relevant, and trauma-informed.

ILT Vision: We envision communities where:

- Children, youth, young adults and their natural supports thrive by receiving integrated supports and services that honor their unique goals and potential
- Collaborative action ensures our aspirations translate into material outcomes for families
- Compassion and care are at the center of our relationships with families and ecosystem partners

- iii. Recommendation: It is the recommendation of staff that Alison Robbins be appointed the ILT representative, and Michele Johnson-Kindred be appointed the ILT Alternative representative, and that the MOU is approved and sent to Tribal Council for signature.

1. **DISCUSSION:**
2. **NOMINATIONS:**
3. **DECISION:**
4. **ACTION:**

**b. Establishing a Non-Profit Organization for Entrepreneurship Program**

- i. Contact(s): Alison Robbins, Executive Director
- ii. Purpose: Establishing a 501(c)3 non-profit organization for the purpose of providing donors and granting agencies a way to fund Consortium for Tribal Innovation and Entrepreneurship, Inc. related programs with ease as a tax exempt organization.
- iii. Recommendation: Staff recommends that the BOE approval of the concept and draft documents provided with understanding that further development work will be brought back to the BOE and Tribal Council as the process progresses. Staff

recommends that Tate Morgan sit on the Board of Directors for this new non-profit as a Blue Lake Rancheria tribal citizen representative. Staff recommends that Marnie Atkins sit on the Board of Directors as a Wiyot Tribe tribal citizen representative. Staff recommends that a person from the business community sit on the initial Board and is open to recommendations from the BOE.

1. **DISCUSSION:**
2. **NOMINATIONS:**
3. **DECISION:**
4. **ACTION:**

**c. Updates to Student Scholarship Handbook**

- i. Contact(s): Alison Robbins, Executive Director
- ii. Purpose: Updating the Student Scholarship Handbook to include the following information on allowable expenditures:

*“Student scholarship funds are used at the discretion of the student recipient. The following list is an example of what the scholarship funds may be used to pay for:*

**Direct school related costs:** *application fees, transcript fees, placeholder fees, annual standard tuition & fees, winter/summer break tuition & fees, additional course & lab fees, online payment fees, school parking permits, textbooks, specialized supplies or software, technology (laptop, iPad, etc.), study abroad program fees, entrance exam & test prep course fees, graduation & diploma fees, graduation robes & regalia.*

**Indirect school related costs:** *rent/lease (including security deposit, cleaning/pet fees and application fees, etc.), utilities (water, power, gas, sewer, trash), renter’s insurance, and secured parking/parking permits.*

**Personal Living / Upkeep:** *Monthly living allowance, travel to and from school and ‘home’ including moving costs associated with travel to attend school away from ‘home’ (rental trucks & trailers, airline tickets, luggage fees, etc.)*

*While this list as attempted to be detailed, it may not be exhaustive or inclusive of all actual costs encountered by scholarship students. Students should use the Scholarship Planning & Tracking Worksheet provided by TEA Staff to keep track of their budgeted vs. actual costs for their individual scholarships.”*

- iii. Recommendation: Staff recommends that the BOE approval the language for the Student handbook.
  1. **DISCUSSION:**
  2. **NOMINATIONS:**
  3. **DECISION:**
  4. **ACTION:**

**d. Internship Job Descriptions**

- i. Contact(s): Alison Robbins, Executive Director

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- ii. Purpose: Internship job descriptions for Accurate Productions (4 positions) and Dream Quest (revised and updated from prior approved job description) – [See Attachments](#)
- iii. Recommendation: Staff recommends that the BOE approval the language for the job descriptions as presented.
  - 1. **DISCUSSION**:
  - 2. **NOMINATIONS**:
  - 3. **DECISION**:
  - 4. **ACTION**:

**VI. MISCELLANEOUS**

- a. Approval of DRAFT BOE Meeting Minutes of 03/18/2025
  - 1. **DISCUSSION**:
  - 2. **NOMINATIONS**:
  - 3. **DECISION**:
  - 4. **ACTION**:

**VII. UNFINISHED BUSINESS**

- a. Mellon Foundation **proposal accepted; grant application submitted 03/28/2025**; update from them by May 7.
- b. \$1000 Donation from ECOLAB (Kent Roberts) – Thank you card – mailed on 3/25
- c. Google Workspace & TEA Staff Development – IT Meeting with Robert Pollard
- d. NATRI – Native American Teacher Retention Initiative – US Department of Education Office of Indian Education **grant application due: April 28 extended to May 13**
- e. NYCP – Native Youth Community Partnership – US Department of Education Office of Indian Education **grant application due: April 28 extended to May 8**
- f. PD – Professional Development – US Department of Education Office of Indian Education **grant application due: April 28 extended to May 13**
  - i. 19 Responses to our Interest Form – [See attached](#)

**VIII. NEW BUSINESS**

**IX. AJOURNMENT**