

I. OPENING MEETING

- a. Roll Call – 7PM – Quorum established
 - i. BOE present: Michele Johnson-Kindred, Tate Morgan, Michael Shackelford, Kelsay Shackelford (online)
 - ii. BOE absent: Jace Baldosser
 - iii. Public: Sean Smith
 - iv. TEA Staff: Marnie Atkins, Alison Robbins

II. PUBLIC COMMUNICATIONS – no comments

III. REPORTS

- a. PIM Evaluation Report – Sean Smith – [See Attachments](#)
 - i. Shared screen and presented the details of the presented report. Questions from BOE typed into chat.
 - ii. Process component – overview of the inputs for the evaluation report: financials, staffing – Did the BLR Team do what they said they were going to do? Previously shared semi-annual report in September 2024 and at that time 83%. At this time, the completion rate is 97% due to the feds not providing a Year 2 funding guarantee and two of the items on the checklist was developing a Year 2 funding plan, yet without knowing the exact amount of funding coming from the feds, the BLR Team couldn't fulfill those tasks – yet they started some plans.
 - iii. Evaluation team highly impressed with the detailed plan to do the work laid out in the grant, and how the BLR Team stayed on track with the plan. Evaluation team was also impressed with how the BLR Team handled the 75% reduction for Year 2's budget and prioritized certain tasks to plan for a carryover to fund year 2's work until the feds could provide more funding. Assertive actions taken to achieve goals
 - iv. Outcome component – See page 17 of the updated document which was re-sent by Sean during meeting due to a chart missing from document provided in the agenda; data collection and reporting was done mainly by the schools; Alison acknowledges that due to Marnie's steadfastness in communication, the schools were kept on track. Sean covers the 9 goals the grant focused on. He discussed the Pre-budget cut goals, and Post-budget cut goals. Actual data covered; Sean thinks that a better definition of terms should be provided to schools as some data points seem larger than expected – Marnie put definitions we are using in the chat notes; Alison and Marnie will work with school on definitions. Preliminary sustainability work has begun. 2 out of 5 districts are working with BLR on sustainability (HCOE, NHUHSD) for establishing a non-profit.

- v. Questions about Humboldt Builder's Exchange (MOU) from Michele Johnson-Kindred; Alison discussed issues with HBE, and with DNCOE/DNUSD and their staff issues – Aaron Lovejoy. Alison discussed the difficulties of establishing internships with some career pathways like construction, agriculture, forestry, and public service due to FLSA and federal employment laws for minors, and high worker's compensation insurance costs and/or danger. Marnie perceived that HBE wanted "Quid pro quo" from Blue Lake Rancheria on future building projects by including BLR TEA interns "sweeten the estimate" and wanted some underlying things out of the MOU. HBE also wanted BLR to have no business dealings with union shops. Marnie has hope something with HBE can be done.
- b. The Executive Director's Report
 - i. TEA Staff Updates
 - 1. Alison covered the written report with these updates not included on the written report:
 - a. US ED meeting – overall good vibes, however an underlying air of worry and concern / anger & hotness over the future of ED due to Trump Admin from tribal people. Lots of tiptoeing around verbally by ED staff, and under intense scrutiny. Mass reductions in staff at ED – they are unable to even update websites with changing dates due to the severe cutback in staff. Massive loss of institutional knowledge.
 - b. NACTEP competition was cancelled due to Trump admin's DEI policy. Alison worked on the submission over 120 hours, and will now have to rewrite the submission when the new Trump approved NOFO comes out.
 - c. GYOA graduates in May 2025 – (3) Jeanne, Logan, and Kadee; Ken is going into repayment due to dropping out. Total for program: 20 graduates.
 - d. NACTEP – Reading Villages will be Saturdays at Da Gou Rou Low'I Center; Re: Drone Club - Lisa made connection with Special Ed student at Zane MS who may be career shadowing during summer camps now due to experience. ECS Title VI staff member June said Lisa's interaction with the student was wonderful and Lisa is one of the only people that get this child to interact and speak.
 - e. PIM – Over the last month, dealing with the removal of Isaac Kinney from working with TEA. Marnie has taken over working KTJUSD. Marnie discussed ongoing issues for students at Capt. John that are dealing with leaving home/family issues; messaging

is hard when students are dealing with massive life issues. Korby has less help now that Covin (undergraduate intern) has resigned due to the needs of his other job. Marnie spoke about planned May meeting with DNCOE Aaron Lovejoy. Marnie discussed wildland firefighting course challenges. QUESTION from Michele: How long is the Wildland Fire fighter course? Marnie answers: 30 hours online work, and one day in person on May 18. Alison provided more details on the complex nature of funding internships from PIM and from other organizations and pipeline students into those internships. Marnie spoke about Cal Poly Humboldt's efforts to support 3 internships (via internal grant) so that professors and grad students can work with our interns – Biological Sciences, Chemistry, and Environmental Sciences. Total of 34 internship from PIM; More under KTJUSD funding; more from other organizations.

- f. Alison discussed the high costs of schools for higher ed program and will cover update to Student Handbook suggested by Anita.
- g. Alison covered PIM financial reports and detailed how expenditures are coded to track costs by project goals/tasks.
- ii. Semi-Annual and Annual Performance Reports
 - 1. NACTEP – Semi-Annual Performance Report – Alison shared the SAPR details and it will be submitted on 4/28.
 - 2. PIM – Annual Performance Report – the actual performance report package hasn't been uploaded to G5.gov – Alison covered the financial report that will be translated into the Cover Sheet and Section B. Sean's report covered Section A charts, and all the updates provided to the BOE will be the contents of Section C. Planned on submitted on 4/28.

IV. CONSENT AGENDA

See attached chart

- i. Contact(s): Alison Robbins, Executive Director
- ii. Purpose: Approval of expenditures in excess of \$5,000 and/or for items previously approved which are being amended. All Technology related purchases regardless of costs per BLR policy.
- iii. Recommendation: It is the recommendation of staff that the consent agenda items be approved.
 - 1. **DISCUSSION**: Need for official contract extension discussion. Michele feels this is redundant if BOE has been providing approval on a month to month basis. Mike asked if this is to get it into the minutes that the

contract extension is approved. BOE members are questioning why this is necessary. Alison provided info on when the contract dates ended, and the process BOE has been using to approve as needed extensions due to our issues with funding. Finance department wants agreement extension in writing on a contract.

2. **NOMINATIONS:** Michele Johnson-Kindred motions to approve the consent agenda as provided; Tate Morgan 2nds the motion.
3. **DECISION:** 4-0-0
4. **ACTION:** Alison to proceed drawing up the contract extensions for Mike and the contractors to sign.

V. ITEMS REQUIRING BOARD ACTION OR DISCUSSION

a. Draft Interagency Leadership Team MOU

- i. Contact(s): Alison Robbins, Executive Director
- ii. Purpose: Interagency Leadership Team (ILT) comprised of the County DHHS, Child Welfare, Probation, Behavioral Health, Redwood Coast Regional Center and Tribes establishing an integrated Humboldt County System of Care. The ITL's purpose and vision:

ILT Purpose: To enhance the sustainable health and wellness of all children, youth, young adults, and their natural supports, our System of Care takes a collective approach to build an integrated continuum of prevention, behavioral health, educational, and wellness supports that are timely, accessible, culturally relevant, and trauma-informed.

ILT Vision: We envision communities where:

- Children, youth, young adults and their natural supports thrive by receiving integrated supports and services that honor their unique goals and potential
- Collaborative action ensures our aspirations translate into material outcomes for families
- Compassion and care are at the center of our relationships with families and ecosystem partners

- iii. Recommendation: It is the recommendation of staff that Alison Robbins be appointed the ILT representative, and Michele Johnson-Kindred be appointed the ILT Alternative representative, and that the MOU is approved and sent to Tribal Council for signature.

1. **DISCUSSION:** BOE has had the MOU since March 13. Nothing stood out to Mike. He wants Jason to review it.
2. **NOMINATIONS:** Kelsay Shackelford motions to accept the MOU; Michele Johnson-Kindred 2nd the motion.

3. **DECISION:** 4-0-0
4. **ACTION:** Alison to send MOU to Tribal Council for their feedback and approval. Alison to update the Inter-Agency Leadership Team.

b. **Establishing a Non-Profit Organization for Entrepreneurship Program**

- i. Contact(s): Alison Robbins, Executive Director
- ii. Purpose: Establishing a 501(c)3 non-profit organization for the purpose of providing donors and granting agencies a way to fund Consortium for Tribal Innovation and Entrepreneurship, Inc. related programs with ease as a tax exempt organization.
- iii. Recommendation: Staff recommends that the BOE approval of the concept and draft documents provided with understanding that further development work will be brought back to the BOE and Tribal Council as the process progresses. Staff recommends that Tate Morgan sit on the Board of Directors for this new non-profit as a Blue Lake Rancheria tribal citizen representative. Staff recommends that Marnie Atkins sit on the Board of Directors as a Wiyot Tribe tribal citizen representative. Staff recommends that a person from the business community sit on the initial Board and is open to recommendations from the BOE.
 1. **DISCUSSION:** Discussion on the concept of a 501(c)3 non-profit organization to facilitate sustainability of the MYIA/Entrepreneurship program via donations from corporations not wanting to donate specifically to a tribe (concerns about Tribes having casino money) and applying for grants from foundations that only want to fund 501(c)3 non-profit organizations. Mike feels that the uncertainty of funding at the federal level warrants pursuing a 501(c)3 non-profit to future/additional funding and ensure that all the work that has been done to start these programs isn't for nothing. Michele feels this a great idea. Alison asks for approval to move forward based upon what has been submitted. Mike wants to make sure Alison has the motivation and energy to continue this work.
 2. **NOMINATIONS:** Not vote necessary at this time since no approvals of bylaws aren't completed. BOE says continue the work, bring back completed work for approval.
 3. **DECISION:**
 4. **ACTION:** Alison to continue to pursue the establishment of a non-profit per the BOE's direction, and coordinating efforts with Tribal Chairperson's office/support staff (Ciara, Heidi, etc.)

c. **Updates to Student Scholarship Handbook**

- i. Contact(s): Alison Robbins, Executive Director
- ii. Purpose: Updating the Student Scholarship Handbook to include the following information on allowable expenditures:

“Student scholarship funds are used at the discretion of the student recipient. The following list is an example of what the scholarship funds may be used to pay for:

Direct school related costs: application fees, transcript fees, placeholder fees, annual standard tuition & fees, winter/summer break tuition & fees, additional course & lab fees, online payment fees, school parking permits, textbooks, specialized supplies or software, technology (laptop, iPad, etc.), study abroad program fees, entrance exam & test prep course fees, graduation & diploma fees, graduation robes & regalia.

Indirect school related costs: rent/lease (including security deposit, cleaning/pet fees and application fees, etc.), utilities (water, power, gas, sewer, trash), renter’s insurance, and secured parking/parking permits.

Personal Living / Upkeep: Monthly living allowance, travel to and from school and ‘home’ including moving costs associated with travel to attend school away from ‘home’ (rental trucks & trailers, airline tickets, luggage fees, etc.)

While this list as attempted to be detailed, it may not be exhaustive or inclusive of all actual costs encountered by scholarship students. Students should use the Scholarship Planning & Tracking Worksheet provided by TEA Staff to keep track of their budgeted vs. actual costs for their individual scholarships.”

- iii. Recommendation: Staff recommends that the BOE approval the language for the Student handbook.
 1. **DISCUSSION**: Alison described issues from the past micromanagement of how students spent their scholarships. Jason had asked Alison to make things clearer for students. Michele asked where the list came from. Alison took the list of what was approved by the BOE from the planning document. Mike said that if it isn’t on the list, that students can provide the request of potential exceptions for approval by Ali when needed. Kelsay and Tate think this looks good.
 2. **NOMINATIONS**: Michele Johnson-Kindred makes the motion to approve the handbook update; Tate Morgan 2nds the motion.
 3. **DECISION**: 4-0-0
 4. **ACTION**: Alison to add the language to the handbook and email the updated handbook to scholarship recipients currently involved in the program.

d. **Internship Job Descriptions**

- i. Contact(s): Alison Robbins, Executive Director

- ii. Purpose: Internship job descriptions for Accurate Productions (4 positions) and Dream Quest (revised and updated from prior approved job description) – [See Attachments](#)
- iii. Recommendation: Staff recommends that the BOE approval the language for the job descriptions as presented.
 - 1. **DISCUSSION**: Job descriptions created by TEA staff for new internship opportunities for MYIA. Alison showed updated/added language in red italics for ease of BOE discussion. The approved BOE Template was used to create the job descriptions. Mike spoke about Accurate Productions founder being a McKinleyville HS graduate that he knew from back in the day. Dream Quest job description was already approved in January 2025, however they asked for another update to the job description to add a few certifications. Kelsay asked a clarifying question about the items in the red italics coming from the businesses.
 - 2. **NOMINATIONS**: Michele Johnson-Kindred makes the motion to approve job descriptions as submitted; Tate Morgan 2nds the motion.
 - 3. **DECISION**: 4-0-0
 - 4. **ACTION**: Alison to remove draft and provide to Marnie to roll out internship advertising process.

VI. MISCELLANEOUS

- a. Approval of DRAFT BOE Meeting Minutes of 03/18/2025
 - 1. **DISCUSSION**: No corrections to the minutes.
 - 2. **NOMINATIONS**: Tate Morgan motions to approve the minutes; Michele Johnson-Kindred 2nds the motion.
 - 3. **DECISION**: 4-0-0
 - 4. **ACTION**: Alison to prepare and provide for posting on TEA website.

VII. UNFINISHED BUSINESS

- a. Mellon Foundation **proposal accepted; grant application submitted 03/28/2025**; update from them by May 7.
- b. \$1000 Donation from ECOLAB (Kent Roberts) – Thank you card – mailed on 3/25
- c. Google Workspace & TEA Staff Development – IT Meeting with Robert Pollard – Alison has not had time to meet with Robert; schedules aren't aligning.
- d. NATRI – Native American Teacher Retention Initiative – US Department of Education Office of Indian Education **grant application due: April 28 extended to May 13**
- e. NYCP – Native Youth Community Partnership – US Department of Education Office of Indian Education **grant application due: April 28 extended to May 8**

- f. PD – Professional Development – US Department of Education Office of Indian Education
grant application due: ~~April 28~~ extended to May 13
 - i. 19 Responses to our Interest Form – *See attached* – Alison discussed the design of the cohorts for the GYOT/GYOA program. Shared how she is positioning the participants based on date and timestamps. There are only six spots available after all the responses are positioned. Those spots are in Cohort D & E which wouldn't be implemented until Year 3. Further discussion of how these GYOT/GYOA participants would receive support under NATRI should we get funded for both. Mike asked questions about if these people are tribal citizens or related to tribal citizens – either State or Federal. Alison said 15 persons are enrolled in federal or state recognized tribes. The remainder are a child or grandchild of an enrolled citizen of a federal or state recognized tribe. If all people are recruited and finished, there would be 18 new Native teachers, and 6 new Native administrators. Alison needs to recruit 2 more potential teachers, and 4 new potential administrators.

VIII. NEW BUSINESS

- a. No new business at this time.

IX. AJOURNMENT

- a. 8:52PM – Michele Johnson-Kindred motions to adjourn; Tate Morgan 2nds.